

September 3, 2019

Steilacoom Town Council Minutes

CALL TO ORDER:
September 3, 2019

Mayor Lucas called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

ROLL CALL:

In attendance were Mayor Lucas, Councilmembers Neal, Henderson, Crumley, Franklin and Smith. Staff members in attendance were Town Administrator Loveless, Public Safety Director Rodriguez, West Pierce Assistant Fire Chief Tinsley and Public Works Director Burlingame.

Mayor Lucas led the attendees in the Pledge of Allegiance.

CONSENT CALENDAR:

Councilmember Franklin moved and **Councilmember Henderson** seconded to approve the following items on the consent calendar:

1. Minutes of August 6, 2019
2. Approval of Payroll Checks #111905 - #111913 in the amount of \$193,119.75
3. Approval of Claims Checks #111914 - #111980 in the amount of \$191,626.20 and Approval of Claims Checks #112044 - #112094 in the amount of \$227,476.72 and Manual Checks #112041 - #112043 in the amount of \$1,230.00
4. Set Public Hearing – 2020 Property Tax Levies (AB 2940)
5. Set Public Hearing – 2019-2020 Biennium Budget Adjustments (AB 2941)

Yes: All

AUDIENCE INPUT:
Non-Agenda Items

Janet Cox, 75 Chapman Court, Steilacoom. She shared information about the Jim Senko Garden located at Chapman Loop. She asked Council for solutions to install irrigation to the garden area.

Rebecca Morris, 1006 Union Avenue, Steilacoom. She thanked the safety officers on how they have addressed the speeding along Union Avenue. She would like to see the Council do more to prevent speeding and excess noise on Union. She would like to see speeding deterrents installed.

NEW ITEMS:

Steilacoom Blvd. Improvements Project, Change Order #4, ACI Inc. (AB 2939)

Public Works Director Burlingame delivered the staff report and answered questions from the Council.

Councilmember Neal moved and **Councilmember Henderson** seconded to approve Change Order #4 to ACI Inc., approving 4 additional working days to the contract at no additional cost, and authorize the Mayor to sign the necessary documents on behalf of the Town.

Yes: All

REPORTS:

Mayor

Mayor Lucas reported the following:

- Gave us an update on the Steilacoom Blvd. project and what to expect next week with traffic diversions. The contractor is still aiming to complete paving of this project before winter sets in.
- The Transportation Improvement Board will be in Town tomorrow to view the Steilacoom Blvd. project.
- The Mayor shared that at Kiwanis last week a resident gave a presentation on being a sustainable community. There will be more discussions with Council in the future.
- Talked to Council about police responses.
- There have been more questions about the electric charging station we installed in Town.
- Talked about how we can expect another rate increase from BPA in the future.
- Informed Councilmembers to please let Paul know if you will be missing a future Council meeting.

Administrator

Town Administrator Loveless reported the following:

- We installed an electric charging station 2 1/2 months ago. It is located in the parking lot across the street from Town Hall.
- The electric vehicle show will be in Town this Saturday from 11-3.
- Reporting for Attorney Hoffman that we have no new litigation; however, the Town is working on existing labor issues.
- The State Auditor is currently auditing the Town. Every audit costs the Town about \$30,000. They are about half-way finished at this point.

Public Safety

Chief Rodriguez reported the following:

- Our two recruits start the academy tomorrow. They will be finished in February.

West Pierce Assistant Fire Chief Tinsley reported the following:

- Announced that there are openings in the department if anyone is interested in the fire service business.

Public Works

Public Works Director Burlingame reported the following:

- Gave us an update on the Steilacoom Blvd. project. The project is going well. They should have the road open on Friday.
- WASDOT will be in Town on Friday to make sure all the paperwork and other requirements are being submitted and completed for this project.
- Next week the contractor will start on the second phase of this project, which involves the upper section of Steilacoom Blvd.
- Staff has removed the flower baskets and flags for the season.
- On Thursday we are expecting a visit from Labor & Industries. We requested a review of our policies and procedures.

Council

Councilmember Neal reported the following:

- Thanked staff for the update on the electric charging station. He hopes that it will generate more money for the Town in the future.
- Thanked the citizens that were present tonight expressing their thoughts and taking an interest in your Town.

Councilmember Franklin reported the following:

- He would like to see the Town look at the entire Union Avenue not just the area of the proposed round-about. For instance, he feels that the speed limit in front of Cormorant is too high. Police enforcement is not enough to solve all the traffic issues.

Councilmember Henderson reported the following:

- She has heard great reviews of the DuPont building inspector that we are contracting with. He is very helpful with great suggestions and is reliable.
- Councilmember Henderson complimented Janet Cox for spearheading the maintenance of the Jim Senko gardens in Cormorant.
- September 10th is our knotweed eradication day with the help of the Pierce Conservation District.

Councilmember Crumley reported the following:

- He asked about the financial return on parking lot that the Town purchased a year ago. Answer: the lot is always full and there is a waiting list to purchase a parking pass.
- Cormorant residents recently had a block party. He thanked PSO, Justin Hamrick for stopping by to show support.
- He received a Washington State Department of Commerce email sharing a program that might have funds, to be utilized, to help reduce traffic through Steilacoom.

Councilmember Smith reported the following:

- Shared information about tiny houses, benefits for Councilmembers that they are paying for but can't use and landlord issues, from a Municipal Research pamphlet.

ADJOURNMENT:

The September 3, 2019 regular meeting of the Steilacoom Town Council adjourned at 7:26 p.m.

Town Administrator

Mayor