

PLANNING MEMORANDUM

To: Mayor Muri and Members of the Town Council
From: Paul Loveless, Town Administrator
Date: October 27, 2023
Subject: Updates

Administration:

Upcoming Meetings:

Council Meeting- November 7, 2023, 6:00 PM. (Hybrid) at Town Hall, 1717 Lafayette Street, Steilacoom, Washington, 98388. Zoom invite: <https://us02web.zoom.us/j/84725651781>

Planning Commission – November 13, 2023, 6:00 PM. at Town Hall, 1717 Lafayette Street, Steilacoom, Washington, 98388.

Civil Service Commission – December 7, 2023, at 2:00 PM. at the Steilacoom Public Safety Facility, 601 Main Street, Steilacoom, Washington 98388.

Preservation and Review Board – December 13, 2023, at 6:00 PM. at Town Hall, 1717 Lafayette Street, Steilacoom, Washington, 98388.

Parks and Environment Advisory Committee – November 20, 2023, 6:00 PM. at Town Hall, 1717 Lafayette Street, Steilacoom, Washington, 98388.

Public Safety Advisory Committee – November 15, 2023, at 6:00 PM. at the Public Safety Facility, 601 Main Street, Steilacoom, Washington 98388.

Adverse Weather Conditions:

The National Weather Service has issued a Freeze Warning from midnight Friday 27 October through 9am Saturday 28 October. Sub-freezing temperatures as low as 22 are possible.

Precautionary/Preparedness Actions to take-Take steps now to protect crops, other sensitive vegetation, and unprotected outdoor plumbing. To prevent freezing and possible bursting of outdoor water pipes they should be wrapped, drained, or allowed to drip slowly. Those that have in-ground sprinkler systems should drain them and cover above-ground pipes to protect them from freezing.

Fall Leaves

We'll all agree the fall-colored leaves bring added beauty to the wonderful Town of Steilacoom, yet they also cause a lot of yard work. Please be responsible for the leaves that fall in your yard and on the sidewalks in front of your homes, and do not blow them into the street. Instead, please put them in your yard waste receptacles. Work with your neighbors to make sure storm drains are clear. Keeping leaves raked and cleaned up will keep gutters and streets from filling up with water. The street sweeper will be coming by in the coming weeks so let's do our part to help ensure the streets are clear of leaves and debris.

Sunnyside Beach Closure:

Sunnyside Beach Park will remain closed to all users at least through November 30, 2023, to perform work on the parking lot.

See Something – Say Something:

If you see something suspicious or if you have been a victim of a crime, please contact the Department of Public Safety. For in-process emergencies, call 911. For non-emergencies, please call either (253) 287-4455 or (800) 562-9800 or email crimetips@ci.steilacoom.wa.us

Community Development:

Parks, Recreation, and Open Space Survey:

The Town is seeking input on the future of parks and natural open spaces in Steilacoom. Please help us by providing feedback on your priorities using the QR code below. The survey will close on October 31, 2023.



Or enter the following URL into your internet browser to take the survey:

<https://forms.office.com/r/juyK9ibtvQ>

Paper copies of the survey are also available at the Public Works Building (1030 Roe St, Steilacoom, WA 98388). Questions? Contact the Town Planner at: tanner.fuller@ci.steilacoom.wa.us

Community Services:

Senior Activities:

Brandy Paxton will be hosting a weekly Puzzle Club every Tuesday at the Community Center. Brandy will also be hosting a weekly Bingo Session every Friday. Both activities will start after lunch. Come ready to have a blast!

Puzzle Club:

Join us every Tuesday for Puzzles and Games at the Community Center for FREE. Brandy Paxton will be hosting this event for Seniors immediately following Lunch Bunch. Come ready to have a blast!

Senior Bingo:

Join us for a FREE session of Bingo every Friday at the Community Center. Brandy Paxton will host this Bingo session for Seniors following Lunch Bunch every Friday.

Ice Cream Social:

Brandy Paxton will be hosting a Senior Ice Cream Social at the Community Center, on the Last Wednesday of every month. This FREE event begins right after lunch so bring your sweet tooth. There will be a different variety of ice creams and toppings. Come ready to chat, laugh and eat some tasty desserts.

