

JUNIOR EXPLORERS SUMMER PRE-CAMP 2019

PARENT/GARDIAN INFORMATION

Please **READ** and keep this page for future reference

BE PREPARED...TO HAVE FUN!

Camp can get MESSY! Please wear play clothes and tennis shoes. A hat is a good idea. Bring a jacket, change of clothes, a backpack, a sack lunch and a water bottle. Make sure to apply sunblock even if it's overcast and use the bathroom upon entering the building.

Some days will require a swimsuit and towel.

BILLING

Your billing will reflect your contracted hours. If your child is absent, you will still be required to pay for the contracted time. Any requested reduction in tuition, due to extended absence, will require notice two weeks prior to the change and will be considered on a case by case basis.

\$70 per week. A \$20 non-refundable deposit will secure your spot.

Remainder due no later than the Monday before camp.

\$30 drop in, if space is available.

Non payment may result in your child's spot being filled by another child. To avoid your child being dropped, please pay on time.

PICK-UP POLICY

1. Parent/guardian must come inside the classroom when picking up their child. We do not allow children to meet parents/guardians in the parking lot or outside for pick-up.
2. Any time you send another adult (from your child's pick-up list) to pick up, that person must provide a picture ID before we can release your child to them. Their name must match the name you have provided on your pick-up list.
3. We must have prior knowledge in the form of a note, a face to face conversation, or a phone call from the parent in order to release a child to someone who is not on the pick-up list. A photo ID will still be required.

LATE POLICY

1. Each child is expected to be picked up promptly at 1:30.
2. If a child is repeatedly picked-up late, a notice will be issued and a late fee of \$15 after each additional late pick-up may be charged.

SICK POLICY

Please keep your sick child at home in order to protect your child and prevent others from becoming ill. Keep your child home from camp when he/she has a temperature above 100 degrees F, is vomiting, has diarrhea, has an excessive runny nose and is unable to care for it by themselves, or has had these symptoms or other illness within the past 24 hours.

Please notify us when your child has a communicable disease, which may include the following:

Rubella, Head Lice, Impetigo, Measles,
Mumps, Ringworm, Scabies, Strep infections,
Chicken Pox, Conjunctivitis, Pinkeye, Flu

If your child becomes ill during class and it is serious enough that he/she needs to go home, you will be contacted and asked to pick up your child.

COMMUNICATION

If you have any questions, you can reach Melody Davis at melody.davis@ci.steilacoom.wa.us or 253-983-2056. This phone is in my office, which I am not in during teaching hours. In the event of an emergency or urgent message, you can call the Community Center's main number at 253-581-1076.