

PLANNING MEMORANDUM

To: Mayor Muri and Members of the Town Council
From: Paul Loveless, Town Administrator
Date: November 9, 2023
Subject: Updates

Administration:

Upcoming Meetings:

Council Meeting- December 5, 2023, 6:00 PM. (Hybrid) at Town Hall, 1717 Lafayette Street, Steilacoom, Washington, 98388. Zoom invite: <https://us02web.zoom.us/j/83974455244>

Planning Commission – November 13, 2023, 6:00 PM. at Town Hall, 1717 Lafayette Street, Steilacoom, Washington, 98388.

Civil Service Commission – December 7, 2023, at 2:00 PM. at the Steilacoom Public Safety Facility, 601 Main Street, Steilacoom, Washington 98388.

Preservation and Review Board – December 13, 2023, at 6:00 PM. at Town Hall, 1717 Lafayette Street, Steilacoom, Washington, 98388.

Parks and Environment Advisory Committee – November 20, 2023, 6:00 PM. at Town Hall, 1717 Lafayette Street, Steilacoom, Washington, 98388.

Public Safety Advisory Committee – November 15, 2023, at 6:00 PM. at the Public Safety Facility, 601 Main Street, Steilacoom, Washington 98388.

Veterans' Day:

Town offices will be closed on Friday, November 10, 2023, in observance of Veterans' Day.

Sunnyside Beach Closure:

Sunnyside Beach Park will remain closed to all users at least through December 31, 2023, to perform work on the parking lot.

5th Street Waterway Community Work Party:

The Parks and Environment Advisory Committee is hosting a work party from 10 AM to noon on Sunday the 12th at Jackson Street and 5th to continue placing wood chips and cardboard along the waterway to suppress invasive weeds. All are welcome.

See Something – Say Something:

If you see something suspicious or if you have been a victim of a crime, please contact the Department of Public Safety. For in-process emergencies, call 911. For non-emergencies, please call either (253) 287-4455 or (800) 562-9800 or email crimetips@ci.steilacoom.wa.us

Community Development:

Comprehensive Plan Update:

The Parks, Recreation and Open Space Survey closed on October 31st. A report on the results of the survey is now available on the Town's website at

<https://townofsteilacoom.org/DocumentCenter/View/3513/PROS-Report-11623?bidId=> . The results of the survey will be used in drafting revisions to the Parks, Recreation and Open Space element of the Comprehensive Plan, which identifies potential future improvements to the Town's park, recreation, and open space assets.

Community Services:

Senior Activities:

Humana will be hosting a weekly Puzzle Club every Tuesday at the Community Center. They will also be hosting a weekly Bingo Session every Friday. Both activities will start after lunch. Come ready to have a blast!

Puzzle Club:

Join us every Tuesday for Puzzles and Games at the Community Center for FREE. Humana will be hosting this event for Seniors immediately following Lunch Bunch. Come ready to have a blast!

Senior Bingo:

Join us for a FREE session of Bingo every Friday at the Community Center. Humana will host this Bingo session for Seniors following Lunch Bunch every Friday.

Ice Cream Social:

Humana will be hosting a Senior Ice Cream Social at the Community Center, on the Last Wednesday of every month. This FREE event begins right after lunch so bring your sweet tooth. There will be a different variety of ice creams and toppings. Come ready to chat, laugh and eat some tasty desserts.

Public Safety:

Significant information:

There have been several instances of vandalism to town property within our parks. Officers have increased their patrols in these areas. Please call 9-1-1 to report any in-progress vandalism you observe.

Affected Hyundai vehicles may now receive a software update from the manufacturer. More information can be found here: <https://www.hyundaiantitheft.com/>. Eligible vehicle owners may also obtain a no-cost steering wheel lock from Steilacoom Public Safety. For additional information, please visit:

<https://tinyurl.com/43ssxs3>. Tips to safeguard against vehicle theft can be found here:

<https://tinyurl.com/dfzv8cee>. Please visit our department website (<https://tinyurl.com/2bz3jzey>) for resources and assistance with:

- Online crime reporting
- Emergency and community notification
- Missing persons and databases
- Anonymous reporting of suspicious activity
- Reporting of persistent traffic concerns
- Concealed pistol licenses
- Mental health support for youth
- When to call 9-1-1
- Department of Licensing disability and medical designation
- South Sound 911 Emergency Health Profile (A cell phone is required to use this service)
- Injured or deceased wildlife
- Unwanted prescription medication disposal

Public Works:

Streets and Storm:

Crew Emphasis:

The crew continued erosion control inspections on active construction sites; blew sidewalks and swept streets; vactored catch basins and cleaned filters; assisted and monitored Asphalt Patch as they were working on permanent patches throughout Town; and performed other maintenance activities.

Rainier Street Preservation Project:

The engineers, WSDOT, and the Town are coordinating potential improvements to meet WSDOT requirements. Once finalized, a construction project change-order will be presented to the Council.

Sunnyside Beach Parking Lot:

The contractor is providing submittals for approval; a Notice to Proceed has been issued; the contractor is scheduled to start work next week.

Sunnyside Beach Seawall:

The contractor has completed the work in the initial project. The beach nourishment portion of the project as required by the Army Corps of Engineers is awaiting final design by the coastal erosion engineers. The Department of Fish and Wildlife is still reviewing our request to modify the hydraulic permit approval to include the beach nourishment requirement.