Public Safety:

Over the past week, 153 Public Safety incidents occurred in town, which included the following:

Emergency and patrol incidents

- 16 medical aid responses
- 68 suspicious circumstance/security checks
- 2 responses for persons in crisis/welfare checks
- 39 traffic stops
- 1 response for residential/commercial alarms
- 2 responses for animal-related incidents
- 2 motor vehicle collisions
- 2 responses for parking/abandoned vehicle enforcement
- 1 arrest for a criminal arrest warrant

Crimes against persons

- 1 incident of domestic violence/disturbance/protection order violation
- 1 incident of assault

Crimes against property

- 1 incident of motor vehicle theft
- 1 incident of vandalism

Significant information:

There have been several instances of vandalism to town property within our parks. Officers have increased their patrols in these areas. Please call 9-1-1 to report any in-progress vandalism you observe.

Affected Hyundai vehicles may now receive a software update from the manufacturer. More information can be found here: <https://www.hyundaiantitheft.com/>. Eligible vehicle owners may also obtain a no-cost steering wheel lock from Steilacoom Public Safety. For additional information, please visit: <https://tinyurl.com/43ssxs3>. Tips to safeguard against vehicle theft can be found here: <https://tinyurl.com/dfzv8cee>. Please visit our department website (<https://tinyurl.com/2bz3jzey>) for resources and assistance with:

- Online crime reporting
- Emergency and community notification
- Missing persons and databases
- Anonymous reporting of suspicious activity
- Reporting of persistent traffic concerns
- Concealed pistol licenses
- Mental health support for youth
- When to call 9-1-1
- Department of Licensing disability and medical designation
- South Sound 911 Emergency Health Profile (A cell phone is required to use this service)
- Injured or deceased wildlife
- Unwanted prescription medication disposal

Public Works:

Streets and Storm:

Crew Emphasis:

The crew continued erosion control inspections on active construction sites; swept streets; vacuored catch basins and cleaned filters; scheduled Hunter Tree Services to remove a dangerous tree in the Tunnel of Trees on Steilacoom Boulevard; assembled the brine truck sprayer and prepared for cold weather; mowed the right-of-way on Union Avenue; and performed other maintenance activities.

Rainier Street Preservation Project:

The engineers, WSDOT, and the Town are coordinating potential improvements to meet WSDOT requirements. Once finalized, a construction project change-order will be presented to the Council.

Sunnyside Beach Parking Lot:

The preconstruction meeting was held and the contractor is in the process of providing subcontractor lists and material submittals.

Sunnyside Beach Seawall:

The contractor appears to have completed the work. A walk-thru is scheduled for Monday. The beach nourishment portion of the project as required by the Army Corps of Engineers is awaiting final design by the coastal erosion engineers. The Department of Fish and Wildlife is still reviewing our request to modify the hydraulic permit approval to include the beach nourishment requirement.

Electrical:

Crew Emphasis:

The crew assisted the Water/Sewer crew with maintenance on Well #4; performed utility disconnections/reconnections for nonpayment; coordinated with the contractor and Planning Department staff on exploring options for powering on new home on 1st Street; coordinated with a contractor for power to an ATM site downtown; provided information on the Public Safety building electrical panel to a consultant working on a grant application for solar panels and battery backup; repaired a secondary power cable damaged by the contractor working on the Bradford development; and performed other maintenance activities.

Water/Sewer:

Crew Emphasis:

The crew continued hydrant maintenance; continued preparing for repair on the Cormorant pressure reducing valve station; continued routine and problem area sewer jetting; inspected sewer installation in the Bradford development; performed routine maintenance at Well #4 and scheduled work for unfreezing the pump; met with Hydromax concerning their direct boring project on Rainier Street; assisted the Streets/Storm crew with right-of-way maintenance; assisted the Department of Ecology with their annual inspection of the pump station underground storage tank; and performed other maintenance activities.

