

October 6, 2020

## Steilacoom Town Council Minutes

**CALL TO ORDER:**  
October 6, 2020

**Mayor Lucas** called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. electronically on Zoom.

**ROLL CALL:**

In attendance were Mayor Lucas, Councilmembers Neal, Henderson, Crumley, Franklin and Smith. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Public Safety Director Yabe, Public Works Director Burlingame, and Administrative Assistant Bollman.

**Mayor Lucas** led the attendees in the Pledge of Allegiance.

**CONSENT CALENDAR:**

**Councilmember Neal** moved and **Councilmember Henderson** seconded to approve the following items on the consent calendar:

1. Minutes of September 15, 2020
2. Approval of Payroll Checks #114391 - #114401 in the amount of \$151,186.05 and Payroll Checks #114478 - #114484 in the amount of \$241,652.88
3. Approval of Claims Checks #114485 - #114553 in the amount of \$383,671.62 and Manual Check #114383 in the amount of \$107.99
4. Equipment Use and Hold Harmless Agreement – Fircrest (AB 3020)
5. Resolution to Set hearing Date for Vacation of Puyallup Street (AB 3021) (Resolution #1183)
6. WSDOT Project Administration Agreement for Rigney Rd. and Rainier St. Projects (AB 3023)

Yes: All

**AUDIENCE INPUT:**  
Non-Agenda Items

Jennifer Cozart, 702 Short Street, Steilacoom. She expressed concern over the beaver trapping in Farrell's Marsh. She feels that the beaver helps with conservation in the area. She suggested that more research be done before the beaver is destroyed.

**PUBLIC HEARINGS:**  
2019-2020 Biennium Budget  
Amendments (AB 3011)  
(Ordinance #1626)

**Town Administrator Loveless** delivered the staff report and answered questions from the Council.

**Mayor Lucas** opened the public hearing and invited comments from the audience. No one spoke.

Yes: All

**Councilmember Smith** moved and **Councilmember Franklin** seconded to close the public hearing.

**2021-2022 Biennium  
Budget (AB3012)  
(Ordinance #1627)**

**Town Administrator Loveless** delivered the staff report and answered questions from the Council.

**Mayor Lucas** opened the public hearing and invited comments from the audience. The following person spoke.

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Public Hearing cont.

**Dick Muri**, 31 Silver Beach Drive. He asked if these sewer costs included the re-negotiations with Pierce County. Answer: Yes

Yes: All

**Councilmember Smith** moved and **Councilmember Henderson** seconded to close the public hearing.

**2021 General Property Tax Levy & EMS Property Tax Levy (AB 3019) (Ordinance #1628 & #1629)**

**Town Administrator Loveless** delivered the staff report and answered questions from the Council.

**Mayor Lucas** opened the public hearing and invited comments from the audience. No one spoke.

Yes: All

**Councilmember Henderson** moved and **Councilmember Smith** seconded to close the public hearing.

**NEW ITEMS:**

**Electric Utility Rate Adjustment (AB 3015) (Ordinance #1622)**

Mayor Lucas introduced AB 3015.

**Water Utility Rate Adjustment (AB 3016) (Ordinance #1623)**

Mayor Lucas introduced AB 3016.

**Sewer Utility Rate Adjustment (AB 3017) (Ordinance #1624)**

Mayor Lucas introduced AB 3017.

**Storm Drain Utility Rate Adjustment (AB 3018) (Ordinance #1625)**

Mayor Lucas introduced AB 3018.

**2021 Unrepresented Employees' Pay Plan (AB 3022) (Resolution #1184)**

Mayor Lucas introduced AB 3022.

**Administration Building Re-roof Project Bid Award (AB 3024)**

**Public Works Director Burlingame** delivered the staff report and answered questions from the Council.

**Councilmember Franklin** moved and **Councilmember Smith** seconded to approve the bid as submitted by Preferred Roof Services for the re-roof of the Administration Building in an amount not to exceed \$28,903.70 and authorize the Mayor to sign the necessary contract documents on behalf of the Town of Steilacoom.

Yes: All

**REPORTS:**

**Mayor**

**Mayor Lucas** reported the following:

- Encouraged everyone to vote.
- Gave Council a Transportation Improvement Board update.
- We had a recent work party and visit by the Pierce Conservation District regarding Farrell's Marsh. More information to come.
- If you are interested in carving pumpkins, the Top Side is providing pumpkins and equipment outside the restaurant.
- The Mayor reviewed public safety hiring protocols.

**Administrator**

**Town Administrator Loveless** reported the following:

- Reviewed the CARES Program and what moneys have been allocated.
- Staff is seeking proposals to provide custodial services for the Town.

**Attorney**

**Attorney Hoffman** reported no new litigation.

**Public Safety**

**Chief Yabe** reported the following:

- Two of our officers were involved in incidents where "use of force" was used in the last two weeks. He reviewed what had occurred.
- Pierce County recently published police arrests statistics. He explained the findings for Steilacoom.
- An online crime reporting system hopefully starts tomorrow. A victim can complete their own police report online to be reviewed by an officer.

**Public Works**

**Public Works Director Burlingame** reported the following:

- The weather has started to change. Staff is working with contractors to make sure proper erosion controls are in place.
- Fall & winter work is starting to take place with staff.
- We continue to see a tremendous amount of park use and walkers on our streets by citizens. This has involved an increase of trash pick-up.
- Happy to report that the Steilacoom Boulevard project is now officially closed according to WSDOT.
- We are now opening the books on the next two federally funded projects. One is the non-motorized improvements along Rigney Road in 2021 and two the improvements for Rainier Street in 2022.
- Reviewed all the work that is taking place on the DSHS building.
- Bids are going out to contractors for the Marietta lift station project upgrades.
- The Town has received 60% design plans for the Rainier round-about. Pierce County has looked at the plans. Their suggestions are being considered.

**Council**

**Councilmember Neal** reported the following:

- Reviewed AWC's upcoming virtual meetings.
- Congratulations to Mr. Loveless and staff for another year o a clean audit.
- Asked if there could be a discussion during an upcoming Council meeting regarding legislative priorities.
- The Puget Sound Regional Council virtual meeting is coming up later this fall. They will discuss and vote on the planning document called Vision 2050.
- As our Pierce County Regional Council representative, a virtual meeting will take place on October 15<sup>th</sup> to discuss legislative priorities. Please forward any thoughts or opinions you might have on local projects.

**Councilmember Franklin** had no comments.

**Councilmember Henderson** reported the following:

- Commented that the new Boy Scout bench on Steilacoom Blvd. looks really good.
- She reviewed what was discussed at the recent Pierce County Trails conference.
- On September 17<sup>th</sup> the State Salmon Recovery Funding Board announced approval of two projects in Pierce County. One involves removing the dam on Chambers Creek and restoring the surrounding estuary.
- Gave us a Knotweed eradication update.

**Councilmember Crumley** reported the following:

- He stated that he is glad to see funding for a new staff position to help lighten the load of Town Administrator Loveless.
- He has noticed that the new Vector truck is being used a lot around Town. He encouraged proper training of its usage.
- Asked about the status of the pickle ball court. Answer: We are considering re-striping the court in 2021.
- He commented that a lot of people are suffering right now. He hates to see utility costs and taxes increasing for people in Town.

**Councilmember Smith** reported the following:

- He has noticed cars not pulling forward enough along the Saltar's Point Beach parking slots. He suggested signage.

**ADJOURNMENT:**

The October 6, 2020 regular meeting of the Steilacoom Town Council adjourned at 9:04 p.m.

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**Town Administrator**

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**Mayor**