

## PLANNING MEMORANDUM

**To: Mayor Muri and Members of the Town Council**  
**From: Paul Loveless, Town Administrator**  
**Date: October 13, 2023**  
**Subject: Updates**

### Administration:

#### *Upcoming Meetings:*

Council Meeting- October 17, 2023, 6:00 PM. (Hybrid) at Town Hall, 1717 Lafayette Street, Steilacoom, Washington, 98388. Zoom invite: <https://us02web.zoom.us/j/84310253021>  
Planning Commission – November 13, 2023, 6:00 PM. at Town Hall, 1717 Lafayette Street, Steilacoom, Washington, 98388.  
Civil Service Commission – November 2, 2023, at 2:00 PM. at the Steilacoom Public Safety Facility, 601 Main Street, Steilacoom, Washington 98388.  
Preservation and Review Board – October 25, 2023, at 6:00 PM. at Town Hall, 1717 Lafayette Street, Steilacoom, Washington, 98388.  
Parks and Environment Advisory Committee – October 16, 2023, 6:00 PM. at Town Hall, 1717 Lafayette Street, Steilacoom, Washington, 98388.  
Public Safety Advisory Committee – October 18, 2023, at 6:00 PM. at the Public Safety Facility, 601 Main Street, Steilacoom, Washington 98388.

#### *See Something – Say Something:*

If you see something suspicious or if you have been a victim of a crime, please contact the Department of Public Safety. For in-process emergencies, call 911. For non-emergencies, please call either (253) 287-4455 or (800) 562-9800 or email [crimetips@ci.steilacoom.wa.us](mailto:crimetips@ci.steilacoom.wa.us)

#### *Public Safety Advisory Committee Survey:*

The Public Safety Advisory Committee is requesting your participation in a survey. This survey is a follow-up to the survey taken by the Steilacoom Public Safety Advisory Committee (PSAC) last year. The purpose of these surveys is to help the Committee understand the concern of Steilacoom's residents so to better represent them in the Committee's recommendations to the Town Council and the Public Safety Department Director/Police Chief. The survey may be found on the Town's official website at: <https://townofsteilacoom.org/>

### Community Development:

#### *Parks, Recreation, and Open Space Survey:*

The Town is seeking input on the future of parks and natural open spaces in Steilacoom. Please help us by providing feedback on your priorities using the QR code below. The survey will close on October 31, 2023.



Or enter the following URL into your internet browser to take the survey:  
<https://forms.office.com/r/juyK9ibtvQ>

Paper copies of the survey are also available at the Public Works Building (1030 Roe St, Steilacoom, WA 98388). Questions? Contact the Town Planner at: [tanner.fuller@ci.steilacoom.wa.us](mailto:tanner.fuller@ci.steilacoom.wa.us)

## **Community Services:**

### ***Senior Activities:***

Brandy Paxton will be hosting a weekly Puzzle Club every Monday at the Community Center. Brandy will also be hosting a weekly Bingo Session every Friday. Both activities will start after lunch. Come ready to have a blast!

### ***Puzzle Club:***

Join us every Tuesday for Puzzles and Games at the Community Center for FREE. Brandy Paxton will be hosting this event for Seniors immediately following Lunch Bunch. Come ready to have a blast!

### ***Senior Bingo:***

Join us for a FREE session of Bingo every Friday at the Community Center. Brandy Paxton will host this Bingo session for Seniors following Lunch Bunch every Friday.

### ***Ice Cream Social:***

Brandy Paxton will be hosting a Senior Ice Cream Social at the Community Center, on the Last Wednesday of every month. This FREE event begins right after lunch so bring your sweet tooth. There will be a different variety of ice creams and toppings. Come ready to chat, laugh and eat some tasty desserts.

## **Public Safety:**

Over the past week, 152 Public Safety incidents occurred in town, which included the following:

### Emergency and patrol incidents

- 6 medical aid responses
- 67 suspicious circumstance/security checks
- 6 responses for persons in crisis/welfare checks
- 48 traffic stops
- 1 response for residential/commercial alarms
- 6 responses for animal-related incidents
- 2 responses for nuisance-related incidents (excessive noise/parties/unruly juveniles/narcotics use/fireworks/etc.)
- 3 motor vehicle collisions
- 3 responses for parking/abandoned vehicle enforcement
- 1 arrest for a criminal arrest warrant

### Crimes against persons

- 3 incident of domestic violence/disturbance/protection order violations
- 1 incident of threats/harassment

### Crimes against property

- 1 incident of theft

### **Significant information:**

There have been several instances of vandalism to town property within our parks. Officers have increased their patrols in these areas. Please call 9-1-1 to report any in-progress vandalism you observe.