Parks, Buildings and Grounds:

Crew Emphasis:

The crew coordinated the removal of the temporary fence at Sunnyside Beach Park; prepared for the 5th Street Waterway project scheduled for this Sunday; obtained a pallet of ice melt in anticipation of adverse weather conditions; attended CDL training; emptied garbage cans; picked up litter; cleaned restrooms; blew leaves; and performed other maintenance activities.

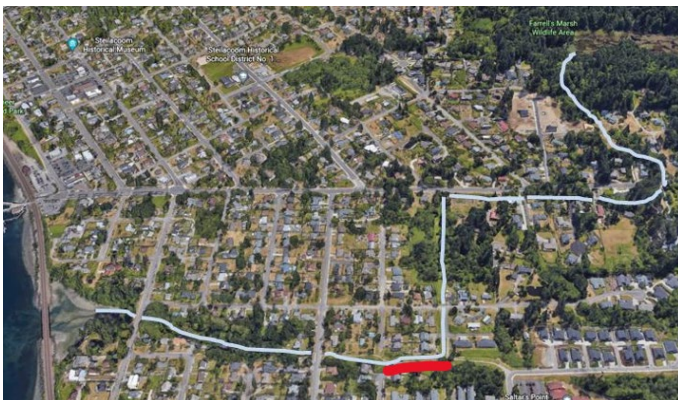
Other:

5th Street Waterway:

The Town of Steilacoom has been awarded a \$2,000 grant from the Pierce County Chambers-Clover Creek Watershed Small Grants Program toward restoration of a portion of the 5th Street Waterway.

The next **Parks and Trails Volunteers Work Party** will be **Sunday, 29 October 2023 from 10 AM to noon** to begin the restoration.

The 5th St Waterway is a narrow stream of water that travels from Farrell's Marsh through several neighborhoods to Puget Sound. While parts of the stream travel through well-vegetated, shaded terrain, approximately 0.4 miles of the waterway from Union Avenue to Gove Street are exposed to full sun and degraded with invasive plants such as canary reed grass and Himalayan blackberry. There are few native shrubs to shade the waterway and reduce water temperatures flowing into the Sound, or to provide natural habitat for native wildlife such as frogs and salamanders.



Phase I of this project will take place 29 October 2023 along the waterway from where Jackson St. enters the 4th Street Trail as outlined in red. Invasive plants now bordering the waterway will be suppressed with placement of cardboard covered with 8” of mulch.



Phase II will begin when the invasive plants are eliminated. Native shrubs will be placed along both sides of the waterway. Volunteers will monitor the site and schedule future work parties to remove any invasive plants that may return.

Please join our next **Parks and Trails Volunteers Work Party on Sunday, 29 October 2023 from 10 AM to noon**. We will meet at the point where Jackson St. enters the 4th St Trail. Best vehicle access is from 5th St. Parking is available along Jackson St. and also available on Beech St. near Saltar’s Point Elementary School.

Rakes, bedding forks, and wheelbarrows will be provided. Bring gloves. Light refreshments will be on hand.

Questions? Nancy Henderson, nehenders@comast.net

I-5 - Mounts Rd. to Steilacoom- DuPont Rd. Corridor Improvements:

Beginning in late summer 2023, contractor crews working for the Washington State Department of Transportation will begin construction on Interstate 5 in DuPont near Joint Base Lewis-McChord. This is the third in a series of projects that widens I-5 to add HOV lanes between DuPont and Lakewood.

Improvements coming to DuPont and JBLM:

In addition to extending the I-5 HOV lanes, construction crews will make improvements that enhance mobility and safety in DuPont and near the JBLM DuPont Gate at exit 119, including:

A new bridge spanning I-5 and the railroad. The new bridge will feature a partial Diverging Diamond Interchange and a shared-use path for pedestrians and bicyclists between JBLM and DuPont.

Direct access between JBLM and both directions of I-5.

A new roundabout connecting Steilacoom-DuPont Road and the new overpass.

The project will also add a new signal at the intersection of the southbound I-5 off-ramp at Mounts Road (exit 116) and improve the I-5 vertical clearance over Pendleton Avenue.

