

MEMORANDUM

To: Mayor Muri and Members of the Town Council
From: Paul Loveless, Town Administrator
Date: March 18, 2022
Subject: Updates

Administration:

Upcoming Meetings:

Council Meeting – April 5, 2022, at 6:00 PM.

Zoom Invite: <https://us02web.zoom.us/j/89303710289>

Planning Commission – April 11, 2022, at 6:30 PM.

Zoom Invite: <https://us02web.zoom.us/j/84191022219>

Civil Service Commission – April 7, 2022, at 2:00 PM.

Zoom Invite: <https://us02web.zoom.us/j/85820825323>

Preservation and Review Board – March 23, 2022, at 6:30 PM.

Zoom Invite: <https://us02web.zoom.us/j/84202063258>

Parks, Community Services, and Environment Advisory Committee – March 21, 2022, at 6:30 PM.

Zoom Invite: <https://us02web.zoom.us/j/81125091906>

Public Safety Advisory Committee – April 20, 2022, at 6:30 PM.

Zoom Invite: <https://us02web.zoom.us/j/87106011200>

Town Positions Available:

The Town is currently recruiting for a Mechanic, Seasonal Maintenance Worker positions, and a Before and After School Program Recreation Aide position. See the Town's official website at townofsteilacoom.org for details.

Public Safety Advisory Committee Online Survey:

The Public Safety Advisory Committee is requesting your input. Please complete the online survey at <https://forms.gle/rLGmVksRqwjumu348>.

Free Masks and Hand Sanitizer:

Masks and hand sanitizer gel in 1-gallon containers are available at the Community Center or the Public Works facility free to Town of Steilacoom residents. Limit one each per family per week.

See Something – Say Something:

If you see something suspicious or if you have been a victim of a crime, please contact the Department of Public Safety. For in-process emergencies, call 911. For non-emergencies, please call either (253) 287-4455 or (800) 562-9800 or email crimetips@ci.steilacoom.wa.us.

Sunnyside Beach Community Clean-up:

Join us Saturday, April 2nd from 8-10 A.M.

Steilacoom Public Works will provide grabbers and bags, but it is suggested to bring gardening/work gloves if you have them. Please feel free to reach out to Liz Grasher with any questions at elizabeth.grasher@ci.steilacoom.wa.us. Sunnyside Beach Park address: 2509 Chambers Creek Road. See you then!

Community Services:

Before and After School Care:

Registration is now open for the Town of Steilacoom's Before/After School Program for 2021-2022.

Club AM and PM is offering before and after school care for Kindergarten - 5th Grade school students every day with the exception of national holidays.

- Location: Cherrydale Elementary
- Pre-registration is required and payments can be made online, by phone, or by check.
- Multiple child discounts are available as well as Military and Free/Reduced Lunch qualified students.
- Discounts cannot be combined.
- Part-time and full-time rates now available!

Additional information and registration is available on the Town's official website at <https://townofsteilacoom.org/156/Youth-Programs>.

Community Development:

Code Compliance:

The Code Compliance Officer is focusing on following up on out-of-compliance properties which have now exceeded the grace period; inspecting construction sites for erosion control measures; and reviewing building permit applications.

Sign Code:

The Town Council reviewed revisions to the Town's sign code at their meeting on January 4, 2022, and continued the public hearing to March 15, 2022. At the March 15, 2022, meeting, Council will be requested to continue the public hearing to the April 5, 2022 Council meeting. The updated proposed revisions are posted to the Town's website at <https://townofsteilacoom.org/CivicAlerts.aspx?AID=302> for public review. Please send any comments to Doug Fortner at doug.fortner@ci.steilacoom.wa.us.

Zoning Ordinance Amendments:

The Town Council will hold a public hearing regarding zoning ordinance verbiage amendments regarding accessory dwelling units, home occupations, short- and long-term lodging or care facilities, parking standards, group care facilities and definitions at the meeting on March 15, 2022, at 6:30 PM. Public testimony will be taken.

Rezone and Comprehensive Plan re-designation of School Property:

The Steilacoom Historical School District has requested that the property at the corner of Sequalish and Chambers Streets, formerly used as a football field and bus barn, be re-designated for Housing under the Comprehensive Plan and rezoned to R-7.2. A hearing before the Town Council will be set in April. A determination of non-significance was issued under SEPA on Jan 24. [SEPA DNS](#)

Event Venue Proposal:

The Town Council directed the Planning Commission to consider the possibility of allowing daytime outdoor event businesses in residential zones on parcels of greater than one acre. The Planning Commission will continue the hearing on this proposal at their meeting March 14, 2022. Written comments may be directed to the Planning Commission at 1030 Roe Street, Steilacoom WA 98338, or by email to doug.fortner@ci.steilacoom.wa.us.

