

## MEMORANDUM

**To: Mayor Muri and Members of the Town Council**  
**From: Paul Loveless, Town Administrator**  
**Date: September 17, 2021**  
**Subject: Updates**

### Administration:

#### ***Upcoming Meetings:***

Council Meeting – September 21, 2021, at 6:30 PM.

Zoom Invite: <https://us02web.zoom.us/j/82250251858>

Planning Commission – October 11, 2021, at 6:30 PM.

Zoom Invite: <https://us02web.zoom.us/j/81526348831>

Civil Service Commission – October 7, 2021, at 2:00 PM.

Zoom Invite: <https://us02web.zoom.us/j/89865412121>

Preservation and Review Board – September 22, 2021, at 6:30 PM.

Zoom Invite: <https://us02web.zoom.us/j/87049176642>

Parks and Community Services Advisory Board – September 20, 2021, at 6:30 PM.

Zoom Invite: <https://us02web.zoom.us/j/81934947552>

Public Safety Advisory Board – October 20, 2021, at 6:30 PM.

Zoom Invite: <https://us02web.zoom.us/j/85003890977>

(\* ) Meetings are being conducted via Zoom. Additional information is on the applicable meeting's agenda.

#### ***Sunnyside Beach Community Clean-up:***

Join us Saturday, September 18th from 8-10am.

Steilacoom Public Works will provide grabbers and bags, but it is suggested to bring gardening/work gloves if you have them. Sunnyside Beach Park address: 2509 Chambers Creek Road

#### ***Friends of the Steilacoom Library Book Sale:***

The Friends of Steilacoom Library (FOSL) will host a book sale at the Steilacoom multi-purpose center on September 18 from 10:00 A.M. to 3:00 P.M. With COVID restrictions at the library for the last 18 months preventing the sale of used books that benefit the organization, the organization will take your used books and hold a one-day sale to further projects that support the community and the Library. If you wish to donate books or volunteer to help with the sale, please contact John Ufford at [jlaufford@msn.com](mailto:jlaufford@msn.com)

#### ***Safety Tip:***

It's starting to get darker easily, please use this safety tips when walking or running.

**Be Safe and Be Seen:** Make yourself visible to drivers

- Wear bright/light colored clothing and reflective materials.
- Carry a flashlight when walking at night.
- Cross the street in a well-lit area at night.
- Stand clear of buses, hedges, parked cars, or other obstacles before crossing so drivers can see you.

**Be Smart and Alert:** Avoid dangerous behaviors

- Always walk on the sidewalk. If there is no sidewalk, walk facing traffic.
- Don't assume vehicles will stop. Make eye contact with drivers, don't just look at the vehicle. If a driver is on a cell phone, he or she may not be paying enough attention to drive safely.
- Don't rely solely on pedestrian signals. Look before you cross the road.
- Be alert to engine noise or backup lights on cars when in parking lots and near on-street parking spaces.

### ***Cardboard and Glass Recycling Bins:***

Cardboard, glass, and aluminum recycling bins are located at the Community Center. Please NO garbage, lids, corks or styrofoam in these containers. In the glass container -please ensure the glass has been rinsed with no lids/corks or bags. In the cardboard container-, please NO packing materials.

### **Community Services:**

#### ***Before and After School Care:***

Registration is now open for the Town of Steilacoom's Before/After School Program for 2021-2022.

Club AM and PM is offering before and after school care for Kindergarten - 5th Grade school students every day with the exception of national holidays.

- o Location: Cherrydale Elementary
- o Pre-registration is required and payments can be made online, by phone, or by check.
- o Multiple child discounts are available as well as Military and Free/Reduced Lunch qualified students.
- o Discounts cannot be combined.
- o Part-time and full-time rates now available!

Additional information and registration is available on the Town's official website at <https://townofsteilacoom.org/156/Youth-Programs>.

### **Community Development:**

#### ***Public Notices for Applications:***

On a trial basis, we are posting public notices for development applications on the Town's official website at <https://townofsteilacoom.org/>. Current applications are:

1. The Steilacoom Historic Preservation and Review Board will hold a virtual public hearing on an addition to a non-contributing property at 107 Montgomery Street.
2. An application for preliminary plat of 14 single-family home lots at 1324 Union Avenue has been submitted to the Town of Steilacoom.

#### ***Code Compliance:***

The Code Compliance Officer working in conjunction with the Department of Public Safety is focusing on junk vehicles, illegally parked/stored vehicles, boats stored on Town rights-of-way, derelict structures, issues between private property owners, and inspecting construction sites for erosion control measures.

