

*Town of Steilacoom*

***Accessory Dwelling Unit Permit Application***

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Property Owner \_\_\_\_\_ Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_

Applicant Name (if different) \_\_\_\_\_

Property Address \_\_\_\_\_

Assessor's Parcel Number(s): \_\_\_\_\_

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Number of ADUs proposed (circle):      1      2

ADU 1 (circle):      Attached      Detached\*      Square footage: \_\_\_\_\_

ADU 2 (circle):      Attached      Detached\*      Square footage: \_\_\_\_\_

Note: Square footage means the interior habitable area of the ADU including basements and attics but not including a garage or non-habitable accessory structure.

Total square footage of lot: \_\_\_\_\_

Total footprint (in square feet) of all buildings on the lot, including the primary structure, ADU(s), detached garage(s), and all accessory buildings and structures:

\_\_\_\_\_

**Fee: \$100**

**Accessory Dwelling Unit - Design Requirements (Please check each item)**

- \_\_\_ 1. No more than two ADUs may be created per lot.
- \_\_\_ 2. An ADU may be proposed in either an existing or new principal unit.
- \_\_\_ 3. ADUs must have a floor area of at least 320 square feet and no more than 1000 square feet
- \_\_\_ 4. The design and size of the ADU shall conform to all applicable standards in the building, plumbing, electrical, mechanical, fire and health codes.

\*Under SMC 13.12.010, all detached ADUs must have separate utility connections for water, sewer, and electric

- \_\_\_ 5. Additions to any existing principal dwelling unit or construction of new detached ADUs shall not exceed the allowable lot coverage or encroach into setback areas, as defined and required by the Steilacoom Municipal Code.

Setbacks are defined in SMC 18.20.020

Exceptions to setback requirements (check if applicable)

\_\_\_ Exception, public alleys. Detached ADUs may be sited at a lot line if the lot line abuts a public alley.

\_\_\_ Exception, conversion of existing structures. ADUs may be converted from structures existing on or before December 5, 2023, including detached garages, even if the existing structure violates current Steilacoom Municipal Code requirements for setbacks or lot coverage.

- \_\_\_ 6. One off-street parking space per ADU, in addition to the number of spaces required for a single family dwelling, must be provided.

- \_\_\_ 7. In order to encourage the development of housing units for people with physical challenges, the Town of Steilacoom may allow reasonable deviation from the stated standards and criteria.

\_\_\_\_\_

I certify that I am the owner of the property described above. I also certify that the information I have given is correct and that I now comply and will continue to comply with all the requirements listed in this permit.

**Signed by Property Owner** \_\_\_\_\_

**Date** \_\_\_\_\_

**Please Do Not Write Below This Line**

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Date \_\_\_\_\_ Staff Name \_\_\_\_\_

Denied: \_\_\_\_\_

Preliminary Approval: \_\_\_\_\_

Building Permit Issued: \_\_\_\_\_

Final Approval: \_\_\_\_\_