Public Safety:

Over the past week, 176 Public Safety incidents occurred in town, including the following:

Emergency and patrol incidents

- 4 medical aid responses
- 30 suspicious circumstance/security checks
- 6 responses for persons in crisis/welfare checks
- 102 traffic stops
- 2 responses for residential/commercial alarms
- 1 arrest for driving under the influence
- 5 responses for parking enforcement

Crimes against persons

- 1 incident of domestic violence/disturbance

Crimes against property

- 2 incidents of fraud/identity theft
- 2 incidents of theft

Significant information:

Our hearts and thoughts are with the family of Deputy Dom Calata and the rest of our law enforcement family at the Pierce County Sheriff's Office. For those seeking to donate in his honor, more information can be found at: <https://tinyurl.com/34ch45zd>.

Announcements:



CodeRED is a new emergency notification system for the Town of Steilacoom. At no cost, persons may opt-in to receive emergency and general notifications, to include:

- Missing persons/children
- Evacuation notices
- Natural disasters
- Boil water advisories
- Inclement weather warnings
- Criminal activities
- Road closures/traffic alerts
- Shelter in place/lockdowns

The Town of Steilacoom will be joining a nationwide network of emergency notifications which can be accessed from the no-cost cell phone app (CodeRED Mobile Alert). Persons may also opt-in to receive notifications from many of our surrounding towns and cities, to include:

- Tacoma
- Lakewood
- Puyallup
- University Place
- Bonney Lake
- Sumner
- Orting
- Buckley
- Carbonado
- Wilkeson

Ways to opt-in:

- Visit <https://tinyurl.com/3zumsxsv>
- Text "SteilacoomAlert" to 99411
- Call (866) 939-0911

Questions about the program?

- More information can be found on our department website: <https://tinyurl.com/2yr6tbv6>
- Email Public Safety at: CodeRED@ci.steilacoom.wa.us

Reminders:

Please visit our department website (<https://tinyurl.com/2bz3jzey>) for assistance with:

- Online crime reporting
- Anonymous reporting of suspicious activity
- Reporting of persistent traffic concerns

In-progress emergencies can be reported directly to 911. To reach a police officer NOT during an emergency, please call either (253) 287-4455 or (800) 562-9800.

The lobby of Public Safety is open Tuesdays through Fridays, from 9:00 am until 12:00 pm. Staff remain available by phone and appointment from 1:00 pm until 5:00 pm.

Helpful links:

Unwanted prescription medication: <https://tinyurl.com/2p9b54ht> (can also be turned in at Public Safety)

When to call 9-1-1: <https://tinyurl.com/2p9bs3ej>

Department of Licensing disability and medical designation: <https://tinyurl.com/mpfypjsb>

South Sound 911 Emergency Health Profile: <https://tinyurl.com/ycktkeze> (A cell phone is required to use this service)

Injured or deceased wildlife:

- City of Lakewood Animal Control: <https://tinyurl.com/d7n3hjzn>
- Washington Department of Fish and Wildlife: <https://tinyurl.com/579d8k6d>

Concealed pistol licenses: <https://tinyurl.com/mtutbc39>

Public Works:

Building Energy Efficiency/Replacement Project:

Air Systems Engineering will return to the Community Center to work on system controls next week after finishing their work at the Town Hall.

Streets and Storm:

Crew Emphasis:

The crew performed erosion control inspections; removed the guardrail and posts in preparation for Pederson Brothers installing a new guardrail at Euclid Street and Pierce Street; swept streets; replenished the gravel and other materials stockpiles; vactored catch basins throughout Town; attended a preconstruction meeting for the school maintenance facility; and performed other maintenance activities.

Electrical:

Crew Emphasis:

The crew responded to an unplanned power outage caused by a contractor hitting a transformer on the corner of Sequalish Street and Short Street; met with consultants at the substation who are designing the intertie with Tacoma Power; assisted the Water/Sewer crew removed a malfunctioning pump at the dock lift station; completed a disconnection/reconnection in the Garden Court condominiums at the request of the resident; and performed other maintenance activities.

