

PLANNING MEMORANDUM

To: Mayor Muri and Members of the Town Council
From: Paul Loveless, Town Administrator
Date: November 17, 2023
Subject: Updates

Administration:

Upcoming Meetings:

Council Meeting- December 5, 2023, 6:00 PM. (Hybrid) at Town Hall, 1717 Lafayette Street, Steilacoom, Washington, 98388. Zoom invite: <https://us02web.zoom.us/j/83974455244>

Planning Commission – December 11, 2023, 6:00 PM. at Town Hall, 1717 Lafayette Street, Steilacoom, Washington, 98388.

Civil Service Commission – December 7, 2023, at 2:00 PM. at the Steilacoom Public Safety Facility, 601 Main Street, Steilacoom, Washington 98388.

Preservation and Review Board – December 13, 2023, at 6:00 PM. at Town Hall, 1717 Lafayette Street, Steilacoom, Washington, 98388.

Parks and Environment Advisory Committee – November 20, 2023, 6:00 PM. at Town Hall, 1717 Lafayette Street, Steilacoom, Washington, 98388.

Public Safety Advisory Committee – January 17, 2024, at 6:00 PM. at the Public Safety Facility, 601 Main Street, Steilacoom, Washington 98388.

Thanksgiving:

Town offices will be closed Thursday November 23 and Friday November 24 in observance of Thanksgiving.

Holiday Store at Steilacoom Museum

The annual holiday store at the Steilacoom Historical Museum opens Saturday, November 18 and will run weekends until December 10. Saturday hours will be 10:00 to 4:00 and Sunday hours will be noon until 4:00.

The store will feature Christmas items such as advent calendars, ornaments, decorations and many gift items. There will be fine gifts, family gifts and fun gifts for all ages. The 2024 Steilacoom Calendars will be sold, and other Steilacoom related items which are unique to the Museum. Many items are made in the United States and we also have women owned companies represented, as well as Fair Trade items.

Toys, quality wooden non-toxic toys, beautiful journals, scarves and hand woven throws, books and puzzles will help you check off your shopping lists.

A long tradition for a great shopping experience, just remember that the store closes early in December, so plan ahead. The Steilacoom Holiday Store is more than you expect!

The Steilacoom Historical Museum is located at 1801 Rainier St, Steilacoom, WA 98388.

Sunnyside Beach Closure:

Sunnyside Beach Park will remain closed to all users at least through December 31, 2023, to perform work on the parking lot.

See Something – Say Something:

If you see something suspicious or if you have been a victim of a crime, please contact the Department of Public Safety. For in-process emergencies, call 911. For non-emergencies, please call either (253) 287-4455 or (800) 562-9800 or email crimetips@ci.steilacoom.wa.us

Community Development:

Comprehensive Plan Update:

The Parks, Recreation and Open Space Survey closed on October 31st. A report on the results of the survey is now available on the Town's website at <https://townofsteilacoom.org/DocumentCenter/View/3513/PROS-Report-11623?bidId=> . The results of the survey will be used in drafting revisions to the Parks, Recreation and Open Space element of the Comprehensive Plan, which identifies potential future improvements to the Town's park, recreation, and open space assets.

Community Services:

Senior Activities:

Humana will be hosting a weekly Puzzle Club every Tuesday at the Community Center. They will also be hosting a weekly Bingo Session every Friday. Both activities will start after lunch. Come ready to have a blast!

Puzzle Club:

Join us every Tuesday for Puzzles and Games at the Community Center for FREE. Humana will be hosting this event for Seniors immediately following Lunch Bunch. Come ready to have a blast!

Senior Bingo:

Join us for a FREE session of Bingo every Friday at the Community Center. Humana will host this Bingo session for Seniors following Lunch Bunch every Friday.

Ice Cream Social:

Humana will be hosting a Senior Ice Cream Social at the Community Center, on the Last Wednesday of every month. This FREE event begins right after lunch so bring your sweet tooth. There will be a different variety of ice creams and toppings. Come ready to chat, laugh and eat some tasty desserts.

Public Safety:

Over the past week, 123 Public Safety incidents occurred in town, which included the following:

Emergency and patrol incidents

- 8 medical aid responses
- 29 suspicious circumstance/security checks
- 5 responses for persons in crisis/welfare checks
- 42 traffic stops
- 3 responses for residential/commercial alarms
- 4 responses for animal-related incidents
- 1 death investigation, no suspicious circumstances observed
- 2 responses for nuisance-related incidents (excessive noise/parties/unruly juveniles/narcotics use/fireworks/etc.)
- 2 responses for parking/abandoned vehicle enforcement

Crimes against persons

- 1 incident of assault

Crimes against property

- 2 incidents of burglary
- 1 incident of theft

Significant information:

There have been several instances of vandalism to town property within our parks. Officers have increased their patrols in these areas. Please call 9-1-1 to report any in-progress vandalism you observe.

