

July 21, 2020

**Steilacoom Town Council Minutes**

**CALL TO ORDER:**

July 21, 2020

**Mayor Lucas** called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. electronically on Zoom.

**ROLL CALL:**

In attendance were Mayor Lucas, Councilmembers Neal, Henderson, Crumley, Franklin and Smith. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Public Safety Director Yabe, Public Works Director Burlingame, and Administrative Assistant Bollman.

**Mayor Lucas** led the attendees in the Pledge of Allegiance.

**CONSENT CALENDAR:**

**Councilmember Neal** moved and **Councilmember Henderson** seconded to approve the following items on the consent calendar as amended:

1. Minutes of June 16, 2020
2. Approval of Payroll Checks #113796 - #113804 in the amount of \$161,035.06 and Approval of Payroll Checks #113862 - #113868 in the amount of \$252,975.35
3. Approval of Claims Checks #113870 - #113922 in the amount of \$293,045.87 and Manual Checks #113808 - #113810 & #113844 in the amount of \$4,963.00 and Approval of Claims Checks #113942 - #113970 in the amount of \$74,743.15
4. Surplus Property (AB 3000)
5. Pioneer Park Bandstand Rental Fee (AB 3001) (Resolution #1181)
6. Surplus Property – Plotter (AB 3002)

Yes: All

**AUDIENCE INPUT:**

Non-Agenda Items

No public comments.

**REPORTS:**

Mayor

**Mayor Lucas** reported the following:

- Reviewed a recent death that occurred on the railroad tracks. He commended our staff, DuPont and West Pierce medical staff on what was done to try and save the individual.
- He reported that Pierce County is administrating and providing COVID-19 testing throughout the County. Tomorrow COVID-19 testing will take place in Town on Pacific & Lafayette Street.

Administrator

**Town Administrator Loveless** reported the following:

- The State Auditor is in Town performing their annual audit.
- Tomorrow is the Farmers' Market. Please stop by to support the vendors.
- COVID-19 testing will be near the Farmers' Market on Pacific and Lafayette Street.
- If you would be interested in volunteering for the COVID testing there is space.

Attorney

- Reported no new litigation.
- The State Auditor has requested information regarding current active litigation.

**Attorney Hoffman** reported the following:

**Public Safety**

**Chief Yabe** reported the following:

- Several officers and our Detective are currently in quarantine due to a potential COVID-19 exposor related to the railroad track incident.
- We received a 911 cry for help in Town. An elderly resident was lost but was reunited with family with the help from an officer.
- Regarding the hiring process, the police academy is not offering training at this time. Therefore, lateral candidates that have been through the training are who we are considering.
- The Department has received several compliments regarding the railroad incident, the lost individual and helping Pierce County regulate ferry lanes.

**Public Works**

**Public Works Director Burlingame** reported the following:

- The street staff are busy with summer projects such as street striping, street crack sealing and reapplying pavement markings.
- The electric crew has completed pulling all primary wires along Steilacoom Boulevard. Now they are in the process of making the connections.
- Staff is reviewing a draft study from Tacoma Power and BPA regarding the feasibility of creating an interconnection between the Town and Tacoma Power to prevent day long power outages.
- Parks have been extremely busy because of the nice weather and people being home due to COVID.

**Council**

**Councilmember Neal** reported the following:

- Would like to have Councilmembers discuss what they see as priority State Legislative agenda items.
- It appears that there will be no special session of the State Legislature.
- Stated that he has received very positive comments about how our Farmers' Market Coordinator, Allison, manages our market.

**Councilmember Franklin** reported the following:

- Happy to report that SHMA held a very successful garage sale this weekend generating about \$4,000.

**Council cont.**

**Councilmember Henderson** reported the following:

- Congratulations on the successful SHMA garage sale.
- Commented that the road striping looks good throughout Town.
- Asked if anyone could get tested for COVID tomorrow. Answer: Yes. She asked if the Town makes or spends any money by offering this test. Answer: No direct cost for the Town and the Town makes no money for this testing. Purely a public service.
- Thanked Town Administrator Loveless for setting up this Zoom meeting tonight.
- She asked how the 4<sup>th</sup> of July went. Answer: very well. People left Sunnyside Beach by 8:00 pm. They were all very cooperative. Very little fireworks throughout Town.
- She reported that she will be attending the every four year Pierce Transit Composition & Review Board meeting tomorrow at 6:00 pm.

**Councilmember Crumley** reported the following:

- Appreciates tonight Zoom meeting.
- Stated that the AWC meeting was a bust this year. He looks forward to next year's meeting.
- Thanked Chief Yabe for the police vehicles stationed on the sides of roads throughout Town. He feels that their presents is slowing people down.

**Councilmember Smith** reported the following:

- He asked if the Sunnyside Beach parking fees were being collected. Answer: Yes, lots of revenue is being generated with this weather.

**ADJOURNMENT:**

The July 21, 2020 regular meeting of the Steilacoom Town Council adjourned at 7:10 p.m.

**STUDY SESSION:**

A study session to discuss the 2021-2022 Biennium Budget - Capital Projects was convened at 7:11 p.m. and adjourned at 7:40 p.m.

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Town Administrator

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Mayor