

MEMORANDUM

To: Mayor Muri and Members of the Town Council
From: Paul Loveless, Town Administrator
Date: January 7, 2022
Subject: Updates

Administration:

Upcoming Meetings:

Council Meeting – January 18, 2022, at 6:30 PM.

Zoom Invite: <https://us02web.zoom.us/j/89939146241>

Planning Commission – February 14, 2022, at 6:30 PM.

Zoom Invite: <https://us02web.zoom.us/j/89768121465>

Civil Service Commission – February 3, 2022, at 2:00 PM.

Zoom Invite: <https://us02web.zoom.us/j/85147092975>

Preservation and Review Board – January 26, 2022, at 6:30 PM.

Zoom Invite: <https://us02web.zoom.us/j/85715346151>

Parks, Community Services, and Environment Advisory Committee – January 17, 2022, at 6:30 PM.

Zoom Invite: <https://us02web.zoom.us/j/85997873849>

Public Safety Advisory Committee – January 19, 2022, at 6:30 PM.

Zoom Invite: <https://us02web.zoom.us/j/86282869486>

See Something – Say Something:

If you see something suspicious or if you have been a victim of a crime, please contact the Department of Public Safety. For in-process emergencies, call 911. For non-emergencies, please call either (253) 287-4455 or (800) 562-9800 or email crimetips@ci.steilacoom.wa.us.

Community Services:

Before and After School Care:

Registration is now open for the Town of Steilacoom's Before/After School Program for 2021-2022.

Club AM and PM is offering before and after school care for Kindergarten - 5th Grade school students every day with the exception of national holidays.

- Location: Cherrydale Elementary
- Pre-registration is required and payments can be made online, by phone, or by check.
- Multiple child discounts are available as well as Military and Free/Reduced Lunch qualified students.
- Discounts cannot be combined.
- Part-time and full-time rates now available!

Additional information and registration is available on the Town's official website at <https://townofsteilacoom.org/156/Youth-Programs>.

Community Development:

Code Compliance:

The Code Compliance Officer is focusing on following up on out-of-compliance properties which have now exceeded the grace period; inspecting construction sites for erosion control measures; and reviewing building permit applications.

Sign Code.

The Town Council reviewed revisions to the Town's sign code at their meeting on January 4, 2022, and continued the public hearing to March 15, 2022. The updated proposed revisions will be posted to the Town's website shortly for public review. Please send any comments to Doug Fortner at doug.fortner@ci.steilacoom.wa.us

Public Safety:

Over the past week, 99 Public Safety incidents occurred in town, including the following:

Emergency and patrol incidents

- 7 medical aid responses
- 32 suspicious circumstance/security checks
- 5 responses for persons in crisis/welfare checks
- 27 traffic stops
- 2 responses for residential/commercial alarms
- 1 response for animal-related incidents
- 2 reports of fireworks
- 1 motor vehicle collision
- 1 response for noise concern
- 2 responses for parking enforcement

Crimes against persons

- 2 incidents of domestic violence/disturbance

Crimes against property

- 1 incident of extortion
- 1 incident of theft
- 1 incident of shoplifting
- 1 incident of vandalism

Last week, based upon a report of a suspicious person called in by a resident, officers investigated and arrested a prolific thief from around our region. In addition to pending charges from other jurisdictions, the Pierce County Prosecuting Attorney charged this individual with possession of a stolen motor vehicle, possession of stolen property, forgery, and making a false statement to a public servant.

A frequent question asked to public safety officers is when to call 9-1-1 versus the non-emergency number. According to our dispatch agency, South Sound 911, “Call 911 when it is an emergency and a prompt response is needed. Emergencies requiring 911 are life-threatening or a crime that is in-progress. Examples include a fight or assault occurring at the time, a burning fire or a possibly life-threatening medical problem.”

Beginning January 1, 2022, drivers in Washington have the option to include disability and medical designations in the Department of Licensing driver license and identification card system. These designations can give first responders information about how you communicate or inform them that you have one or more conditions that might affect a health emergency. More information can be found at:

<https://tinyurl.com/mpfypjsb>

South Sound 911 announced their Emergency Health Profile program, which allows for crucial life-saving information to be automatically shared with 911 during call or text without saying a word. Information can include pre-existing medical conditions, disabilities and allergies; behavioral health information; emergency contacts; and other relevant information about the caller or members of the caller’s household. More information can be found at: <https://tinyurl.com/ycktkenze>. A cell phone is required to use this service.

