

March 3, 2020

Steilacoom Town Council Minutes

CALL TO ORDER:
March 3, 2020

Mayor Lucas called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

ROLL CALL:

In attendance were Mayor Lucas, Councilmembers Neal, Henderson, Crumley, Franklin and Smith. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Acting Public Safety Director Yabe, Public Works Director Burlingame, Town Planner Fortner and Administrative Assistant Bollman.

Mayor Lucas led the attendees in the Pledge of Allegiance.

CONSENT CALENDAR:

Councilmember Franklin moved and **Councilmember Smith** seconded to approve the following items on the consent calendar:

1. Minutes of February 18, 2020
2. Approval of Payroll Checks #113110 - #113118 in the amount of \$150,648.00
3. Approval of Claims Checks #113143 - #113190 in the amount of \$239,315.31 and Manual Checks #113140 - #113141 in the amount of \$15,435.00
4. Re-appoint Susan Cable and Judy Bittenbender to Planning Commission (AB 2981)

Yes: All

AUDIENCE INPUT:
Non-Agenda Items

No public comments.

PRESENTATION:

WSH Masterplan Proposal - Officers from WSH discussed upcoming proposed changes at the hospital and responded to questions.

Acting Public Safety Director Yabe introduced to the Council our newest PSO, Sean Urckfitz. He will continue his field training until the end of April.

**QUASI-JUDICIAL
PUBLIC HEARING:**
**Alteration of Preliminary Plat
of Norberg Estates Phase II
(AB 2979) (Resolution #1177)**

Mayor Lucas asked the following questions:

1. Has any Councilmembers had ex-parte contact with any of the parties to the hearing? Answer – No
2. Is there any challenge to any Councilmember's or the Mayor participation in the Public Hearing? Answer – No
3. Swore in those planning to testify.

Town Planner Fortner delivered the staff report and answered question from the Council.

Mayor Lucas opened the Public Hearing and invited comments from the audience. The following people spoke.

Gail Jepson, 513 Stevens Street, Steilacoom. She stated support of the 15 homes, sidewalks on one side of the street, both one & two story homes and trees along the perimeter.

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Public Hearing cont.

Cynthia Endicott, 2309 Cincinnati Street, Steilacoom. She does support fewer homes in this development. Off street parking is a concern for her and street lighting needs to be shielded for less light pollution.

Drew McDougall, 506 Stevens Street, Steilacoom. He is in favor of having the sidewalks installed on both sides of the street.

Kris Kauffman, 12228 Nyanza Rd. SW, Lakewood. He stated that the developer has been very cooperative. He appreciates the smaller number of homes and feels it will be a good addition.

Wally Endicott, 2309 Cincinnati Street, Steilacoom. He asked about the lot size requirements and if the developer was being granted an exception. Answer: No.

Leo Krazinski Sr., 501 Galloway Street, Steilacoom. He hopes that the Council approves the 15 lot plan.

Randy Reber, Kent, Owner of Norberg Estates. He stated that they have plans to proceed with the 15 lots in this development.

Yes: All

Councilmember Franklin moved and **Councilmember Neal** seconded to close the public hearing.

Yes: All

Councilmember Franklin moved and **Councilmember Henderson** seconded that the Town Council approve Resolution 1177, thereby approving the proposed alteration to the preliminary plat/PAD of Norberg Estates Phase II and adopting Findings, Conclusions and Conditions of Approval as amended.

ACTION ITEMS:
BNSF Railroad Depot Relocation Project (AB 2974)

French Wetmore, 1610 Nisqually Street, Steilacoom. As Director of the Steilacoom Historical Museum Association he delivered the staff report and answered question from the Council.

Yes: All

Councilmember Franklin moved and **Councilmember Henderson** seconded to adopt Resolution 1178.

NEW ITEMS:
Pierce Transit - Composition Review Meeting Delegate (AB 2980)

Town Administrator Loveless delivered the staff report and answered question from the Council.

Yes: All

Councilmember Neal moved and **Councilmember Franklin** seconded to appoint **Councilperson Henderson** as the Town's delegate to the March 25, 2020 Composition Review of the Pierce Transit Board of Commissioners' meeting.

