

## MEMORANDUM

**To: Mayor Muri and Members of the Town Council**  
**From: Paul Loveless, Town Administrator**  
**Date: April 30, 2021**  
**Subject: Updates**

### Administration:

#### *Upcoming Meetings:*

Council Meeting – May 4, 2021, at 6:30 PM.  
Zoom Invite: <https://us02web.zoom.us/j/87073026700>  
Planning Commission – May 10, 2021 at 6:30 PM.  
Zoom Invite: <https://us02web.zoom.us/j/86930414573>  
Civil Service Commission – May 6, 2021 at 2:00 PM.  
Zoom Invite: <https://us02web.zoom.us/j/81990232886>  
Preservation and Review Board – May 26, 2021 at 6:30 PM.  
Zoom Invite: <https://us02web.zoom.us/j/84705609211>

(\* Meetings are being conducted via Zoom. Additional information is on the applicable meeting's agenda.

#### *Information for Candidates – Filing for Office in 2021:*

Interested in running for Mayor or the Town Council? Candidate filing week is May 17 – 21. For complete details visit the Pierce County Elections page.

#### *Positions Open:*

The Town is currently advertising for:  
Summer Camp seasonal positions.  
Public Works Street and Parks seasonal positions.  
Information is available on the Town's official website at [townofsteilacoom.org](http://townofsteilacoom.org).

#### *Pierce County Rental and Utility Assistance Program:*

Information on Pierce County's rental and utility assistance program may be found on the Town's official website at <https://townofsteilacoom.org/292/Covid-19-Information>.

#### *Hand Sanitizer Gel:*

Hand sanitizer gel in 1-gallon containers is available at the Community Center or the Public Works facility free to Town of Steilacoom residents. Limit one per family.

#### *Kayak Rentals:*

KayakShare.com is a new self-serve kayak rental available at Sunnyside Beach Park in Steilacoom in cooperation with the Town. You may reserve in advance or rent on the spot (when available) during daylight hours year-round by going to KayakShare.com. See KayakShare.com for details, make sure to wear a lifejacket, and have fun!

#### *Steilacoom Historical School District – Enroll Now for Kindergarten in the 2021-22 school year!*

Full-day Kindergarten is free -- and it is an important part of your child's success! You can enroll electronically on the Steilacoom Historical School District website, <https://www.steilacoom.k12.wa.us/Page/4179>.

We are already planning for staffing and curriculum needs for the fall. Enroll now to receive district communications over the summer, including food service and transportation information. Please, please contact our Enrollment Department at [enrollment@steilacoom.k12.wa.us](mailto:enrollment@steilacoom.k12.wa.us) or (253) 983-2228 for assistance.

### **Community Services:**

#### ***Childcare:***

The Town provides childcare from 7:00 AM to 5:45 PM at Cherrydale School. Registration is currently open. Additional information is available on the Town's official website or contact the Community Center at 253.581.1076. <https://townofsteilacoom.org/156/Youth-Programs>

#### ***Summer Camp:***

Registration for the Steilacoom Summer Camp programs is now open. Camp will be for grades K-5, Monday-Friday from 7 AM to 5 PM at Cherrydale Primary School. \$190/week. Discounts for siblings, military, and students qualifying for free/reduced price lunch. Spaces are limited. For additional information or to register, call 253.581.1076. <https://townofsteilacoom.org/156/Youth-Programs>

### **Public Safety:**

Over the past week, 106 Public Safety incidents occurred in town, including the following:

#### Emergency and patrol incidents

- 8 medical aid responses
- 29 suspicious circumstance/security checks
- 3 responses for persons in crisis/welfare checks
- 29 traffic stops
- 2 parking enforcement responses
- 1 response for narcotics in public
- 1 response for noise disturbances
- 1 motor vehicle collision
- 3 responses for animal-involved incidents

#### Crimes against persons

- No significant incidents to report

#### Crimes against property

- 1 incident of vehicle prowling
- 1 incident of fraud

Last Thursday, a commercial-sized vehicle became disabled near a major intersection in town. Public Works was quick to the scene to provide extended traffic control in the area while awaiting a tow to arrive on scene. This action by Public Works enables Public Safety officers to remain available for emergency calls for service. Public Safety appreciates our ongoing partnership with our fellow city departments, all in service to our community.