Tribal Cultural Center and Museum:

Final plans and specifications have been completed, bid documents drafted, and we anticipate putting the project out to bid within the next two weeks.

Electrical:

Crew Emphasis:

The crew repaired the street lights at 70 Puget and 61 Puget; met with a contractor concerning a project in the 500 block of Montgomery Street; continued repair work in the Wilkes Street parking lot; began preparing for obtaining and decorating the Christmas tree and buildings; and performed other maintenance activities.

Water/Sewer:

Crew Emphasis:

The crew scheduled a water outage for November 14, 2023, in Cormorant to replace valves. Notice boards were erected and notices were hand-delivered to all impacted homes. West Pierce Fire and Rescue was notified of the planned outage. The crew also scheduled the spill/bucket test for the Sunnyside pump station for Monday the 13th; jetted sewer lines; monitored and adjusted the fill height for the reservoir; repaired a water meter in the 800 block of Rowell Street; and performed other maintenance activities.

Parks, Buildings and Grounds:

Crew Emphasis:

The crew blew and removed leaves at the Community Center, Webber Court Park, and Sunnyside Beach Park; mowed Webber Court Park, Sunnyside Beach Park, Perkins Park, and Pioneer Park; reset clocks in all of the buildings; removed a nonfunctional freezer at the Community Center; painted the informational wall at the Community Center; delivered the trailer for a work party occurring on Sunday, November 12, at the 5th Street Waterway; started playground audits; emptied garbage cans; picked up litter; cleaned restrooms; and performed other maintenance activities.

Other:

Thanksgiving Dinner:

Save the date for the Steilacoom Community Church heartwarming 2nd Annual Community Thanksgiving Dinner – we'll be dishing out gratitude and delicious meals on Thanksgiving Day. SCC will start taking RSVPs on October 23, 2023 – be there to share the love and a fantastic feast!

Christmas Trees:

Scout Troop 71 will be selling Christmas trees on the multi-purpose court located in downtown Steilacoom. Monday through Friday from 4 PM to 7 PM; Saturday and Sunday from 10 AM to 7 PM starting November 20th. Please consider supporting the Troop this holiday season.

Red Ribbon Bazaar:

The Red Ribbon Bazaar is on Saturday, Dec 2, from 9 AM to 4 PM at Steilacoom High School, 54 Sentinel Way, Steilacoom, Washington. Proceeds support the students of Steilacoom. Email redribbonbazaar@hotmail.com for more information or visit the SHS Facebook or SHS Booster Club Facebook.

We Love Steilacoom Association – Steilacoom Food Bank:

The We Love Steilacoom Association operates a food pantry/bank located at the Steilacoom Community Church, 1603 Rainier Street, Steilacoom, Washington, 98388. You do not need to be a member of the Church to obtain assistance through the Food Pantry.

The Food Pantry has weekly distributions on Saturdays from 9:30 AM to 11:30 AM. Preregistration is not required. For an emergency food need or if you would like additional information, contact Paul Loveless at 253.581.1912.

Steilacoom Community Church Compassion Closet:

Shop at the Steilacoom Community Church Compassion Closet.

Saturdays 9:30 AM - 11:30 AM. All clothing is clean and in good shape. Some items are brand new. All sizes. All items are free of charge.

I-5 - Mounts Rd. to Steilacoom- DuPont Rd. Corridor Improvements:

Beginning in late summer 2023, contractor crews working for the Washington State Department of Transportation will begin construction on Interstate 5 in DuPont near Joint Base Lewis-McChord. This is the third in a series of projects that widens I-5 to add HOV lanes between DuPont and Lakewood.

Improvements coming to DuPont and JBLM:

In addition to extending the I-5 HOV lanes, construction crews will make improvements that enhance mobility and safety in DuPont and near the JBLM DuPont Gate at exit 119, including:

A new bridge spanning I-5 and the railroad. The new bridge will feature a partial Diverging Diamond Interchange and a shared-use path for pedestrians and bicyclists between JBLM and DuPont.

Direct access between JBLM and both directions of I-5.

A new roundabout connecting Steilacoom-DuPont Road and the new overpass.

The project will also add a new signal at the intersection of the southbound I-5 off-ramp at Mounts Road (exit 116) and improve the I-5 vertical clearance over Pendleton Avenue.

What you can expect:

Construction will begin in summer 2023 and is expected to be complete in 2026. The project consists of multiple stages that involve overnight and weekend ramp closures, lane shifts onto temporary pavement, potential speed limit reductions, and bicycle and pedestrian detours. Crews will contain dust and debris to the construction site and will minimize noise as much as practical. Clear signage will indicate required detours throughout the project.

Additional Information:

Online open house:

<https://engage.wsdot.wa.gov/i-5-mounts-to-steilacoom-dupont-rd/>

WSDOT Blog:

<https://wsdotblog.blogspot.com/2023/09/i-5-hov-dupont-jblm.html>

YouTube:

<https://www.youtube.com/watch?v=IIDRY3j6DNI&t=1s>

The WSDOT Facebook page post linking the blog and online open house:

<https://www.facebook.com/WSDOT/>

Questions – Contact Paul Loveless at paul.loveless@ci.steilacoom.wa.us