Affected Hyundai vehicles may now receive a software update from the manufacturer. More information can be found here: <https://www.hyundaiantitheft.com/>. Eligible vehicle owners may also obtain a no-cost steering wheel lock from Steilacoom Public Safety. For additional information, please visit: <https://tinyurl.com/43ssxs3>. Tips to safeguard against vehicle theft can be found here: <https://tinyurl.com/dfzv8cee>.

Please visit our department website (<https://tinyurl.com/2bz3jzey>) for resources and assistance with:

- Online crime reporting
- Emergency and community notification
- Missing persons and databases
- Anonymous reporting of suspicious activity
- Reporting of persistent traffic concerns
- Concealed pistol licenses
- Mental health support for youth
- When to call 9-1-1
- Department of Licensing disability and medical designation
- South Sound 911 Emergency Health Profile (A cell phone is required to use this service)
- Injured or deceased wildlife
- Unwanted prescription medication disposal

Public Works:

Streets and Storm:

Crew Emphasis:

The crew continued erosion control inspections on active construction sites; blew sidewalks and swept streets; vactored catch basins and cleaned filters; assisted and monitored Asphalt Patch as they were working on and completed the permanent patches throughout Town; removed and cleaned up after a fallen tree on Galloway Street; participated in annual hearing and respirator fit tests; and performed other maintenance activities.

Rainier Street Preservation Project:

The construction change order has been forwarded to WSDOT Headquarters for concurrence prior to execution.

Sunnyside Beach Parking Lot:

The contractor concentrated on demolition of existing asphalt, curb, sidewalk, etc. this week. Once appropriate signage is obtained, the bike lane adjacent to the project will be closed.

Sunnyside Beach Seawall:

The beach nourishment portion of the project as required by the Army Corps of Engineers is awaiting final design by the coastal erosion engineers. The Department of Fish and Wildlife is still reviewing our request to modify the hydraulic permit approval to include the beach nourishment requirement. Council will consider the scope of work for additional design services related to the nourishment element at their December 5, 2023, meeting.

Tribal Cultural Center and Museum:

Final plans and specifications have been completed, bid documents drafted, and we anticipate putting the project out to bid within the next two weeks.

Old Military Road Pavement Preservation Project:

WSDOT Headquarters approved our plans this week and the project was put out to bid on Friday. Bids will be opened on December 14, 2023.

Electrical:

Crew Emphasis:

The crew assisted by the Water/Sewer crew and Parks crew obtained and installed the Christmas tree at Town Hall; checked lights prior to the installation on the tree and buildings; assisted the Water/Sewer crew with the repairs in Cormorant Passage; repaired a damaged secondary service in the 600 block of Montgomery Street; installed conduit and assisted with the pouring of the concrete pad for the ATM in the Wilkes Street parking lot; performed annual hearing tests; and performed other maintenance activities.

Water/Sewer:

Crew Emphasis:

The crew cleaned up around well #4 and the Roe Street tanks; completed the spill/bucket test at the Sunnyside pump station in compliance with Department of Ecology regulations; installed new valves and made other repairs at the Cormorant Passage water pressure regulating station; inspected a sewer line in the 600 block of Montgomery Street; removed the pay station from Sunnyside Beach Park and installed it at the Lafayette/Wilkes parking lot; assisted in obtaining and placing the Christmas tree at Town Hall; performed annual regulator fit tests and hearing tests; and performed other maintenance activities.

Parks, Buildings and Grounds:

Crew Emphasis:

The crew blew and removed leaves at the Public Works facility, Cherrydale Park, Community Center, Webber Court Park, and Perkins Park; retrieved the community volunteer cargo trailer from the 5th Street waterway project; removed fallen trees on the trail between 1st and 2nd Street and the 1st Street trail; repaired a P-trap for a sink at Public Safety; assisted with the harvesting and placement of the Christmas tree at Town Hall; applied moss remover on roof tops at Public Safety and the Community Center; assisted with the pay box removal and installation; relocated the Christmas decorations from the Town Hall attic to Town Hall; emptied garbage cans; picked up litter; cleaned restrooms; and performed other maintenance activities.

Other:

Thanksgiving Dinner:

Save the date for the Steilacoom Community Church heartwarming 2nd Annual Community Thanksgiving Dinner – we'll be dishing out gratitude and delicious meals on Thanksgiving Day. SCC will start taking RSVPs on October 23, 2023 – be there to share the love and a fantastic feast!

