

January 7, 2020

## Steilacoom Town Council Minutes

**CALL TO ORDER:**  
January 7, 2020

**Mayor Lucas** called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

**OATH OF OFFICE:**

**Town Administrator Loveless** performed the oath of office to Councilmember Henderson and Councilmember Crumley.

**ROLL CALL:**

In attendance were Mayor Lucas, Councilmembers Neal, Henderson, Crumley, Franklin and Smith. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Public Works Director Burlingame, Town Planner Fortner and Administrative Assistant Bollman.

**Mayor Lucas** led the attendees in the Pledge of Allegiance.

**PROCLAMATION:**

Human Trafficking Awareness Month

**CONSENT CALENDAR:**

**Councilmember Henderson** moved and **Councilmember Crumley** seconded to approve the following items on the consent calendar as amended:

1. Minutes of December 3, 2019
2. Approval of Payroll Checks #112677 - #112682 in the amount of \$206,737.73 and Payroll Checks #112767-#112775 in the amount of \$145,512.34
3. Approval of Claims Checks #112861 - #112865 in the amount of \$251,207.46 and Manual Checks #112765, #112766, #112776, #112777, #112806 & #112808 - #112860 in the amount of \$298,382.02
4. Agreement to Provide Special Services by Pierce County to the Town of Steilacoom (AB 2964)
5. Junk Vehicle Certification – Amendment to SMC 9.20.030 (AB 2965) (Ordinance #1617)
6. Sitting and/or Lying Down of Public Sidewalks (AB 2967) (Ordinance #1619)

**Yes: All**

**AUDIENCE INPUT:**  
Non-Agenda Items

**Cindy Peak**, Chambers Bay Drive, Steilacoom. She recently attended the Steilacoom Planning Commission meeting to discuss short term rentals. She was disappointed that the committee chose to take no action on this issue. She hopes that the City Council will change the ordinance to not allow short term rentals in Town.

**NEW ITEMS:**  
**Emergency Management - Succession of Authority and Continuity of Town Government. (AB 2966) (Ordinance #1618)**

**Town Administrator Loveless** delivered the staff report and answered questions from the Council.

**Councilmember Neal** moved and **Councilmember Henderson** seconded to adopt ordinance #1618 adding section 2.20.091 Succession of Authority and 2.20.092 Continuity of Town Government to the Steilacoom Municipal Code as amended.

**Yes: All**

**REPORTS:**

**Mayor**

**Mayor Lucas** reported the following:

- On December 28<sup>th</sup> the Mayor spoke to the owner of the Steilacoom Marina. She indicated that there will be additional talks about the vision for that property.
- One of our police recruits, that was attending the police academy, has been terminated. We are starting the process to hire a replacement.
- He talked about the recent water events throughout Town and all the challenges the rain has created.
- The Town budget process starts for the years 2021 - 2022 in March & April.
- Labor negotiations are currently taking place with public safety.
- Staff has met and reviewed the simulated proposal from Gray & Osborne for the round-about. The next step is to meet with the County.
- The Mayor is proposing an ordinance on complete streets. The project will be extending Main Street down to Commercial Street. This would include curbs and sidewalks on both sides of the street. Possibly installing a viewing location and rebuilding the band stand.
- The Mayor was disappointed that AWC took a proponent position to the \$30 car tab initiative lawsuit.
- He was here last night to discuss, with a small task force, sustainability in our community.
- He recently attended the Pierce County Council meeting to support the proclamation against human trafficking and discussed what the plans were for alternative power sources.

**Administrator**

**Town Administrator Loveless** reported the following:

- The remaining police recruit is scheduled to graduate on January 15<sup>th</sup> from the academy. We are actively looking for another officer.
- The study session to discuss the Steilacoom train station will be rescheduled when all Councilmembers are present.
- Current weather forecast for next week looks like snow. Crews are gearing up.

**Attorney**

**Attorney Hoffman** reported no new litigation.

**Public Works**

**Public Works Director Burlingame** reported the following:

- Heavy rains have been hitting us hard. Crews have been busy. The slide in the Tunnel of Trees was not associated with the project that we just completed.
- We have had no mechanic for several weeks for medical reasons plus he is retiring. A new mechanic has been hired. He starts next week.
- Forecast shows snow in the future. We have 3 days' supply of brine for our roads and sand if needed.
- A new concept of the round-about is being designed by engineered computer modeling by Gray & Osborne. The county will be consulted and then brought before Council for consideration.

**Council**

**Councilmember Neal** reported the following:

- AWC's City Action Days is scheduled for January 28<sup>th</sup> & 29<sup>th</sup> in Olympia. They will be focusing on legislative issues.
- February 20<sup>th</sup> will be Pierce County Regional Council's General Assembly annual meeting related to planning.

**Councilmember Franklin** had no comment.

**Councilmember Henderson** reported the following:

- She found it interesting that the total calls for service for public safety were 589 calls for both 2018 & 2019.
- She talked about the prevalence of packages being stolen off porches throughout Town. She recommended installing a camera at the front door. Another option is to have packages delivered to a local locker within a local business.

**Councilmember Crumley** reported the following:

- He noticed that the Town Hall building downstairs was flooded again. He asked if there was anything that could be done. Answer: Yes, we think that roots in the drainage system might have been the culprit which has been eliminated.

**Councilmember Smith** reported the following:

- He has noticed that cars are parking on narrow streets, which causes issues. He suggested that signs be posted that allow parking on only one side of the street.
- He has also observed service vehicles parking in the middle of streets.

**ADJOURNMENT:**

The January 7, 2020 regular meeting of the Steilacoom Town Council adjourned at 7:55 p.m.

**STUDY SESSION:**

A study session to discuss short-term rentals was convened at 8:00 p.m. The study session adjourned at 8:55 p.m.

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Town Administrator

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Mayor