In response to a rise in thefts of particular Hyundai and Kia vehicles, the Puget Sound Auto Theft Task Force secured free steering wheel locks, which will be distributed through participating local law enforcement agencies. The locks are now available to be picked up at many locations throughout Pierce County, to include at Steilacoom Public Safety. To receive a free lock, owners will need to bring their registration and key to show that they own a 2011-2021 key-start Hyundai or Kia. It is important to note that the Puget Sound

Auto Theft Task Force, in partnership with Kia and Hyundai, is providing these devices to aid in deterring vehicle theft. The locks do not guarantee protection from theft. For additional information, please visit: <https://tinyurl.com/43ssxs3>.

Tips to safeguard against vehicle theft can be found here: <https://tinyurl.com/dfzv8cee>.

Please visit our department website (<https://tinyurl.com/2bz3jzey>) for resources and assistance with:

- Online crime reporting
- Emergency and community notification
- Missing persons and databases
- Anonymous reporting of suspicious activity
- Reporting of persistent traffic concerns
- Concealed pistol licenses
- Mental health support for youth
- When to call 9-1-1
- Department of Licensing disability and medical designation
- South Sound 911 Emergency Health Profile (A cell phone is required to use this service)
- Injured or deceased wildlife
- Unwanted prescription medication disposal

### **Public Works:**

#### ***Streets and Storm:***

Crew Emphasis:

The crew continued erosion control inspections on active construction sites; swept streets; removed litter and illegal dumping on Chambers Creek Road; replenished gravel supplies at the Public Works facility; assisted the Water/Sewer crew repair a leak on Nisqually Street; removed tree roots and prepared areas on Madrona Park Drive and Manitoba Street for asphalt patching; and performed other maintenance activities.

#### ***Old Military Road Preservation Project:***

We continue to wait for WSDOT approval on the plans and specifications. Once approved by WSDOT, we will put the project out to bid for work to be performed in 2024.

#### ***Cambridge Drive Grind and Overlay:***

Staff received the approval from DOE for the construction stormwater permit for the project. Our plan is to put this project out to bid for work to be completed in 2024.

#### ***Rainier Street Preservation Project:***

The engineers, WSDOT, and the Town are coordinating potential improvements to meet WSDOT requirements. Once finalized, a project change-order will be presented to the Council.

#### ***Sunnyside Beach Parking Lot:***

The signed contract was received and a preconstruction meeting is scheduled for Monday.

#### ***Sunnyside Beach Seawall:***

The contractor worked on installing top caps on the northerly wall area and backfilling behind the new wall.

### ***Electrical:***

Crew Emphasis:

The crew met with contractors concerning meter base/panel change outs in the 2400 block of Birch Street, the 500 block of Montgomery Street, and the 1900 block of Lafayette Street; changed out a dead meter in the 270 block of Rigney Road; and performed other maintenance activities.

### ***Water/Sewer:***

#### **Crew Emphasis:**

The crew continued hydrant maintenance; located and repaired a water leak on Nisqually Street; inspected sewer services in the 400 and 700 blocks of Short Street; inspected a water service in the 1200 block of Union Avenue; replaced a water meter in Garden Court; investigated a water pressure issue in Cormorant, isolated a faulting pressure reducing valve, and scheduled repair for next week; prepared for the annual Department of Ecology inspection on the underground diesel tank at the Sunnyside pump station; and performed other maintenance activities.

### ***Parks, Buildings and Grounds:***

#### **Crew Emphasis:**

The crew repaired the main gate at the Public Works facility; winterized drinking fountains; blew leaves at the Community Center and the Cherrydale sport court; assisted the Water/Sewer crew repair a leak on Nisqually Street; cleared fallen trees from trails in Farrell's Marsh; repaired decking at Webber Court park; assisted the Water/Sewer crew with alift station pump downs; attended CDL training; emptied garbage cans; picked up litter; cleaned restrooms; and performed other maintenance activities.