### **Public Safety:**

Over the past week, 140 Public Safety incidents occurred in Town, including the following:

#### Emergency and patrol incidents

- 10 medical aid responses
- 48 suspicious circumstance/security checks
- 1 response for persons in crisis/welfare checks
- 28 traffic stops
- 1 death investigation, no suspicious circumstances observed
- 2 responses for commercial/residential alarms
- 2 animal-involved incidents
- 1 report of a missing person, located without issue later that evening
- 1 recovery of a stolen vehicle
- 1 arrest for felony DUI, due to recent repeated offenses
- 2 motor vehicle collisions involving hit-and-run
- 2 parking enforcement responses
- 1 response for nuisance complaints (noise, fireworks, etc.)
- 2 responses for incidents involving juveniles

#### Crimes against persons

- 1 arrest for domestic violence/disturbance
- 1 incident of threats

#### Crimes against property

- 3 incidents of theft
- 2 incidents of vandalism
- 1 incident of fraud
- 2 incidents of burglary

Concealed Pistol License applications and renewals can be obtained through South Sound 911. Please visit our department website for further information.

Online crime reporting remains available. Please visit our department website for more information:  
<https://townofsteilacoom.org/160/Public-Safety>.

The lobby of Public Safety is now open, Tuesdays through Fridays, from 9:00 am until 12:00 pm. Staff remain available by phone and appointment from 1:00 pm until 5:00 pm.

With summer here, please find the following information regarding recreational fires within the Town of Steilacoom:

- For concerns regarding the safety of a fire, please call 911.
- For concerns about air quality related to a recreational fire, please call the Puget Sound Clean Air Agency at (800) 552-3565, or visit <https://pscleanair.gov/>
- For additional information, please West Pierce Fire and Rescue at: <https://tinyurl.com/2md3h2j7>

The non-emergency dispatch telephone number has changed. To reach a police officer NOT during an emergency, please call either (253) 287-4455 or (800) 562-9800.

To anonymously report suspicious activity, please email the department at [crimetips@ci.steilacoom.wa.us](mailto:crimetips@ci.steilacoom.wa.us).

To report persistent traffic concerns, please submit the following information via email to the department at: [traffic@ci.steilacoom.wa.us](mailto:traffic@ci.steilacoom.wa.us).

Location of concern.

Time of day when the concern occurs.

Description of the concerning behavior.

#### **Public Works:**

##### ***Streets and Storm:***

###### Crew Emphasis:

The crew assisted with the installation of the guard rail for the roundabout project; responded to and removed a large tree that had fallen on Starling Street east of Main Street; completed installation of reflective markers on centerlines throughout Town; swept streets; mowed and trimmed open ditches and roadsides; extended the culvert along the 5<sup>th</sup> Street unimproved right-of-way near Beach Street; inspected the roundabout work; inspected construction sites for installation or maintenance of erosion control measures; prepared damaged sidewalk areas in anticipation of concrete installation on Keach Loop; and performed other maintenance activities. Additionally, Tyson Yount was promoted to Crew Leader.

### Union Avenue Rainier Street Roundabout Project:

Steilacoom is constructing a five-legged roundabout at the intersection of Union Avenue and Rainier Street with Martin Street and the access to the Pierce County Ferry holding lanes. Learn more about the project at [www.townofsteilacoom.org](http://www.townofsteilacoom.org).

Local access and services such as waste collections will be maintained. If any unforeseen problems do arise, please contact Mark Burlingame with the Town of Steilacoom at 253.581.1912 or Nathan Walker with Pivetta Brothers Construction at 253.862.7890

Construction hours are anticipated to be Monday through Friday from 7:00 a.m. to 3:30 p.m. There will be construction signs, barricades, and traffic control employees along the construction routes to help traffic get to their destination. We apologize in advance for any inconvenience this may cause. Please use alternate routes and avoid this intersection if possible. Information on the project may be found on the Town's official website at [www.townofsteilacoom.org](http://www.townofsteilacoom.org).

The contractor continued installation of concrete curb, gutter, and walls along the northeast quadrant of the project; installed storm lines and basins within the northwest quadrant; and installed curb and gutter and forms for walls along the southwest quadrant.