Christmas Trees:

Scout Troop 71 will be selling Christmas trees on the multi-purpose court located in downtown Steilacoom. Monday through Friday from 4 PM to 7 PM; Saturday and Sunday from 10 AM to 7 PM starting November 20th. Please consider supporting the Troop this holiday season.

Red Ribbon Bazaar:

The Red Ribbon Bazaar is on Saturday, Dec 2, from 9 AM to 4 PM at Steilacoom High School, 54 Sentinel Way, Steilacoom, Washington. Proceeds support the students of Steilacoom. Email redribbonbazaar@hotmail.com for more information or visit the SHS Facebook or SHS Booster Club Facebook.

Friends of Steilacoom Library News:

Friends of Steilacoom Library (FOSL) conducted their fall book sale November 3rd and 4th in the Steilacoom Library Meeting Room. A large thank you goes out to all the volunteers who helped set up, conduct the sale,

support customers and take down the sale. The volunteers and the community supporters are also the reason the sale was successful, generating over \$900 that supports library programs and activities. We are currently planning on holding a Spring sale so watch for the date and location at the Library.

FOSL has joined social media – you can now follow us on Facebook (Friends of Steilacoom Library) to keep up on what is going on in the organization and the activities we are supporting at the Library. Be sure to join.

The FOSL Lecture Series will return in 2024. This educational and enjoyment forum provides interesting speakers and topics sure to tickle your interest. Some things in the works include a cheese making presentation, local historical topics and gardening instruction. More information to come on flyers around town and on our Facebook site.

January begins our 2024 Membership Drive. Current members will receive a request in the mail for renewal, while others can pick up a membership envelope at the FOSL Bookcase in the Library. Membership entitles you to the FOSL Quarterly Newsletter as well as supporting various programs and activities at the Library, such as the monthly Book Page magazine, snacks for children's activities and movies and the redesign of the magazine and newspaper display at the Library. As always questions concerning FOSL can be directed to John Ufford at jlaufford@msn.com.

We Love Steilacoom Association – Steilacoom Food Bank:

The We Love Steilacoom Association operates a food pantry/bank located at the Steilacoom Community Church, 1603 Rainier Street, Steilacoom, Washington, 98388. You do not need to be a member of the Church to obtain assistance through the Food Pantry.

The Food Pantry has weekly distributions on Saturdays from 9:30 AM to 11:30 AM. Preregistration is not required. For an emergency food need or if you would like additional information, contact Paul Loveless at 253.581.1912.

Steilacoom Community Church Compassion Closet:

Shop at the Steilacoom Community Church Compassion Closet.

Saturdays 9:30 AM - 11:30 AM. All clothing is clean and in good shape. Some items are brand new. All sizes. All items are free of charge.

I-5 - Mounts Rd. to Steilacoom- DuPont Rd. Corridor Improvements:

Beginning in late summer 2023, contractor crews working for the Washington State Department of Transportation will begin construction on Interstate 5 in DuPont near Joint Base Lewis-McChord. This is the third in a series of projects that widens I-5 to add HOV lanes between DuPont and Lakewood.

Improvements coming to DuPont and JBLM:

In addition to extending the I-5 HOV lanes, construction crews will make improvements that enhance mobility and safety in DuPont and near the JBLM DuPont Gate at exit 119, including:

A new bridge spanning I-5 and the railroad. The new bridge will feature a partial Diverging Diamond Interchange and a shared-use path for pedestrians and bicyclists between JBLM and DuPont.

Direct access between JBLM and both directions of I-5.

A new roundabout connecting Steilacoom-DuPont Road and the new overpass.

The project will also add a new signal at the intersection of the southbound I-5 off-ramp at Mounts Road (exit 116) and improve the I-5 vertical clearance over Pendleton Avenue.

What you can expect:

Construction will begin in summer 2023 and is expected to be complete in 2026. The project consists of multiple stages that involve overnight and weekend ramp closures, lane shifts onto temporary pavement, potential speed limit reductions, and bicycle and pedestrian detours. Crews will contain dust and debris to the

construction site and will minimize noise as much as practical. Clear signage will indicate required detours throughout the project.

Additional Information:

Online open house:

<https://engage.wsdot.wa.gov/i-5-mounts-to-steilacoom-dupont-rd/>

WSDOT Blog:

<https://wsdotblog.blogspot.com/2023/09/i-5-hov-dupont-jblm.html>

YouTube:

<https://www.youtube.com/watch?v=IIDRY3j6DNI&t=1s>

The WSDOT Facebook page post linking the blog and online open house:

<https://www.facebook.com/WSDOT/>

Questions – Contact Paul Loveless at paul.loveless@ci.steilacoom.wa.us