### **Other:**

#### ***Truck & Tractor Day is Saturday:***

Head to Fort Steilacoom Park this Saturday, Oct. 14, 2023, from 12-3 p.m. for the City of Lakewood's free fall festival: Truck & Tractor Day.

Let the kids climb on big rigs, honk the horn, ride around the park in the hay wagon and enjoy free activities. Stroll the pumpkin patch to find the perfect pumpkin to transform into a spooky jack-o-lantern. Stop by the City of Lakewood booth to outfit your kiddos with a yellow hard hat. (Pumpkins and hard hats available while supplies last.)

Enjoy a free hayride around Fort Steilacoom Park. Don't forget to visit the giant slingshot to send mini pumpkins soaring into the sky and crashing to the ground. While you're there make sure to visit the local vendor booths. Come hungry. The following food vendors will be on site:

- Manic Meatballs
- Puerto Ensenada
- Taste of Samoa
- Uncle Mike's Filipino Comfort Food, LLC
- Kona Ice of Lakewood and Puyallup
- Neighbors Mobile Coffee
- Original House Of Donuts
- Squishy Pop Bubble Tea
- Sugar + Spoon
- Old Red Barn Popping Corn

Thank you event sponsors WSECU and Harborstone Credit Union for supporting this family event.

*Fall Safety Day is October 21<sup>st</sup>:*



WEST PIERCE FIRE & RESCUE'S 27TH ANNUAL

# FALL SAFETY DAY

**SATURDAY, OCTOBER 21, 2023**  
**10 A.M. - 1 P.M. AT STATION 21**  
**5000 STEILACOOM BLVD SW, LAKEWOOD**

Bring the whole family out for a day of fun and of course, pumpkins!

[www.westpierce.org](http://www.westpierce.org)

On Saturday, October 21st, West Pierce Fire & Rescue (WPFR) will host its annual Fall Safety Day event. This event is fun for the entire family and of course, every child receives a free pumpkin! There will also be a food drive held at the event, so please bring your non-perishable donations. Pumpkins have been generously donated by local farms.

**Saturday, October 21**

**10am – 1pm**

**West Pierce Fire & Rescue Station 21**  
**5000 Steilacoom Blvd SW, Lakewood**

### ***Carts for Kids:***

Ever wonder what would happen if a refuse company and a children's hospital joined forces? The answer is Carts for Kids. In 2020, Lakewood resident and Waste Connections (locally known as Murrey's Disposal and LeMay Pierce County Refuse) National Special Waste Coordinator Jeff Bishop reached out to the Mary Bridge Children's Foundation with an idea for a partnership that would make an incredible impact on local children and their families. That idea was a recycling cart inspired by MultiCare Mary Bridge Children's Hospital & Health Network.

Since the beginning of that partnership — known better as Carts for Kids — more than 700 carts have been sold throughout surrounding communities and Waste Connections hosted their first Carts for Kids Classic, raising more than \$165,000 for programs and services at Mary Bridge Children's Hospital. "Waste Connections is committed to creating positive impacts through interactions with our customers, communities and employees," Bishop says. "We believe that it is essential to give back to the communities we are fortunate to serve and there are many children in need throughout Pierce County."

Learn about this program and your eligibility at [give.multicare.org/other-ways-to-give/carts-for-kids/](https://give.multicare.org/other-ways-to-give/carts-for-kids/).

### ***I-5 - Mounts Rd. to Steilacoom- DuPont Rd. Corridor Improvements:***

Beginning in late summer 2023, contractor crews working for the Washington State Department of Transportation will begin construction on Interstate 5 in DuPont near Joint Base Lewis-McChord. This is the third in a series of projects that widens I-5 to add HOV lanes between DuPont and Lakewood.

### ***Improvements coming to DuPont and JBLM:***

In addition to extending the I-5 HOV lanes, construction crews will make improvements that enhance mobility and safety in DuPont and near the JBLM DuPont Gate at exit 119, including:

A new bridge spanning I-5 and the railroad. The new bridge will feature a partial Diverging Diamond Interchange and a shared-use path for pedestrians and bicyclists between JBLM and DuPont.

Direct access between JBLM and both directions of I-5.

A new roundabout connecting Steilacoom-DuPont Road and the new overpass.

The project will also add a new signal at the intersection of the southbound I-5 off-ramp at Mounts Road (exit 116) and improve the I-5 vertical clearance over Pendleton Avenue.

