

Planning MEMORANDUM

To: Mayor Muri and Members of the Town Council
From: Paul Loveless, Town Administrator
Date: July 7, 2023
Subject: Updates

Administration:

Upcoming Meetings:

Council Meeting- July 18, 2023, 6:00 PM. (Hybrid) at Town Hall, 1717 Lafayette Street, Steilacoom, Washington, 98388. Zoom invite:<https://us02web.zoom.us/j/87641878843>

Planning Commission – July 10, 2023, 6:00 PM. at Town Hall, 1717 Lafayette Street, Steilacoom, Washington, 98388.

Civil Service Commission – August 3, 2023, at 2:00 PM. at the Steilacoom Public Safety Facility, 601 Main Street, Steilacoom, Washington 98388.

Preservation and Review Board – July 26, 2023, at 6:00 PM. at Town Hall, 1717 Lafayette Street, Steilacoom, Washington, 98388.

Parks and Environment Advisory Committee – July 17, 2023,
6:00 PM. – Virtual – Zoom Invite: <https://us02web.zoom.us/j/86083066796>

Public Safety Advisory Committee – July 19, 2023, at 6:00 PM. at the Public Safety Facility, 601 Main Street, Steilacoom, Washington 98388.

Sunnyside Beach Closure Postponed:

After having further discussions with the contractor and due to lead time for some of the materials, the closure of Sunnyside Beach Park has been delayed to August 21, 2023.

Sales Tax Increase:

The sales tax rate increased from 10.0% to 10.1% starting July 1. The tax rate lookup table may be found at: <https://webgis.dor.wa.gov/taxratelookup/SalesTax.aspx> What brings this change? Pierce County Sales and Use tax within Pierce County, except for Tacoma, increased one-tenth of one percent (.001). The tax will be used for housing and related services.

Farmers' Market:

The Town of Steilacoom's 2023 Farmers' Market continues every Wednesday through August 30, 2023. The Market runs from 3 PM to 7 PM along Lafayette Street between Pacific Street and Main Street and Wilkes Street between Lafayette Street and Commercial Street. Those streets will be closed from noon through 8 PM.

Summer Concert Schedule:

The Town of Steilacoom's Summer Concert series continues July 12th at 6:30 PM at Pioneer Orchard Park with A tus ordenes - Mariachi Arrieros (Revised due to initial band not being able to fulfill commitment). The schedule is available on the Town's official website at [https://townofsteilacoom.org/DocumentCenter/View/3386/2023-Summer-Concert-Schedule._No alcohol, marijuana, or fireworks are allowed in the park. If you bring an animal \(which we recommend against due to the size of the crowds\), it must be on a leash \(not voice control\) and well behaved in crowds.](https://townofsteilacoom.org/DocumentCenter/View/3386/2023-Summer-Concert-Schedule._No%20alcohol,%20marijuana,%20or%20fireworks%20are%20allowed%20in%20the%20park.%20If%20you%20bring%20an%20animal%20(which%20we%20recommend%20against%20due%20to%20the%20size%20of%20the%20crowds),%20it%20must%20be%20on%20a%20leash%20(not%20voice%20control)%20and%20well%20behaved%20in%20crowds.)

See Something – Say Something:

If you see something suspicious or if you have been a victim of a crime, please contact the Department of Public Safety. For in-process emergencies, call 911. For non-emergencies, please call either (253) 287-4455 or (800) 562-9800 or email crimetips@ci.steilacoom.wa.us

Community Development:

Chambers Place:

The contractor for the developer of Chambers Place notified the Town that they will begin mobilizing next Wednesday and start demolition of the former bus barn and records storage buildings next Thursday in anticipation of constructing the initial 4 homes which will face Sequalish Street.

