

MEMORANDUM

To: Mayor Muri and Members of the Town Council
From: Paul Loveless, Town Administrator
Date: March 25, 2022
Subject: Updates

Administration:

Upcoming Meetings:

Council Meeting – April 5, 2022, at 6:00 PM.

Zoom Invite: <https://us02web.zoom.us/j/89303710289>

Planning Commission – April 11, 2022, at 6:30 PM.

Zoom Invite: <https://us02web.zoom.us/j/84191022219>

Civil Service Commission – April 7, 2022, at 2:00 PM.

Zoom Invite: <https://us02web.zoom.us/j/85820825323>

Preservation and Review Board – April 27, 2022, at 6:30 PM.

Zoom Invite: <https://us02web.zoom.us/j/81692100448>

Parks, Community Services, and Environment Advisory Committee – April 18, 2022, at 6:30 PM. Zoom Invite: <https://us02web.zoom.us/j/83537511741>

Public Safety Advisory Committee – April 20, 2022, at 6:30 PM.

Zoom Invite: <https://us02web.zoom.us/j/87106011200>

Town Positions Available:

The Town is currently recruiting for a Mechanic, Seasonal Maintenance Worker positions, and a Before and After School Program Recreation Aide position. See the Town's official website at townofsteilacoom.org for details.

Public Safety Advisory Committee Online Survey:

The Public Safety Advisory Committee is requesting your input. Please complete the online survey at <https://forms.gle/rLGmVksRqwjumu348>.

See Something – Say Something:

If you see something suspicious or if you have been a victim of a crime, please contact the Department of Public Safety. For in-process emergencies, call 911. For non-emergencies, please call either (253) 287-4455 or (800) 562-9800 or email crimetips@ci.steilacoom.wa.us.

Sunnyside Beach Community Clean-up:

Join us Saturday, April 2nd from 8-10 A.M.

Steilacoom Public Works will provide grabbers and bags, but it is suggested to bring gardening/work gloves if you have them. Please feel free to reach out to Liz Grasher with any questions at elizabeth.grasher@ci.steilacoom.wa.us. Sunnyside Beach Park address: 2509 Chambers Creek Road. See you then!

Community Services:

Before and After School Care:

Registration is now open for the Town of Steilacoom's Before/After School Program for 2021-2022.

Club AM and PM is offering before and after school care for Kindergarten - 5th Grade school students every day with the exception of national holidays.

- Location: Cherrydale Elementary
- Pre-registration is required and payments can be made online, by phone, or by check.
- Multiple child discounts are available as well as Military and Free/Reduced Lunch qualified students.
- Discounts cannot be combined.
- Part-time and full-time rates now available!

Additional information and registration is available on the Town's official website at <https://townofsteilacoom.org/156/Youth-Programs>.

Uncle Don's Ukulele Club Plays for Junior Explorers:

On Tuesday, March 22, the Uncle Don's Ukulele Club which meets at the Community Center performed for the Explorers Preschool and was well received. The ukulele club exists in memory of Don Yoder, founder and director for many years. If you would like to join us, we encourage beginners and have a lot of fun. Contact: Jim Anderson, james.anderson75@yahoo.com

Community Development:

Code Compliance:

The Code Compliance Officer is focused on inspecting construction sites for erosion control measures and reviewing building permit applications.

Zoning Ordinance Amendments:

The Town Council will continue the public hearing on zoning ordinance text amendments regarding accessory dwelling units, home occupations, short and long term lodging or care facilities, parking standards, group care facilities and definitions at the meeting on April 19, 2022 at 6:30 PM. A new draft will be posted to the Town's official website soon.

Sign Code:

The Town Council will continue its public hearing on revisions to the Town's sign Code on April 5, 2022, at 6:00 PM. Please provide your input to the Town Planner, doug.fortner@ci.steilacoom.wa.us by March 31, 2022.

Rezone and Comprehensive Plan re-designation of School Property:

The Steilacoom Historical School District has requested that the property at the corner of Sequalish and Chambers Streets, formerly used as a football field and bus barn, be re-designated for Housing under the Comprehensive Plan and rezoned to R-7.2. The Town Council will hold a public hearing on April 19, 2022. A determination of non-significance was issued under SEPA on Jan 24. Text of the proposed changes will be posted soon.