### ***Electrical:***

#### Crew Emphasis:

The crew identified the cause of the Cherrydale feeder power outage on September 1<sup>st</sup>/2<sup>nd</sup> being a fault in one phase of a three-phase wire near the Roe Street water tanks. They crew, assisted by other staff members, trenched 200 feet and installed new conduit and three-phase wire and transferred the service. As part of this, they also installed a new above ground junction box at Roe Street and Cambridge Drive. Additionally, the crew coordinated necessary work in the roundabout project and performed other maintenance activities.

### ***Water/Sewer:***

#### Crew Emphasis:

The crew assisted with the location of utilities in the vicinity of the guardrail installation at the roundabout project; completed coliform bacteria testing in the 500 block of Roe Street based upon a customer's request; assisted the Electric crew with the installation of conduit at the Roe Street water tanks; completed plan review and red-line comments for the proposed School District maintenance facility at 1100 Diggs Street; completed plan reviews for various developments around Town; repaired a water service damaged as part of the roundabout project; assisted the Street crew with the Keach Loop sidewalk project; and performed other maintenance activities.

### ***Parks, Buildings and Grounds:***

#### Crew Emphasis:

The crew mowed and maintained park facilities; responded to a broken irrigation control wire at Perkins Park; cleared vegetation from the "D" Street trail; commenced irrigation system shut-down and winterizing in the parks; removed wooden fencing at Pioneer Park; and performed other maintenance activities.

### **Other:**

#### **Candidate Forum - Steilacoom Mayor and Town Council.**

This is a nonpartisan candidate forum for the public hosted by the League of Women Voters and a number of other community organizations. It includes the contested Mayor and Town Council races for the Town of Steilacoom. Questions will be accepted from the audience during the forum at a text number to be provided there or may be submitted in advance to [lwvtacomapierce@gmail.com](mailto:lwvtacomapierce@gmail.com).

Virtual; Register at <https://bit.ly/2VwOAuw>

### ***Pierce County Library Explorer Series:***

The Friends of Steilacoom Library and Steilacoom Historical Museum Association present a virtual tour of the Pacific Bonsai Museum as the Library Explorer Series event for October. The program is Thursday October 14 at 4:00 pm and consists of a virtual tour of the Museum and a question-and-answer session with a docent on the current display, World War Bonsai: Remembrance and Resilience. This display focuses on efforts during World War Two to saving bonsai art. To register go to [www.piercecountylibrary.org/calendar](http://www.piercecountylibrary.org/calendar), Click on October 14 and fill out the registration form. You will be sent a zoom link in advance of the presentation.

If you are interested in becoming a member in the Friends of the Steilacoom Library, please contact Linda Collins at [landjcollins@msn.com](mailto:landjcollins@msn.com).

### ***Tasting the Squeeze:***

The Apple Squeeze is cancelled due to the virus but enjoy **Tasting the Squeeze!**

Pre-order some of the great Squeeze foods and then pick up on Sunday, October 3rd from 10-4 on Lafayette Street near Town Hall. This opportunity is sponsored by the Steilacoom Historical Museum and all purchases will benefit the Museum. Masks and social distancing will be required.

Follow these directions:

1. Visit [www.steilacoomhistorical.org](http://www.steilacoomhistorical.org) or call the Museum at 253-584-9410.
2. Pre-Order Cider, Candy Apples and Apple Fritters.
3. Pick up orders on Sunday, October 3 from 10-4 on Lafayette Street by Town Hall.
4. The 2022 Steilacoom Calendars will be available too!

### ***Hand Sanitizer Gel:***

Hand sanitizer gel in 1-gallon containers is available at the Community Center or the Public Works facility free to Town of Steilacoom residents. Limit one per family per week

### ***Steilacoom Historical School District Enrollment Open:***

Enrollment is now open for all grades K-12 for the Steilacoom Historical School District 2021-22 school year. If you are new to the area and have not yet enrolled your children, now is the time to contact the District to ensure your children are included in summertime communications and fall scheduling! Visit the District Enrollment page at <https://www.steilacoom.k12.wa.us/Page/4332>.

### ***Kayak Rentals:***

KayakShare.com is a new self-serve kayak rental available at Sunnyside Beach Park in Steilacoom in cooperation with the Town. You may reserve or rent on the spot (when available) during daylight hours year-round by going to KayakShare.com. See KayakShare.com for details, make sure to wear a lifejacket, and have fun!

Questions – Contact Paul Loveless at 253.581-1912 -- Town's Official Website - [townofsteilacoom.org](http://townofsteilacoom.org).