

CALL TO ORDER:
November 19, 2019

Mayor Lucas called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

ROLL CALL:

In attendance were Mayor Lucas, Councilmembers Neal, Henderson, Crumley, Franklin and Smith. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, West Pierce Assistant Fire Chief Tinsley, and Public Works Director Burlingame.

Mayor Lucas led the attendees in the Pledge of Allegiance.

CONSENT CALENDAR:

Councilmember Henderson moved and **Councilmember Smith** seconded to approve the following items on the consent calendar:

1. Minutes of November 5, 2019
2. Approval of Claims Checks #112543 - #112605 in the amount of \$166,326.32
3. Transportation Improvement Plan, Set Public Hearing (AB 2958)
4. Equipment Use and Hold Harmless Agreement – Holiday Sleigh (AB 2959)

Yes: All

AUDIENCE INPUT:
Non-Agenda Items

David Yoder, 111 Madrona Park Drive, Steilacoom. He questioned how and where the police officers in Town spend their time with enforcement. He asked why the Town is using other agencies for fire, EMT, police, and court services. He asked if he could have input to the Around Town.

Jessica Byrum, 2307 Shepard Street, Steilacoom. She is concerned over the length of time it took for West Pierce Fire & Rescue to arrive to her mom’s house for an emergency. There were no public safety officers that arrived. She wanted to know if the Town’s officers are still EMT trained.

ACTION ITEMS:
2020 Pay Plan - Unrepresented Employees (AB 2949) Resolution #1174)

Town Administrator Loveless delivered the staff report and answered question from the Council.

Councilmember Smith moved and **Councilmember Henderson** seconded to adopt Resolution #1174 authorizing the pay plan effective January 1, 2020 for the unrepresented employees except the exempt staff.

Yes: All

Councilmember Smith moved and **Councilmember Neal** seconded to amend Resolution #1174 authorizing a 4% increase for the Director of Public Works, and a 5% increase for the Town Administrator and a 1.7% increase for the Director of Public Safety effective January 1, 2020.

Yes: All

REPORTS:

Mayor

Mayor Lucas reported the following:

- Congratulated Councilmember Henderson and Crumley for continuing to serve on the Council after the latest election.
- The Steilacoom School Board had four excellent candidates. He thanked them all for stepping forward to serve.
- The Mayor was recently quoted for his comments on the \$30 car tab initiative. He explained what was said and what was left out.
- The Town has been informed that the mill site may have once again changed ownership.
- Steilacoom Blvd. had two phases of construction. The second phase was an extreme traffic challenge due to the fact that there were eleven entrances on to the roadway. He realizes that it was very frustrating for residents.
- Gave us a China update from his recent visit.
- The Mayor is meeting with Council Chair Doug Richardson tomorrow to discuss the round-about and Executive Bruce Dammeier on Thursday.
- There is an event on November 26th with the 508th Military Connector Unit.
- The Mayor will be meeting with Representative Kilduff on December 2nd to discuss several issues regarding China and trade.
- He is meeting with Senator O’ban to discuss the Pierce County project using mobile vans for people dealing with drugs &/or mental health issues.
- The Mayors’ Forum is meeting on December 4th to discuss affordable housing.
- The last meeting is on December 9th to discuss the I-5 improvements along JBLM and HOV lanes.
- The Mayor will be attending the Transportation Improvement Board meeting on Thursday.

Administrator

Town Administrator Loveless reported the following:

- The planning commission met here last night to discuss short term rentals. No decisions were made, just information gathering. This is the first of several meetings regarding this topic.
- The audit briefing has been moved to December 6th.
- The first weekend of December will include the Council meeting on the 3rd, on Friday Holiday at Town Hall with the tree lighting celebration at 6:30 pm, Saturday the Steilacoom High School is hosting their Red Ribbon Bazar 9:00am. – 4:00pm. and on Sunday, December 7th is the all Town Christmas Play & Sing Along at Town Hall from 6pm – 8pm. On December 20th the Town will host the Elves and Bells around Town.

Attorney

Attorney Hoffman reported no new litigation.

Public Safety

West Pierce Assistant Fire Chief Tinsley had no report.

Public Works

Public Works Director Burlingame reported the following:

- The Steilacoom Blvd. project is basically done. There are just a few punch list items that the contractor is currently completing.
- There will be other grant funding possibilities in the next several years that the Town is keeping an eye on for future projects.
- The crews have been very busy with the fall weather. Thanked citizens for helping to keep the storm drains open from leaves.
- We are also working hard at securing our Town Christmas tree with the help from JBLM staff.
- Road crew members are already applying brine on the roadways.

Council

Councilmember Neal reported the following:

- Commented that our roads are in much better shape than neighboring cities.
- The Pierce County Regional Council meets this Thursday. If anything is mentioned about road grant applications he will be sure and pass it on.
- With Thanksgiving next week, he is grateful for all the citizen input that Councilmembers receive. It is important to us.

Councilmember Franklin had no comment.

Councilmember Henderson reported the following:

- She thanked the people of Steilacoom for re-electing her to Council. She appreciates the support and takes her responsibility very seriously.
- In preparation for the election, she was able to visit 282 homes. She shared issues that were discussed with citizens.

Councilmember Crumley reported the following:

- Citizens in the Town have all received a box of light bulbs in the hopes of conserving energy thanks to BPA.
- It seems that we have had a lot of pass through traffic lately. People trying to avoid I-5. It may be time to concentrate on speeders.
- The Kiwanis Club has adopted Union Avenue as their street to keep clean. You will see volunteers in the future. Anyone is welcome to join them in the service.

Councilmember Smith reported the following:

- Asked if the Town has moved to the State on-line business licenses. Answer: February 8th will be the first.
- He noticed that the tiny house on First Street has disappeared.
- Congratulated Councilmember Henderson & Crumley for their election wins.

November 19, 2019

Steilacoom Town Council Minutes

EXECUTIVE SESSION:

Councilmember Smith moved and **Councilmember Henderson** seconded to adjourn into Executive Session to discuss personnel matters in accordance with RCW 42.30.110 paragraph G for approximately 20 minutes. No actions/decisions will be made in Executive Session and no decisions/actions will be taken after the Executive Session.

At approximately 8:35 pm., Mayor Lucas extended the Executive Session for an additional 20 minutes.

At approximately 8:50 pm. Mayor Lucas adjourned the Executive Session.

ADJOURNMENT:

The November 19, 2019 regular meeting of the Steilacoom Town Council adjourned at 8:50 p.m.

Town Administrator

Mayor