Event Venue Proposal:

The Planning Commission recommended the Town Council not allow daytime outdoor event businesses in residential zones. The Town Council will hold public hearing on this proposal at their meeting April 19, 2022. Written comments may be directed to the Town Council at 1030 Roe Street, Steilacoom WA 98338, or by email to doug.fortner@ci.steilacoom.wa.us.

Bed and Breakfast Application:

The Town received a request for a Bed and Breakfast Inn at 214 Cedar Street. An informational workshop will be held at the Planning Commission meeting on April 11, 2022. A public hearing before the Town Council will be held at a date to be determined following the workshop. Notice of the workshop and hearing will be posted, mailed and published as required by Town Ordinance.

Setback Variance Request:

The Town has received a request for a variance to the street building setbacks for 417 Short Street. A public hearing before the Hearing Examiner will be held in April at a date and time to be determined. Notice of the hearing will be posted, mailed and published as required by Town Ordinance.

Public Safety:

Over the past week, 141 Public Safety incidents occurred in town, including the following:

Emergency and patrol incidents

- 6 medical aid responses
- 32 suspicious circumstance/security checks
- 3 responses for persons in crisis/welfare checks
- 76 traffic stops
- 4 responses for residential/commercial alarms
- 1 death investigation, no suspicious circumstances observed
- 1 motor vehicle collision
- 1 response for a nuisance-related incident (noise/etc.)

Crimes against persons

- 1 incident of threats/harassment

Crimes against property

- 1 burglary to a business

Significant information:

Public Safety continues to hold the Pierce County Sheriff's Office in our hearts and thoughts. More information regarding ways to support the deputies' families can be found here: <https://tinyurl.com/yvc9fmz3>

Two funds have been set up to support the families of Deputy Calata and Sergeant Scaniffe. Both of these funds were created in partnership with Tacoma-Pierce County Crime Stoppers and 100% of all funds will go directly to the families.

Deputy Calata's Legacy Fund

A legacy fund has been established in memory of Deputy Calata to support his wife and young son. Donations can be made online using the following link:

https://www.paypal.com/donate/?hosted_button_id=3ADJH246QB2LU

Sergeant Scaniffe Support Fund

Sergeant Scaniffe is facing a long journey towards recovery, which will require a great deal of support. Donations would be appreciated to help ease his family's financial burden during his extended leave.

Donations can be made online using the following link:

https://www.paypal.com/donate/?hosted_button_id=JGASS8GHC5WUJ

If you would like to write a check for either of these funds, please make checks payable to either the "Deputy Calata Legacy Fund" or the 'Rich Scaniffe Support Fund' and mail to:

Pierce County Sheriff's Department
C/O Heather LaLiberte
930 Tacoma Avenue South
Tacoma, WA 98402

Flower Deliveries

All flower deliveries for Pierce County Sheriff's Deputy Dom Calata's service must be delivered at the Church For All Nations, located at 111 112th Street East Tacoma, Washington to the Church Office Door no later than 9:30 am on March 25th. Deliveries will not be accepted after this time.

Earlier this week, public safety responded to an incident of domestic violence involving a firearm at an apartment complex near Steilacoom High School. Thanks to our school resource officer, the school was placed into lockdown immediately after the call went out. Responding officers ensured safety at the scene and the welfare of the victims. Our patrol sergeant, detective, and our newest officers continued their investigation over the following days and resulted in arrest of the suspect, who was booked into jail under suspicion of multiple violent felony charges. With the partnership of both the DuPont Police Department and the Thurston County Sheriff's Office, the suspect was taken into custody without using any force.

This week, our officers recovered a stolen vehicle and arrested the individual in possession of it.

Public Safety held interviews for new police officers this week. 10 candidates were scheduled 4 of whom either did not show up or cancelled. Of the remaining 6, 4 were lateral applicants and 2 were entry level applicants.

Announcements:

Reminders:

Please visit our department website (<https://tinyurl.com/2bz3jzey>) for assistance with:

- Online crime reporting
- Anonymous reporting of suspicious activity
- Reporting of persistent traffic concerns

In-progress emergencies can be reported directly to 911. To reach a police officer NOT during an emergency, please call either (253) 287-4455 or (800) 562-9800.