Public Safety is not equipped to process first-time concealed pistol licenses (CPLs), and residents must instead utilize South Sound 911 for those non-renewal applications. In response to COVID-19, South Sound 911 has implemented a new partnership to help meet demand for CPLs. More information can be found here: <https://tinyurl.com/yurhkj6f>

The non-emergency dispatch telephone number has changed. To reach a police officer NOT during an emergency, please call either (253) 287-4455 or (800) 562-9800.

During COVID, please call our office at (253) 581-0110 ahead of time to arrange any of the following:

- Free firearm locks
- Prescription drug disposal

To anonymously report suspicious activity, please email the department at [crimetips@ci.steilacoom.wa.us](mailto:crimetips@ci.steilacoom.wa.us).

To report persistent traffic concerns, please submit the following information via email to the department at: [traffic@ci.steilacoom.wa.us](mailto:traffic@ci.steilacoom.wa.us).

Location of concern.

Time of day when the concern occurs.

Description of the concerning behavior.

No-contact online crime reporting is available. Please visit our department website for more information.

### **Public Works:**

#### ***Streets and Storm:***

Crew Emphasis:

The crew continued mowing and maintaining rights-of-way; completed erosion control inspections at various building sites throughout Town; applied herbicides along roadways and sidewalks concentrating on poison hemlock along rights-of-way and trails; and performed other maintenance activities.

Union Avenue Roundabout:

The Union Avenue and Rainier Street Roundabout Project is out to bid. Bids will be opened on May 12, 2021 with a recommendation made to Council scheduled for May 18<sup>th</sup>. A strip map of the project may be viewed on the Town's official website at [townofsteilacoom.org](http://townofsteilacoom.org). A fact sheet and vehicle tracking table are also available.

#### ***Electrical:***

Crew Emphasis:

The crew completed a permanent service on lot 12 of Norberg Estates; repaired a switch at Gove Street and Union Avenue damaged in a vehicular accident; assisted the Water/Sewer crew; pulled three phase wire to the transformer which will serve the new Marietta Street lift station; performed an owner-requested utility disconnection/reconnection in the 30 block of Silver Beach; and performed other maintenance activities.

#### ***Water/Sewer:***

Crew Emphasis:

The crew inspected a new water service for lot 11 of Tasanee Court; inspected a new sewer service in the 700 block of Stevens Street; cleared a plugged sewer main in the vicinity of Maple Land and Pamela Place; inspected a side-sewer replacement in the 10000 block of 116<sup>th</sup> Avenue Southwest; repaired chain link perimeter fencing at the Public Works facility; and performed other maintenance activities.

Marietta Street Lift Station Upgrade Project:

The contractor for the Marietta Street lift station upgrade project continued work excavating the area around the lift station and installing bypass components. This project should take approximately three more weeks.

#### ***Parks, Buildings and Grounds:***

Crew Emphasis:

The one-man crew was joined by a second regular employee this week. Together they concentrated on the Cormorant Park area and Sunnyside Beach.

**Other:**

***Garden Club Plant Sale:***

The Steilacoom Garden Club is holding its annual plant sale on Saturday, May 8<sup>th</sup> from 9:00 to 12:00 in the multipurpose court on Lafayette Street next to the Bair Bistro. There will be a variety of plants: perennials, annuals, groundcovers, shrubs, bulbs and vegetable and herb starts. This is a great time to fill up your garden with some new and different plants. Garden-related items will also be on sale. And do not forget Mother's Day is the next day!!!

Proceeds from the sale support the Garden Club civic projects including the flowerpots in downtown, the scarecrows around town and the contest in the fall and the Christmas swags around town and for the 42<sup>nd</sup> Military Memorial. The Garden Club has been providing civic beautification projects for Steilacoom since the 1920's, so this is an organization you want to support.

DONATIONS OF PLANTS are needed! We appreciate your support by bringing plants to the site the previous day with a label (so we know how to sort them). We ask that no invasive plant species be donated, e.g., Shasta Daisies.

***COVID-19 Vaccine Appointment Scheduling:***

Residents who do not have a computer to schedule a COVID-19 vaccine appointment can call for assistance at (253) 798-8900. This telephone number is staffed Monday through Friday, from 9 am until 4 pm.

***Steilacoom Historical Museum Association Golf Tournament:***

The Steilacoom Historical Museum Association is holding their first annual golf tournament on May 15, 2021 at Meadow Park Golf Course. Register and pay online at <https://tinyurl.com/shmagolf>. Additional information may be found at [steilacoomhistorical.org](http://steilacoomhistorical.org).

Questions – Contact Paul Loveless at 253.581-1912 -- Town's Official Website - [townofsteilacoom.org](http://townofsteilacoom.org).