Town-Initiated Street Vacation:

The Steilacoom Town Council initiated a street vacation procedure for an approximately 2-foot portion of the right-of-way on the west side of Pacific Street north of Lafayette Street. This vacation will allow for the expansion of the existing ADA ramp at the Steilacoom Tribal Museum to bring it into compliance with ADA guidelines as part of a larger rehabilitation project. The hearing for this street vacation was set at the June 13, 2023, Town Council meeting. Public testimony will be taken at the July 18, 2023, public hearing. Following public input, the Town Council will determine whether to grant the street vacation or any part thereof. Additional information may be found on the Town's official website at <https://townofsteilacoom.org/297/Public-Notices---Development-Application>.

Street Setback Variance Application:

The Town of Steilacoom received an application for a street setback variance under SMC 18.28.030 at 215 Cedar Street. The Hearing Examiner will hold a public hearing on this matter. Notice of the hearing will be posted, mailed and published as required by Town Ordinance prior to the date of the hearing. The public is invited to comment on the proposal by contacting staff below through the Public Hearing date. Information about the project may be found on the Town's official website at <https://townofsteilacoom.org/297/Public-Notices---Development-Application>.

Shoreline Conditional Use Permit Application:

The Town of Steilacoom applied for and was granted by the Town Council a Shoreline Conditional Use Permit and Critical Areas Permit to replace existing failing seawalls at Sunnyside Beach Park, 2509 Chambers Creek Road. Information about the project may be found on the Town's official website at <https://townofsteilacoom.org/297/Public-Notices---Development-Application>.

Community Services:

Summer Pre-Camp & Kindergarten Ready Registration Open!

Be Prepared to ... have FUN! Summer Pre-Campers will spend a lot of time outdoors, allowing them to connect with nature, use their imaginations, and get lots of exercise. Kindergarten Ready is a week-long class that will prepare your child for the full day Kindergarten schedule. Class activities will develop and build on the skills necessary for classroom success. More information and registration is available online: <https://secure.recl.com/WA/town-of-steilacoom-community-services/catalog>

Adult Sewing:

If you love to sew or just want to learn, the Steilacoom Community Center is just the place for you.

Every Friday, from 9 AM to noon, there is free sewing at the Community Center. Sewing machines are provided for your use in addition to sewing notions. Pillowcase kits are available to start you on your journey to an exciting world of sewing. Expert sewing teachers are available to help you with your sewing needs and can show you how to read patterns, choose the right fabric for your project, how to cut the right way using a rotary cutter or scissors, etc. Please join us every Friday for a fun filled day of sewing. Any questions, contact Utahna Slater at utahna@comcast.net. Classes sponsored by the Clothing and Textile Advisory of Washington State.

Public Safety:

Over the past week, 147 Public Safety incidents occurred in town, which included the following:

Emergency and patrol incidents

- 13 medical aid responses
- 52 suspicious circumstance/security checks
- 3 responses for persons in crisis/welfare checks
- 39 traffic stops
- 3 responses for residential/commercial alarms
- 3 responses for animal-related incidents
- 5 responses for fireworks, 2 of which occurred on July 4
- 2 motor vehicle collisions
- 3 responses for parking/abandoned vehicle enforcement

Crimes against persons

- 2 incidents of domestic violence/disturbance/protection order violation

Crimes against property

- No significant events to report.

Significant information:

Public Safety joined our residents and guests in celebrating Independence Day. Below is a summary of the Public Safety responses during our festivities:

- No reports of acts of violence. Several communities around the country, such as Louisiana, Philadelphia, Baltimore, Texas, Florida, and Washington, D.C. were not as fortunate. Our officers continue to remain vigilant during our holiday events, to provide a safe and pleasant atmosphere for our residents and guests to celebrate.
- 2 total calls to 911 regarding fireworks. Our dispatch center utilizes an online reporting system for many communities in Pierce County to report incidents of fireworks, rather than dispatching an officer. For Steilacoom, one of our officers is contacted by dispatch for every fireworks call.
- 5 total medical aid calls, none of which involved injuries related to fireworks use.
- 1 report of an intoxicated attendee, who was assisted home by their family.
- No persistent illegal parking within historical problem areas, such as Lafayette Street and Western Road.
- Pioneer Park was cleared of most pedestrians within about 15 minutes of the end of the fireworks; Sunnyside Beach not long thereafter.
- Increased traffic volume subsided just over 30 minutes after the end of the fireworks. Historically, this has lasted upwards of 60 minutes.
- No motor vehicle collisions or impaired drivers were reported.
- No pedestrian injuries were reported throughout the day, including following the fireworks display.
- A visiting family, including an infant, was left stranded by their hired ride share service after the end of the fireworks. Public Safety offered, and provided, courtesy transportation home for the family.

