

MEMORANDUM

To: Mayor Muri and Members of the Town Council
From: Paul Loveless, Town Administrator
Date: May 13, 2022
Subject: Updates

Administration:

Upcoming Meetings:

Council Meeting – May 17, 2022, at 6:00 PM.

Zoom Invite: <https://us02web.zoom.us/j/84137367916>

Planning Commission – June 13, 2022, at 6:00 PM.

Zoom Invite: <https://us02web.zoom.us/j/87633050604>

Civil Service Commission – June 2, 2022, at 2:00 PM.

Zoom Invite: <https://us02web.zoom.us/j/86379823442>

Preservation and Review Board – May 25, 2022, at 6:30 PM.

Zoom Invite: <https://us02web.zoom.us/j/89479403510>

Parks, Community Services, and Environment Advisory Committee – May 16, 2022, at 6:30 PM. Zoom Invite: <https://us02web.zoom.us/j/86074324447>

Public Safety Advisory Committee – May 18, 2022, at 6:00 PM.

Zoom Invite: <https://us02web.zoom.us/j/87136579024>

Town Positions Available:

The Town is currently recruiting for Public Works Seasonal Maintenance Worker positions, Before and After School Program Recreation Aide positions, and Summer Camp positions. See the Town's official website at townofsteilacoom.org for details.

2022 Town of Steilacoom Spring Cleanup – May 19th:

One day FREE event - regular garbage/yard waste day.

Questions? Contact LeMay Refuse (253) 875-5053

The following items may be placed at the curb by 6:00 AM

- Your regular subscription solid waste cart(s)
- 3 Extra 32-gallon cans/bags/boxes of household debris
 - *No construction/demolition debris, rocks, concrete, bricks or asphalt*
 - *No TVs, computers, laptops, monitors, tablets, e-readers, DVD players*
 - *No household hazardous wastes*
 - *Not to exceed 40 lbs. per can/bag/box*
- 1 Appliance
 - *Washers, dryers, water heaters, etc.*
 - *Includes items with compressors (refrigerators, freezers, etc.) at no charge*
- Your regular subscription yard waste cart(s)
- 3 Extra 32-gallon cans/bags/boxes/bundles of yard waste
 - *Yard waste includes leaves, grass, brush, flowers, tree wood and branches less than 4 inches in diameter and 4 feet in length*
 - *Bundles not to exceed 40 lbs., 4 feet in length and tied with natural fiber rope/twine*
 - *Or place in clean 32-gallon garbage cans, boxes, paper or biodegradable bags*
 - *NO YARD WASTE IN PLASTIC BAGS; they will NOT be picked up*

Disposal/Recycle Options

Before throwing things away, check the online Pierce County Recycling Menu at <https://www.co.pierce.wa.us/1509/Recycling-Menu> and see if there is somewhere to recycle, donate or dispose of unwanted items. Many options are free or cost less than going to the landfill.

- L&S Tire Company (253) 582-5556-takes tires for a fee
- Lakewood Goodwill (253) 983-0040- accepts TVs, computers, laptops, monitors, tablets, E-readers and DVD players for FREE recycling under the WA State E-Cycle Program
- Pierce County Transfer Stations - FREE yard waste recycling for Pierce County residents

2021 Financial Report Available:

The Town of Steilacoom's 2021 financial report is now available on-line at <https://townofsteilacoom.org/151/Administration>

Public Safety Advisory Committee Online Survey:

The Public Safety Advisory Committee is requesting your input. Please complete the online survey at <https://forms.gle/rLGmVksRqwjumu348>.

See Something – Say Something:

If you see something suspicious or if you have been a victim of a crime, please contact the Department of Public Safety. For in-process emergencies, call 911. For non-emergencies, please call either (253) 287-4455 or (800) 562-9800 or email crimetips@ci.steilacoom.wa.us

Community Development:

Setback Variance Request:

The Town has received a request for a variance to the street building setbacks for 417 Short Street. A public hearing before the Hearing Examiner will be held on May 17, 2022, starting at 10 AM virtually using Zoom at <https://us02web.zoom.us/j/85119957376>.

Code Compliance:

The Building Inspector/Code Compliance Officer is focused on inspecting construction sites for erosion control measures, following up on vehicles being stored on the rights-of-way, vegetation control, and reviewing building permit applications.

