



**Application for Shoreline Substantial Development, Conditional Use,
or Variance Permit**

1. Name, address and phone number of the applicant.
Town of Steilacoom
1030 Roe St.
Steilacoom, WA 98388
(253) 581-1912
2. Name, address and phone number of the applicant's representative if other than the applicant.
Mark Burlingame, Public Works Director (253) 983-2073
3. Name, address and phone number of the property owner, if other than the applicant.
Same as above
4. Location of the property. This shall, at a minimum, include the property address and identification of the section, township and range to the nearest quarter, quarter section or latitude and longitude to the nearest minute. All applications for projects located in open water areas away from land shall provide a longitude and latitude location.
47.179447 N
-122.589254W
5. Identification of the name of the shoreline (water body) that the site of the proposal is associated with.
Puget Sound
6. A general description of the proposed project that includes the proposed use or uses and the activities necessary to accomplish the project.
The project consists of sealcoating the existing paved parking lot, restriping, re-signing, demolition of a single-throat entrance/exit ingress/egress and construction of a single lane ingress and single lane egress to replace the currently existing ingress/egress throat. Minor grading and asphalt repairs are also contemplated (<300 tons) to provide enhanced ADA compatibility to disabled parking areas. The proposal will provide approximately 79 single-vehicle parking spaces.

7. A general description of the property as it now exists including its physical characteristics and improvements and structures.

The property currently contains a paved parking lot containing approximately 109 single-vehicle parking places with a single ingress/egress.

8. A general description of the vicinity of the proposed project including identification of the adjacent uses, structures and improvements, intensity of development and physical characteristics.

The project area has historically been used as a parking lot for the adjacent Sunnyside Beach Park. The proposed use is the same as the historical use. Other uses in the vicinity of the project include parks/open space, single-family residential uses, and a railroad line.

9. A site development plan consisting of maps and elevation drawings, drawn to an appropriate scale to depict clearly all required information, photographs and text which shall include:

- (a) The boundary of the parcel(s) of land upon which the development is proposed.

- (b) The ordinary high water mark of all water bodies located adjacent to or within the boundary of the project. This may be an approximate location provided, that for any development where a determination of consistency with the applicable regulations requires a precise location of the ordinary high water mark the mark shall be located precisely and the biological and hydrological basis for the location as indicated on the plans shall be included in the development plan. Where the ordinary high water mark is neither adjacent to or within the boundary of the project, the plan shall indicate the distance and direction to the nearest ordinary high water mark of a shoreline.

- (c) Existing and proposed land contours. The contours shall be at intervals sufficient to accurately determine the existing character of the property and the extent of proposed change to the land that is necessary for the development. Areas within the boundary that will not be altered by the development may be indicated as such and contours approximated for that area.

- (d) A delineation of all wetland areas that will be altered or used as a part of the development.

- (e) A general indication of the character of vegetation found on the site.

- (f) The dimensions and locations of all existing and proposed structures and improvements including but not limited to; buildings, paved or graveled areas, roads, utilities, septic tanks and drainfields, material stockpiles or surcharge, and stormwater management facilities.

- (g) Where applicable, a landscaping plan for the project.

(h) Where applicable, plans for development of areas on or off the site as mitigation for impacts associated with the proposed project shall be included and contain information consistent with the requirements of this section.

(i) Quantity, source and composition of any fill material that is placed on the site whether temporary or permanent.

(j) Quantity, composition and destination of any excavated or dredged material.

(k) A vicinity map showing the relationship of the property and proposed development or use to roads, utilities, existing developments and uses on adjacent properties.

(l) Where applicable, a depiction of the impacts to views from existing residential uses and public areas.

(m) On all variance applications the plans shall clearly indicate where development could occur without approval of a variance, the physical features and circumstances on the property that provide a basis for the request, and the location of adjacent structures and uses.

See attached

I hereby certify that I have read and examined this application and know the same to be true and correct.

Signature of Applicant: 

Date: 7/21/23