The lobby of Public Safety is open Tuesdays through Fridays, from 9:00 am until 12:00 pm. Staff remain available by phone and appointment from 1:00 pm until 5:00 pm.

Helpful links:

Unwanted prescription medication: <https://tinyurl.com/2p9b54ht> (can also be turned in at Public Safety)

When to call 9-1-1: <https://tinyurl.com/2p9bs3ej>

Department of Licensing disability and medical designation: <https://tinyurl.com/mpfypjsb>

South Sound 911 Emergency Health Profile: <https://tinyurl.com/ycktkoze> (A cell phone is required to use this service)

Injured or deceased wildlife:

- City of Lakewood Animal Control: <https://tinyurl.com/d7n3hjzn>
- Washington Department of Fish and Wildlife: <https://tinyurl.com/579d8k6d>

Concealed pistol licenses: <https://tinyurl.com/mtutbc39>

Public Works:

Building Energy Efficiency/Replacement Project:

Air Systems Engineering returned to the Community Center to work on system controls and continued working at Town Hall this week. A final inspection for the work at Town Hall is scheduled for April 12, 2022. On Tuesday, March 29, 2022, a preconstruction meeting will be held for the lighting upgrade portion of the project.

Streets and Storm:

Crew Emphasis:

The crew performed erosion control inspections; vactored catch basins, manholes, and other storm facilities throughout Town; maintained rights-of-way; and performed other maintenance activities.

Electrical:

Crew Emphasis:

The crew performed customer requested disconnections in the 1200 block of Rainier Street and the 1300 block of Union Avenue to facilitate panel changes; installed a temporary meter in the 500 block of 5th Street; installed new conduit on Natalie Lane for new primary wire being installed to replace failing wire which caused two power outages last week; and performed other maintenance activities.

Water/Sewer:

Crew Emphasis:

The crew assisted the Electric crew with conduit installation on Natalie Lane; performed a water shutoff at the requested of their maintenance crew for the Steilacoom Woods apartments; assisted Lakewood Water District staff with the calibration of the inertie meters; inspected sewer repairs in the 1700 block of Sequalish Street; performed water and sewer inspections on lot #9 of Norberg Estates; and performed other maintenance activities.

Parks, Buildings and Grounds:

Crew Emphasis:

The crew focused on mowing parks and other Town facilities; applied herbicides; and performed other maintenance activities.

Other:

Explorer Series – April 9, 2022:

The Friends of Steilacoom Library present Dr. Robert Ettlinger, retired rheumatologist and master cheese maker as the April Explorer Series speaker. Dr. Ettlinger was looking for an interesting hobby once he retired and chose cheese making as a productive way of occupying his time. His presentation on all things cheese will be on Saturday April 9, 3:00 pm via zoom. To register for the Zoom presentation, please go to the Pierce County Library web site (www.piercecountylibrary.org) and click on the calendar tab at the top. Select April 9 from the calendar and register. An email with the zoom link will be sent to you prior to the presentation.

If you are interested in becoming a member in the Friends of the Steilacoom Library, please contact Linda Collins at landjcollins@msn.com.



GARDEN CLUB PLANT SALE



The Steilacoom Garden Club is holding its annual plant sale on Saturday, May 7th from 9:00 to 12:00 in the Multipurpose Court on Lafayette Street next to the Bair Bistro. There will be a variety of plants: perennials, annuals, groundcovers, shrubs, bulbs, and vegetable and herb starts. This is a great time to fill up your garden with some new and different plants. Garden-related items will also be on sale. And do not forget Mother's Day is the next day!!!

Proceeds from the Plant Sale support the Garden Club civic projects including the flowerpots downtown, the Scarecrows around town and the Scarecrow contest in the fall, and the

Christmas swags for businesses and for the 42nd Military Memorial. The Garden Club has been providing civic beautification projects for Steilacoom since the 1920's, so this is an organization you want to support.

DONATIONS OF PLANTS are needed! We appreciate your support by bringing plants to the site the previous day with a label (so we know how to sort them). We ask that no invasive plant species be donated, e.g., Shasta Daisies. Plants can be brought to the Multipurpose Court between 4:00-6:00 on Friday May 6th or at 7:30 Saturday morning.