- Public Safety participated in the Steilacoom High School baseball program dunk tank fundraiser. Many dunks occurred; the water was tepid.

Missing persons can be reported immediately; there is no waiting period. Online databases of currently missing persons are located below:

- Missing persons: <https://tinyurl.com/mrx9mxvs>
- Missing indigenous persons: <https://tinyurl.com/2dfezpuj>

Over the summer, your officers will be conducting traffic emphasis patrols in the problem areas most frequently reported by our residents. During June, nearly 200 traffic stops were performed, with emphasis on Union Avenue and Gove Street.

With summer here, please find the following information regarding recreational fires within the Town of Steilacoom:

- For concerns regarding the safety of a fire, please call 911.
- For concerns about air quality related to a recreational fire, please call the non-emergency dispatch number at 253-287-4455 or 800-562-9800.
- For additional information, visit West Pierce Fire and Rescue at: <https://tinyurl.com/2md3h2j7>

Announcements:

The Public Safety lobby is open Tuesday through Friday, from 9:00 am until 12:00 pm. From 1:00 pm until 5:00 pm, the Public Safety lobby can be reached by telephone at: (253) 581-0110.

In partnership with the West Pierce Emergency Management Coalition, Public Safety is enhancing our Community Emergency Response Team capabilities. For more information, please visit: <https://tinyurl.com/pswr6fey>

SteilacoomAlert is an emergency notification system for the Town of Steilacoom. At no cost, persons may opt-in to receive emergency and general notifications. Please visit our town website for more information.

Reminders:

In-progress emergencies can be reported directly to 911. To reach a police officer NOT during an emergency, please call either (253) 287-4455 or (800) 562-9800.

Please visit our department website (<https://tinyurl.com/2bz3jzey>) for resources and assistance with:

- Online crime reporting
- Anonymous reporting of suspicious activity
- Reporting of persistent traffic concerns
- Unwanted prescription medication
- Concealed pistol licenses
- Mental health support for youth
- When to call 9-1-1
- Department of Licensing disability and medical designation
- South Sound 911 Emergency Health Profile (A cell phone is required to use this service)
- Injured or deceased wildlife
- Unwanted prescription medication disposal

Public Works:

4th of July:

Preparations for and recovery from the Independence Day festival dominated the Public Works Department workplan and all of the crews' activities this week.

Streets and Storm:

Crew Emphasis:

The crew worked on Independence Day set-up and take down; cleared a fallen tree on 4th Street; mowed rights-of-way and swales throughout Town; blew sidewalks and swept streets; and performed other maintenance activities.

Rigney Road Nonmotorized Improvements Project:

WSDOT approved the rail preparation and installation plan. The rail is currently waiting for a powder coating inspection by WSDOT prior to installation. We anticipate this process should be completed within the next several weeks.

Old Military Road Preservation Project:

The obligation documents have been submitted to WSDOT and we are awaiting approval to go to bid.

Cambridge Drive Grind and Overlay:

The engineers are continuing to work on the design documents. Once completed, we will put the project out to bid.

Electrical:

Crew Emphasis:

The crew participated in the Independence Day set-up and recovery; installed a permanent power service on a new home on Worthington Street east of Galloway; installed permanent power at a house in the 1600 block of Beach Street; continued preparations for a major project along Union Avenue being done in conjunction with Tacoma Power's Ketron Island feeder project scheduled for August; and performed other maintenance activities.