Prolonged hours of darkness are here, which can create increased opportunities for victimization by theft, such as catalytic converter theft and package theft. Please help Public Safety keep an eye out on our streets and report suspicious activity. Additional information about catalytic converter theft, to include tips to protect against theft, may be found here:

- <https://tinyurl.com/3rb8yzm6>
- <https://tinyurl.com/27v2a6ve>

In-progress emergencies can be reported directly to 911. To reach a police officer NOT during an emergency, please call either (253) 287-4455 or (800) 562-9800.

The Town of Steilacoom maintains a connection with local wildlife. Unfortunately, sometimes that interface occurs when wildlife is found injured or deceased. Please find the following resources regarding injured or deceased wildlife:

- City of Lakewood Animal Control: <https://tinyurl.com/d7n3hjzn>
- Washington Department of Fish and Wildlife: <https://tinyurl.com/579d8k6d>

Please visit our department website (<https://tinyurl.com/2bz3jzey>) for assistance with:

- Concealed pistol license applications
- Online crime reporting
- Anonymous reporting of suspicious activity
- Reporting of persistent traffic concerns

The lobby of Public Safety is open Tuesdays through Fridays, from 9:00 am until 12:00 pm. Staff remain available by phone and appointment from 1:00 pm until 5:00 pm.

Public Works:

Building Energy Efficiency/Replacement Project:

The tentative schedule for replacing the HVAC units at the Community Center is:

- 1/3 – 1/7 Replace the two systems that serve the two Multi-purpose Rooms
- 1/10 – 1/14 Replace the system that serves the Arts & Crafts / Youth Rooms
- 1/17 – 1/21 Replace the system serving the Exercise Room
- 1/24 – 1/28 Replace the system serving the Administrative Office Spaces
- The systems above the Women's Restroom and that serve the Stage area are still TBD as the contractor has not received those units yet and ETA is not definitive.

Streets and Storm:

Crew Emphasis:

The crew continued snow and ice control transitioning to storm water control as the weather patterns changed from snow to rain. Additionally, the crew began replenishing brine supplies and repairing snow plows and brine equipment in addition to performing other maintenance activities.

Electrical:

Crew Emphasis:

The crew removed the holiday decorations and Christmas tree at Town Hall; assisted the Water/Sewer crew with end of month activities; responded to and addressed a ½ power situation at a home on Tatoosh; responded to some streetlight outages in Lakewood in accordance with our interlocal agreement; and performed other maintenance activities.

Water/Sewer:

Crew Emphasis:

The crew responded to several reports of frozen pipes at residences within Town and assisted with disconnection of services for repairs; assisted the Electric crew with the Tatoosh ½ power situation; assisted the Electric crew with the Christmas decorations and tree removal; and performed other maintenance activities.

Parks, Buildings and Grounds:

Crew Emphasis:

The crew continued snow and ice removal efforts clearing sidewalks and parking lots; assisted with decoration removal; repaired an overhead door at Public Safety; and performed other maintenance activities.

Other:

Christmas Tree Recycling:

The annual Christmas Treecycling Drop-Off will be held on January 8th, 2022, from 9:00 a.m. to 3:00 p.m. at the Public Works (1030 Roe Street) utility yard. The annual event serves as a primary community recycling event and fund-raiser for Steilacoom Boy Scout Troop #71. A suggested minimum donation of \$3.00 per tree will be collected in support of the Scouts.

We can only accept Christmas trees that have been cleaned of all decorations including lights, tinsel, garland, nailed-on bases, etc. **Sorry, no flocked trees, wreaths or other vegetation accepted at this event.**

Residents who subscribe to the curbside yardwaste recycling may cut up their cleaned trees and place them inside their yardwaste cart for pickup on their regularly scheduled day.

Recycling your tree through our annual event supports both our community conservation efforts and the Scouts from Steilacoom Troop #71. Thank You and Happy Holidays!

Hand Sanitizer Gel:

Hand sanitizer gel in 1-gallon containers is available at the Community Center or the Public Works facility free to Town of Steilacoom residents. Limit one per family per week.

Questions – Contact Paul Loveless at 253.581-1912 -- Town's Official Website - townofsteilacoom.org.