Steilacoom Kiwanis 5K Run/Walk and 1 Mile Historic Stroll:

Usher in spring with a healthy and fun Steilacoom event while making an impact on the lives of others at risk of hunger!

Sunday, 24 April 2022: Steilacoom Kiwanis 5K Run/Walk and 1 Mile Historic Stroll to support the **We Love Steilacoom Food Pantry**. Suggested minimum donation of \$10/person or \$20/family. Choose your start time between **0900 and 1100**. Courses close at **1200**.

The 5K non-timed, non-competitive event includes scenic views and trails. Local historians and Steilacoom Tribal members will be posted at historic sites along the 1 Mile route, eager to share Steilacoom's fascinating past.

Register online with your donation at <http://www.kiwanisclubofsteilacoom.org/run-walk-registration/> by 21 April for a chance to win the prize drawing. One ticket for each \$10 donation. Drawing will be held 24 April at noon at the SHMA patio. Need not be present to win. All donors receive a gift of appreciation. Start and in-person registration will be at the Steilacoom Historical Museum patio at Rainier and Main St. COVID-19 guidelines will be observed. Questions? Contact Nancy Henderson at nehenders@comcast.net.

Little Free Pantry:

The Town of Steilacoom in partnership with the We Love Steilacoom Association and the Lakewood Rotary are sponsoring a Little Free Pantry at the Community Center. Stop by and drop a nonperishable food item off or if in need, pick something up.

We Love Steilacoom Association – Steilacoom Food Bank:

The We Love Steilacoom Association operates a food pantry/bank located at the Steilacoom Community Church, 1603 Rainier Street, Steilacoom, Washington, 98388. You do not need to be a member of the Church to obtain assistance through the Food Pantry.

The Food Pantry has weekly distributions on Saturdays from 9:30 AM to 11:30 AM. Preregistration is not required. For an emergency food need or if you would like additional information, contact Paul Loveless at 253.581.1912.

Emergency Food Network – Home Delivery:

Since May 2020, EFN has expanded its services to include food delivery for people living in Pierce County who are high-risk or facing barriers to access their local food pantries.

EFN is adding community members to their delivery schedule based on their location in Pierce County. A Home Deliver Request Form is available at <https://efoodnet.org/resources/home-delivery/>. After you complete your request form, you will receive a phone call from the Home Delivery line (253-290-7172) within 2 business days to confirm your information and begin your deliveries. **EFN must make contact with you via phone or email before they begin your deliveries.**

If you are unable to use the request form or if you are in an immediate crisis, please call 253-290-7172

Ron Lucas Classic Golf Tournament:

The Steilacoom Historical Museum Association presents the 2022 Ron Lucas Classic Golf Tournament on May 14, 2022. The 9-hole scramble will take place at the Meadow Park Golf Course.

Register and pay online by May 11 at tinyurl.com/shmagolf

Cost

- \$50 – Individuals
- \$180 – Foursome

Prizes



CodeRED is a new emergency notification system for the Town of Steilacoom. At no cost, persons may opt-in to receive emergency and general notifications, to include:

- Missing persons/children
- Evacuation notices
- Natural disasters
- Boil water advisories
- Inclement weather warnings
- Criminal activities
- Road closures/traffic alerts
- Shelter in place/lockdowns

The Town of Steilacoom will be joining a nationwide network of emergency notifications which can be accessed from the no-cost cell phone app (CodeRED Mobile Alert). Persons may also opt-in to receive notifications from many of our surrounding towns and cities, to include:

- Tacoma
- Lakewood
- Puyallup
- University Place
- Bonney Lake
- Sumner
- Orting
- Buckley
- Carbonado
- Wilkeson
-

Ways to opt-in:

- Visit <https://tinyurl.com/3zumsxsv>
- Text "SteilacoomAlert" to 99411
- Call (866) 939-0911

Questions about the program?

- More information can be found on our department website: <https://tinyurl.com/2yr6tbv6>
- Email Public Safety at: CodeRED@ci.steilacoom.wa.us

Questions – Contact Paul Loveless at 253.581.1912 or paul.loveless@ci.steilacoom.wa.us