

September 15, 2020

Steilacoom Town Council Minutes

CALL TO ORDER:
September 15, 2020

Mayor Lucas called the regular meeting of the Steilacoom Town Council to order at 6:47 p.m. electronically on Zoom.

ROLL CALL:

In attendance were Mayor Lucas, Councilmembers Neal, Henderson, Crumley, Franklin and Smith. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Public Safety Director Yabe, Public Works Director Burlingame, and Administrative Assistant Bollman.

Mayor Lucas led the attendees in the Pledge of Allegiance.

CONSENT CALENDAR:

Councilmember Smith moved and **Councilmember Henderson** seconded to approve the following items on the consent calendar:

1. Minutes of September 1, 2020
2. Approval of Payroll Checks #114321 - #114325 in the amount of \$216,034.58
3. Approval of Claims Checks #114333 - #114382 in the amount of \$58,626.63 and Manual Check #114326 in the amount of \$226.95

Yes: All

AUDIENCE INPUT:
Non-Agenda Items

No public comments.

NEW ITEMS:
CARES Program Phase 2
(AB 3010)

Town Administrator Loveless delivered the staff report and answered questions from the Council.

Councilmember Smith moved and **Councilmember Crumley** seconded to authorize the Mayor to expand the COVID-19 Response program adding a childcare assistance element to the program and authorize the Mayor to sign amendment #1 with the State of Washington.

Yes: All

REPORTS:
Mayor

Mayor Lucas reported the following:

- Shared that there is a new bakery in Town that is located next to the barber shop on Lafayette Street. Go early because they have been selling out of goods.
- Encouraged everyone to download Pierce County Alert system. Very useful for emergencies in Pierce County.
- The out-briefing on the state audit is scheduled for next Monday. If you are interested in joining us, let Paul know.
- The Transportation Improvement Board application is still in the works. We will have more information next meeting.
- The Mayor has been active on the committee Partners for Parks. The committee has recently made a video featuring the historic red barns at Fort Steilacoom Park. They are hoping to secure funding to renovate those barns.
- Gave us an I-5 JBLM funding update involving plans for a bike path.
- He proposed cancelling all Christmas events in Town due to COVID-19 this year. A tree would still be installed at Town Hall.
- Reported that all staff & families are still healthy.

Administrator

Town Administrator Loveless reported the following:

- He apologized for the delay in tonight’s meeting. We will figure this out so it will not happen again.
- The function “Taste of the Squeeze” will be on October 4th from 10-4. Items will be pre-ordered ahead of time. SHMA is working closely with the Tacoma Pierce County Health Department on all compliance regulations.
- In regards to the on-line utility payment system and the newsletter, the Around Town Newsletter will be posted on our website. We are looking at options to make it more visible.

Attorney

Attorney Hoffman reported no new litigation.

Public Safety

Chief Yabe reported the following:

- Testing will take place for our vacant sergeant position late October.
- Interviews for our over hire positions went well last month. We have multiple lateral and entry level candidates we are considering.
- We have already utilized the new Pierce County Co-Responder program involving crises assistance for one of our residents.
- Our officers were recently trained in patrol rifle skills with the Lakewood Police Department and online de-escalating training.
- Shared an incident in Town involving a suicide in which the individual barricaded themselves with multiple firearms.

Public Works

Public Works Director Burlingame reported the following:

- Staff removed the flower baskets and flags after the Labor Day weekend.
- Our parks continue to be used heavily.
- Happily reported no wildfires in Town. Reminded everyone of the burn ban in place, which includes barbeques in our parks.
- Regarding the auditor, the Federal, State and local funded Steilacoom Boulevard project passed with flying colors. Special thanks to Gray & Osborne for their impeccable documentation.
- As part of the lease renewal of the administration building to DSHS, we are receiving bids to re-roof, improve lighting, carpet and painting the entire interior of the building.
- He updated Council on the next federally funded project which involves Rigney Road.

Council

Councilmember Neal had no comments.

Councilmember Franklin reported the following:

- Commented that the CARES activity in Town shows a lot of thought with this program. He thanked staff for putting this together.

Council Cont.

Councilmember Henderson reported the following:

- She thanked staff for making the Council Zoom meetings a little more accessible for the public.
- September 24th will involve a ½ day of more Knotweed eradication.
- Next month will be her last month as a Pierce Transit Commissioner. It has been a great ride.
- She stated that the new bakery is a great business for the Town. Wonderful to see and support. They have been selling out quickly.
- Shared that on September 30th there will be a virtual Pierce County Trails Conference event.

Councilmember Crumley had no comment.

Councilmember Smith reported the following:

- Shared that he was frustrated with the Zoom meeting tonight but we survived it all.

ADJOURNMENT:

The September 15, 2020 regular meeting of the Steilacoom Town Council adjourned at 7:37 p.m.

STUDY SESSION:

A study session to discuss the 2021-2022 Biennium Budget was convened at 7:38 p.m. and adjourned at 8:38 p.m.

Town Administrator

Mayor