Community Services:

Before and After School Care:

Registration is now open for the Town of Steilacoom's Before/After School Program for 2021-2022. Club AM and PM is offering before and after school care for Kindergarten - 5th Grade school students every day with the exception of national holidays.

- Location: Cherrydale Elementary
- Pre-registration is required and payments can be made online, by phone, or by check.
- Multiple child discounts are available as well as Military and Free/Reduced Lunch qualified students.
- Discounts cannot be combined.
- Part-time and full-time rates now available!

Additional information and registration is available on the Town's official website at <https://townofsteilacoom.org/156/Youth-Programs>.

Public Safety:

Over the past week, 147 Public Safety incidents occurred in town, including the following:

Emergency and patrol incidents

- 8 medical aid responses
- 28 suspicious circumstance/security checks
- 3 responses for persons in crisis/welfare checks
- 84 traffic stops
- 1 response for residential/commercial alarms
- 1 response for juvenile-related incidents
- 1 response for parking enforcement

Crimes against persons

- 1 incident of assault
- 1 incident of threats/harassment

Crimes against property

- 2 motor vehicle thefts

Significant information:

This week, Public Safety and West Pierce Fire and Rescue responded to a structure fire at an apartment complex in town. There were no reported injuries, and all displaced residents were able to make arrangements for shelter. A Steilacoom Alert notification was disseminated for the neighborhoods located near the involved apartment complex.

Since March of 2021, Washington State has been under a state of emergency regarding a crisis of mental health involving our state's youth. Please visit our department website for a list of available resources in Pierce County: <https://tinyurl.com/2yr6tbv6>.

Announcements:

On June 14, at 11:00 am, a test of Steilacoom Alert will be launched to those who have subscribed by that time.

Steilacoom Alert (CodeRED) is a new emergency notification system for the Town of Steilacoom. At no cost, persons may opt-in to receive emergency and general notifications, to include:

- Missing persons/children
- Evacuation notices
- Natural disasters
- Boil water advisories
- Inclement weather warnings
- Criminal activities
- Road closures/traffic alerts
- Shelter in place/lockdowns

The Town of Steilacoom will be joining a nationwide network of emergency notifications which can be accessed from the no-cost cell phone app (CodeRED Mobile Alert). Persons may also opt-in to receive notifications from many of our surrounding towns and cities, to include:

- Tacoma
- Lakewood
- Puyallup

- University Place
- Bonney Lake
- Sumner
- Orting
- Buckley
- Carbonado
- Wilkeson

Ways to opt-in:

Visit <https://tinyurl.com/3zumsxsv>

- Text "SteilacoomAlert" to 99411
- Call (866) 939-0911

Questions about the program?

- More information can be found on our department website: <https://tinyurl.com/2yr6tbv6>
- Email Public Safety at: CodeRED@ci.steilacoom.wa.us

Reminders:

Please visit our department website (<https://tinyurl.com/2bz3jzey>) for assistance with:

- Online crime reporting
- Anonymous reporting of suspicious activity
- Reporting of persistent traffic concerns
- Unwanted prescription medication
- Concealed pistol licenses

In-progress emergencies can be reported directly to 911. To reach a police officer NOT during an emergency, please call either (253) 287-4455 or (800) 562-9800.

The lobby of Public Safety is open Tuesdays through Fridays, from 9:00 am until 12:00 pm. Staff remain available by phone and appointment from 1:00 pm until 5:00 pm.

Helpful links:

When to call 9-1-1: <https://tinyurl.com/2p9bs3ej>

Department of Licensing disability and medical designation: <https://tinyurl.com/mpfypjsb>

South Sound 911 Emergency Health Profile: <https://tinyurl.com/ycktkzeze> (A cell phone is required to use this service)

Injured or deceased wildlife:

- City of Lakewood Animal Control: <https://tinyurl.com/d7n3hjzn>
- Washington Department of Fish and Wildlife: <https://tinyurl.com/579d8k6d>

Public Works:

Building Energy Efficiency/Replacement Project:

Air Systems Engineering is on hold waiting for parts for the Community Center. A portion of this work will be delayed at least until mid-May due to challenges in receiving two of the HVAC units. The lighting contractor will commence work once the components arrive. The contractor continues working in Town Hall installing additional duct work to obtain sufficient air flow.