What you can expect:

Construction will begin in summer 2023 and is expected to be complete in 2026. The project consists of multiple stages that involve overnight and weekend ramp closures, lane shifts onto temporary pavement, potential speed limit reductions, and bicycle and pedestrian detours. Crews will contain dust and debris to the

construction site and will minimize noise as much as practical. Clear signage will indicate required detours throughout the project.

Additional Information:

Online open house:

<https://engage.wsdot.wa.gov/i-5-mounts-to-steilacoom-dupont-rd/>

WSDOT Blog:

<https://wsdotblog.blogspot.com/2023/09/i-5-hov-dupont-jblm.html>

YouTube:

<https://www.youtube.com/watch?v=lIDRY3j6DNI&t=1s>

The WSDOT Facebook page post linking the blog and online open house:

<https://www.facebook.com/WSDOT/>

Online open house:

<https://engage.wsdot.wa.gov/i-5-mounts-to-steilacoom-dupont-rd/>

Fall Festival:

Join us under the big top for a spectacular night at the Steilacoom Community Church Fall Festival on October 31st from 6:00pm to 8:30pm! Bring your Trick or Treating crew to 1603 Rainier St. for games, prizes, candy galore, piping hot cocoa, and cider!

Thanksgiving Dinner:

Save the date for the Steilacoom Community Church heartwarming 2nd Annual Community Thanksgiving Dinner – we'll be dishing out gratitude and delicious meals on Thanksgiving Day. We'll start taking RSVPs on October 23, 2023 – be there to share the love and a fantastic feast!

Friends of Steilacoom Library Book Sale:

The Friends of Steilacoom Library (FOSL) host their Fall Book Sale Friday November 3 and Saturday November 4 from 10:00 am to 3:00 pm in the Library Meeting Room. Come and select gently used fiction and non-fiction books. Cash or check please. No book donations will be accepted on the days of the sale, but FOSL will accept book donations on Saturday October 7 11:00 am to 1:00 pm and Thursday October 26 from 2:00pm to 4:00 pm in the Library Meeting Room. Please do not bring dictionaries, encyclopedias, reference, textbooks, damaged books or outdated travel guides (older than 3 years). All proceeds support Friends projects to support the library's objectives. Hope to see you there.

Scouting For Food

Scout Troop 71 will be in your neighborhood collecting non-perishable food items on Saturday, November 4, 2023, beginning at 8 am. Please have your donation visible from the street for pickup and delivery to the We Love Steilacoom Food Pantry located at Steilacoom Community Church.

Nonperishable items only and please none beyond the Best by Date. Financial donations will also be accepted. Bags will be delivered to your doorstep on October 28th.

Christmas Trees:

Scout Troop 71 will be selling Christmas trees on the multi-purpose court located in downtown Steilacoom. Monday through Friday from 4 PM to 7 PM; Saturday and Sunday from 10 AM to 7 PM starting November 20th. Please consider supporting the Troop this holiday season.

Red Ribbon Bazaar:

The Red Ribbon Bazaar is on Saturday, Dec 2, from 9 AM to 4 PM at Steilacoom High School, 54 Sentinel Way, Steilacoom, Washington. Proceeds support the students of Steilacoom. Email redribbonbazaar@hotmail.com for more information or visit the SHS Facebook or SHS Booster Club Facebook.

We Love Steilacoom Association – Steilacoom Food Bank:

The We Love Steilacoom Association operates a food pantry/bank located at the Steilacoom Community Church, 1603 Rainier Street, Steilacoom, Washington, 98388. You do not need to be a member of the Church to obtain assistance through the Food Pantry.

The Food Pantry has weekly distributions on Saturdays from 9:30 AM to 11:30 AM. Preregistration is not required. For an emergency food need or if you would like additional information, contact Paul Loveless at 253.581.1912.

Steilacoom Community Church Compassion Closet:

Shop at the Steilacoom Community Church Compassion Closet.

Saturdays 9:30 AM - 11:30 AM. All clothing is clean and in good shape. Some items are brand new. All sizes. All items are free of charge.

Questions – Contact Paul Loveless at paul.loveless@ci.steilacoom.wa.us