### ***What you can expect:***

Construction will begin in summer 2023 and is expected to be complete in 2026. The project consists of multiple stages that involve overnight and weekend ramp closures, lane shifts onto temporary pavement, potential speed limit reductions, and bicycle and pedestrian detours. Crews will contain dust and debris to the construction site and will minimize noise as much as practical. Clear signage will indicate required detours throughout the project.

### ***Additional Information:***

Online open house:

<https://engage.wsdot.wa.gov/i-5-mounts-to-steilacoom-dupont-rd/>

WSDOT Blog:

<https://wsdotblog.blogspot.com/2023/09/i-5-hov-dupont-jblm.html>

YouTube:

<https://www.youtube.com/watch?v=IIDRY3j6DNI&t=1s>

The WSDOT Facebook page post linking the blog and online open house:

<https://www.facebook.com/WSDOT/>

Online open house:

<https://engage.wsdot.wa.gov/i-5-mounts-to-steilacoom-dupont-rd/>

### ***Fall Festival:***

Join us under the big top for a spectacular night at the Steilacoom Community Church Fall Festival on October 31st from 6:00pm to 8:30pm! Bring your Trick or Treating crew to 1603 Rainier St. for games, prizes, candy galore, piping hot cocoa, and cider!

### ***Thanksgiving Dinner:***

Save the date for the Steilacoom Community Church heartwarming 2nd Annual Community Thanksgiving Dinner – we'll be dishing out gratitude and delicious meals on Thanksgiving Day. We'll start taking RSVPs on October 23, 2023 – be there to share the love and a fantastic feast!

### ***Friends of Steilacoom Library Book Sale:***

The Friends of Steilacoom Library (FOSL) host their Fall Book Sale Friday November 3 and Saturday November 4 from 10:00 am to 3:00 pm in the Library Meeting Room. Come and select gently used fiction and non-fiction books. Cash or check please. No book donations will be accepted on the days of the sale but FOSL will accept book donations on Saturday October 7 11:00 am to 1:00 pm and Thursday October 26 from 2:00pm to 4:00 pm in the Library Meeting Room. Please do not bring dictionaries, encyclopedias,

reference, text books, damaged books or outdated travel guides (older than 3 years). All proceeds support Friends projects to support the Library's objectives. Hope to see you there.

***Scouting For Food***

Scout Troop 71 will be in your neighborhood collecting non-perishable food items on Saturday, November 4, 2023, beginning at 8 am. Please have your donation visible from the street for pickup and delivery to the We Love Steilacoom Food Pantry located at Steilacoom Community Church.

Nonperishable items only and please none beyond the Best by Date. Financial donations will also be accepted. Bags will be delivered to your doorstep on October 28th.

***Christmas Trees:***

Scout Troop 71 will be selling Christmas trees on the multi-purpose court located in downtown Steilacoom. Monday through Friday from 4 PM to 7 PM; Saturday and Sunday from 10 AM to 7 PM starting November 20th. Please consider supporting the Troop this holiday season.

***Red Ribbon Bazaar:***

The Red Ribbon Bazaar is on Saturday, Dec 2, from 9 AM to 4 PM at Steilacoom High School, 54 Sentinel Way, Steilacoom, Washington. Proceeds support the students of Steilacoom. Email [redribbonbazaar@hotmail.com](mailto:redribbonbazaar@hotmail.com) for more information or visit the SHS Facebook or SHS Booster Club Facebook.

***We Love Steilacoom Association – Steilacoom Food Bank:***

The We Love Steilacoom Association operates a food pantry/bank located at the Steilacoom Community Church, 1603 Rainier Street, Steilacoom, Washington, 98388. You do not need to be a member of the Church to obtain assistance through the Food Pantry.

The Food Pantry has weekly distributions on Saturdays from 9:30 AM to 11:30 AM. Preregistration is not required. For an emergency food need or if you would like additional information, contact Paul Loveless at 253.581.1912.

***Steilacoom Community Church Compassion Closet:***

Shop at the Steilacoom Community Church Compassion Closet.

Saturdays 9:30 AM - 11:30 AM. All clothing is clean and in good shape. Some items are brand new. All sizes. All items are free of charge.

Questions – Contact Paul Loveless at [paul.loveless@ci.steilacoom.wa.us](mailto:paul.loveless@ci.steilacoom.wa.us)