Water/Sewer:

Crew Emphasis:

The crew assisted with the Independence Day preparation and recovery; inspected a sewer repair in the 2000 block of Lafayette Street; inspected utility disconnections at the Pioneer school bus site in conjunction with the building demolition; replaced an air handling fan at the Sunnyside pump station; and performed other maintenance activities.

Parks, Buildings and Grounds:

Crew Emphasis:

The crew focused on preparations for and recovery from the Independence Day festivities; mowed as the weather and other duties permitted; emptied garbage cans; picked up litter; cleaned restrooms; set-up for the Farmers' Market; watered the flower baskets; and performed other maintenance activities.

Other:

National Night Out – August 1st:

Steilacoom's 2nd Annual "National Night Out"! Register for your Block Party Location on August 1, 2023
Thank you for your interest in National Night Out and for your support for safer communities.

National Night Out is designed to:

- Heighten crime and drug prevention awareness,
- Generate support for, and participation in, local anticrime efforts,
- Strengthen neighborhood spirit and police community partnerships, and
- Send a message to criminals letting them know neighborhoods are organized and fighting back.

Steilacoom residents are welcome as individuals, couples, families, youth, etc. Nearby residents from other

communities may also join in! Invite your neighbors to join you and come meet new neighbors. This is for everyone!

This year, there are five designated block parties to register for. Our Steilacoom Public Safety Officers plan to visit each of these community gatherings. Law enforcement officers will be joined by Steilacoom Town Councilmembers and Mayor, Steilacoom Historical School District Board Directors, members of Steilacoom's Public Safety Advisory Committee, and West Pierce Fire and Rescue. Your registration helps block captains to plan and prepare for a great evening with you.

Residents are also welcome to host their own block parties, too. If you choose this option, you can register your local block party here and let the Public Safety team know you of your gathering. Due to time constraints, we can not guarantee Public Safety and/or Town officials will be able to visit.

Thank you for your SUPPORT! National Night Out is a night we ALL stand together, promote awareness, safety, and neighborhood unity.

Links for registration: <https://townofsteilacoom.org/> or <https://forms.gle/uepurk1xrf5W6TeGA>

This event is sponsored by Kiwanis Club of Steilacoom.

Loujanna 'LJ' Rohrer, (253) 720-2045, hellorohrers@gmail.com
Liz Grasher, (931) 237-2746, elizabeth.grasher@ci.steilacoom.wa.us

2023 SHMA Taste of Salmon:

As most of you know, SHMA will not be having the Salmon Bake in 2023 due to a lack of facilities. Instead, SHMA will be selling the delicious, fresh Alaskan salmon fillets you love from the annual salmon bake.

SHMA will take pre-sales at the Steilacoom Farmers Market June 28 - July 19 (payment is due at time of order). Then the salmon will be ready for pick up at the museum storage barn on Saturday, July 29 from 10:00 AM - 1:00 PM.

The fillets will be approximately 8 oz in size and will sell for \$7.00/fillet pre-order or \$8.00/fillet on July 29. There will be a VERY LIMITED number of fillets available for purchase on July 29.

Please reach out to a salmon bake committee member if you have any questions.

Steilacoom Historical School District –Enrollment Open:

Enrollment for the 2023-2024 school year is now open. Of particular interest is enrollment for kindergarten. For additional information or to commence the process, visit the District's website at <https://www.steilacoom.k12.wa.us>

We Love Steilacoom Association – Steilacoom Food Bank:

The We Love Steilacoom Association operates a food pantry/bank located at the Steilacoom Community Church, 1603 Rainier Street, Steilacoom, Washington, 98388. You do not need to be a member of the Church to obtain assistance through the Food Pantry.

The Food Pantry has weekly distributions on Saturdays from 9:30 AM to 11:30 AM. Preregistration is not required. For an emergency food need or if you would like additional information, contact Paul Loveless at 253.581.1912.

Questions – Contact Paul Loveless at paul.loveless@ci.steilacoom.wa.us