Streets and Storm:

Crew Emphasis:

The crew focused on right-of-way mowing and sweeping; continued sidewalk maintenance; trimmed trees along Steilacoom Boulevard; repaired a broken culvert on Short Street south of Sequalish Street; continued interviews for seasonal positions; and performed other maintenance activities.

Annual Town Roadside Herbicide Applications:

An initial application of herbicides to combat weeds along road shoulders has started and will continue through August. Targeted noxious weeds and brush control applications will occur through the end of November as needed. Only federal and state-approved herbicides are used.

The Town uses Cheetah Pro and Scythe along rights-of-way adjacent to roads and Mirimichi and Scythe on sidewalks. (The Town previously discontinued the use of Round-up.) Both are applied only by certified pesticide applicators using manufacturer's recommendations and under the guidance and inspection of the USDA. The applicable Safety Data Sheets are available on the Town's official website.

Town of Steilacoom Street crews will also mow, cut brush and trim trees along roads during the spring and summer, however, the extent of this work this year may be reduced due to COVID-19 impacts. The work, which will be carried out weather permitting, is part of the Town's integrated roadside vegetation management program.

Electrical:

Crew Emphasis:

The crew potholed electric line locations and Short Street in preparation for work related to the School District maintenance facility; assisted the Water/Sewer crew with a main and service replacement on Short Street; completed transformer disconnections for meter base change outs at Harbor Oaks apartments; deenergized one of the buildings at Harbor Oaks apartments due to a fire; and performed other maintenance activities.

Water/Sewer:

Crew Emphasis:

The crew replaced a short section of water main and services on Short Street; inspected a new sewer service on Division Lane; inspected a sewer repair in the 1200 block of Rainier Street; inspected a water main installation at the School District maintenance facility; replaced a water meter in the 50 block of Leshi Drive; and performed other maintenance activities.

Parks, Buildings and Grounds:

Crew Emphasis:

The crew continued activating drinking fountains and irrigation systems in various parks; mowed, trimmed, and maintained various parks and facilities as the weather allowed; removed a dangerous tree on the First Street trail; repaired the Pioneer Park swing; removed a portion of an old Anderson Island cable section from the Salter's Point Park beach; and performed other maintenance activities.

Other:

Enroll Now for Kindergarten in the 2022-23 school year!

Full-day Kindergarten is free -- and it's an important part of your child's success! You can enroll electronically on the Steilacoom Historical School District website, <https://www.steilacoom.k12.wa.us/Page/4179>.

We are already planning for staffing and curriculum needs for the fall. **Enroll now and receive a Kindergarten Welcome Box!** You will also receive important district communications over the summer,

including food service and transportation information. Please please contact our Enrollment Department at enrollment@steilacoom.k12.wa.us or (253) 983-2228 for assistance.

Sunnyside Beach Community Clean-up:

Join us Saturday, June 4 from 8-9:30 A.M.

Steilacoom Public Works will provide grabbers and bags, but it is suggested to bring gardening/work gloves if you have them. Please feel free to reach out to Liz Grasher with any questions at elizabeth.grasher@ci.steilacoom.wa.us. Sunnyside Beach Park address: 2509 Chambers Creek Road. See you then!

Little Free Pantry:

The Town of Steilacoom in partnership with the We Love Steilacoom Association and the Lakewood Rotary are sponsoring a Little Free Pantry at the Community Center. Stop by and drop a nonperishable food item off or if in need, pick something up.

We Love Steilacoom Association – Steilacoom Food Bank:

The We Love Steilacoom Association operates a food pantry/bank located at the Steilacoom Community Church, 1603 Rainier Street, Steilacoom, Washington, 98388. You do not need to be a member of the Church to obtain assistance through the Food Pantry.

The Food Pantry has weekly distributions on Saturdays from 9:30 AM to 11:30 AM. Preregistration is not required. For an emergency food need or if you would like additional information, contact Paul Loveless at 253.581.1912.

Ron Lucas Classic Golf Tournament:

The Steilacoom Historical Museum Association presents the 2022 Ron Lucas Classic Golf Tournament on May 14, 2022. The 9-hole scramble will take place at the Meadow Park Golf Course.

Register and pay online by May 11 at tinyurl.com/shmagolf

Cost

- \$50 – Individuals
- \$180 – Foursome

Prizes

Questions – Contact Paul Loveless at 253.581.1912 or paul.loveless@ci.steilacoom.wa.us