Water/Sewer:

Crew Emphasis:

The crew removed a malfunctioning pump at the dock lift station; cleaned up the lower yard at the Public Works facility; assisted the Streets/Storm crew with the removal of the guardrail and posts at Pierce and Euclid Street; jetted sewers throughout Town; attended the preconstruction meeting for the school district's maintenance facility; and performed other maintenance activities.

Parks, Buildings and Grounds:

Crew Emphasis:

The crew repaired the foot bridge in Farrell's Marsh; completed installation of the remaining refurbished park signs; commenced springtime mowing of parks and other Town facilities; and performed other maintenance activities.

Other:



GARDEN CLUB PLANT SALE



The Steilacoom Garden Club is holding its annual plant sale on Saturday, May 7th from 9:00 to 12:00 in the Multipurpose Court on Lafayette Street next to the Bair Bistro. There will be a variety of plants: perennials, annuals, groundcovers, shrubs, bulbs, and vegetable and herb starts. This is a great time to fill up your garden with some new and different plants. Garden-related items will also be on sale. And do not forget Mother's Day is the next day!!!

Proceeds from the Plant Sale support the Garden Club civic projects including the flowerpots downtown, the Scarecrows around town and the Scarecrow contest in the fall, and the Christmas swags for businesses and for the 42nd Military Memorial. The Garden Club has been providing civic beautification projects for Steilacoom since the 1920's, so this is an organization you want to support.

DONATIONS OF PLANTS are needed! We appreciate your support by bringing plants to the site the previous day with a label (so we know how to sort them). We ask that no invasive plant species be donated, e.g., Shasta Daisies. Plants can be brought to the Multipurpose Court between 4:00-6:00 on Friday May 6th or at 7:30 Saturday morning.

Steilacoom Kiwanis 5K Run/Walk and 1 Mile Historic Stroll:

Usher in spring with a healthy and fun Steilacoom event while making an impact on the lives of others at risk of hunger!

Sunday, 24 April 2022: Steilacoom Kiwanis 5K Run/Walk and 1 Mile Historic Stroll to support the **We Love Steilacoom Food Pantry**. Suggested minimum donation of \$10/person or \$20/family. Choose your start time between **0900 and 1100**. Courses close at **1200**.

The 5K non-timed, non-competitive event includes scenic views and trails. Local historians and Steilacoom Tribal members will be posted at historic sites along the 1 Mile route, eager to share Steilacoom's fascinating past.

Register online with your donation at <http://www.kiwanisclubofsteilacoom.org/run-walk-registration/> by 21 April for a chance to win the prize drawing. One ticket for each \$10 donation. Drawing will be held 24 April at noon at the SHMA patio. Need not be present to win. All donors receive a gift of appreciation. Start and in-person registration will be at the Steilacoom Historical Museum patio at Rainier and Main St. COVID-19 guidelines will be observed. Questions? Contact Nancy Henderson at nehenders@comcast.net.

Little Free Pantry:

The Town of Steilacoom in partnership with the We Love Steilacoom Association and the Lakewood Rotary are sponsoring a Little Free Pantry at the Community Center. Stop by and drop a nonperishable food item off or if in need, pick something up.

We Love Steilacoom Association – Steilacoom Food Bank:

The We Love Steilacoom Association operates a food pantry/bank located at the Steilacoom Community Church, 1603 Rainier Street, Steilacoom, Washington, 98388. You do not need to be a member of the Church to obtain assistance through the Food Pantry.

The Food Pantry has weekly distributions on Saturdays from 9:30 AM to 11:30 AM. Preregistration is not required. For an emergency food need or if you would like additional information, contact Paul Loveless at 253.581.1912.

Emergency Food Network – Home Delivery:

Since May 2020, EFN has expanded its services to include food delivery for people living in Pierce County who are high-risk or facing barriers to access their local food pantries.

EFN is adding community members to their delivery schedule based on their location in Pierce County. A Home Deliver Request Form is available at <https://efoodnet.org/resources/home-delivery/>. After you complete your request form, you will receive a phone call from the Home Delivery line (253-290-7172) within 2 business days to confirm your information and begin your deliveries. **EFN must make contact with you via phone or email before they begin your deliveries.**

If you are unable to use the request form or if you are in an immediate crisis, please call 253-290-7172

Ron Lucas Classic Golf Tournament:

The Steilacoom Historical Museum Association presents the 2022 Ron Lucas Classic Golf Tournament on May 14, 2022. The 9-hole scramble will take place at the Meadow Park Golf Course.

Register and pay online by May 11 at tinyurl.com/shmagolf

Cost

- \$50 – Individuals
- \$180 – Foursome

Prizes