REPORTS:

Mayor

Mayor Lucas reported the following:

- The Mayor gave us a coronavirus update and the protocols that are in place.
- Gave us a Transportation Improvement Board update.
- The Mayor discussed with Council the two emails that he received regarding traffic concerns in Town.
- Acting Chief Yabe will be presenting awards in the future. One involves a runner that was saved after collapsing during a race.
- The Mayor is going to make an invitation to the commander of Madigan Hospital to be the Grand Marshall during the 4th of July parade this year.
- The Mayor visited the 42nd today and reported that they are tearing down the NW Confinement Facility.
- There is a future event on tsunamis being held in Gig Harbor.
- Pierce County is the overarching emergency management location. Each main building in Town have generators in case of an emergency.
- Pierce County is considering an increased sales tax to fund mental health issues.

Administrator

Town Administrator Loveless reported the following:

- The advice regarding coronavirus is to not panic and to follow the appropriate flu prevention procedures.

Attorney

Attorney Hoffman reported no new litigation.

Public Safety

Acting Chief Yabe reported the following:

- All the officers would like to express gratitude to our retired mechanic, Mike Shaw, and welcome to the new mechanic, Keith Nylander.
- Thanked Council for approving the department's night vision equipment which was recently successfully used.
- The beach cameras have been helping the department investigate vehicle prowler cases.
- We have had burglaries to new construction and vandalism to vehicles in the Isaac Pincus and Marietta Street areas. These are active investigations.
- We currently have one more opening for a police officer. We conducted interviews last week.
- The Department has issued its first extreme risk protection order involving a particular individual and their firearms.
- He will be attending a training next week to explore recruitment and retention of women on our police department.

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Public Works

Public Works Director Burlingame reported the following:

- The snow & ice removal is complete this year.
- We are now advertising for our seasonal worker program. These positions are great for summer college students.

Council

Councilmember Neal reported the following:

- Councilmember Neal, Henderson, Crumley and Smith recently attended an Emergency Management for Community Leaders training.
- May 18th the County Executive has a State of County address scheduled.
- The national census is coming up. Very important that everyone participates.
- He and the Mayor attended the 28th District Legislative meeting last month.
- Mark your calendars for May 28th for the Puget Sound Regional Council General Assembly meeting from 11-1 in Seattle. Vision 2050 will be voted on.
- He shared that, as a Board of Scout Councilmember, he participated in a recent fundraiser/auction. It was a very successful event in which 245,000 was raised for scouting to be used in SW Washington. Very fun event.

Councilmember Franklin had no comment.

Councilmember Henderson reported the following:

- She thanked Judy Bittenbender and Susan Cable for their service on the Steilacoom Planning Commission.
- Complimented Melody Davis for her excellent pre-school program at the Steilacoom Community Center.
- She is retiring from the Solid Waste Advisory Board.
- Very good information was shared at the Emergency Management meeting. Very helpful that information was printed in the Around Town. Suggested that the topic be discussed in a future study session.
- For the 3rd year, she attended the Pierce County Opioid Summit meeting. Amazing event and very important issue.
- Commented that looking around the Community Center there may be future scout projects.
- Would like to have short term rental discussions in the future.
- She too has notice the demise of salmon in Chambers Creek. The whole area seems to be deteriorating.
- She noticed that the Cedar Creek Work Crew was doing wonderful work at Cormorant Park today. That program is a good deal for Steilacoom.
- She is concerned that the Red Huckleberry plants in Farrell's Marsh have been damaged. She is going to start an educational campaign.

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Council continued:

Councilmember Crumley reported the following:

- He would really like to have a briefing or guidance during a study session on disaster preparedness. Maybe conduct a table top exercise sometime during the year.
- He appreciates the emphasis patrol along Union Boulevard. He likes the ratio between stops and actual tickets given.

Councilmember Smith reported the following:

- He stated that it appears that street drains still have silt screens installed. He asked if that was a requirement. Answer: No, only near active construction sites.
- Asked what the status was for school zone lights. Answer: staff is looking at new models that would work.

ADJOURNMENT:

The March 3, 2020 regular meeting of the Steilacoom Town Council adjourned at 9:20 p.m.

Town Administrator

Mayor