

June 4, 2019

## Steilacoom Town Council Minutes

**CALL TO ORDER:**  
June 4, 2019

**Mayor Lucas** called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

**ROLL CALL:**

In attendance were Mayor Lucas, Councilmembers Henderson, Crumley, Franklin and Smith. Councilmember Neal was excused. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman Public Safety Director Rodriguez and Public Works Director Burlingame.

**Mayor Lucas** led the attendees in the Pledge of Allegiance.

**CONSENT CALENDAR:**

**Councilmember Smith** moved and **Councilmember Henderson** seconded to approve the following items on the consent calendar as amended:

**Yes: All**

1. Minutes of May 21, 2019
2. Approval of Claims Checks #111369 - #111418 in the amount of \$334,944.29

**AUDIENCE INPUT:**  
Non-Agenda Items

No public comments.

**REPORTS:**  
Mayor

**Mayor Lucas** reported the following:

- The Mayor reviewed discussions with residents on Cambridge Court regarding properties of concern in the neighborhood.
- Communications have taken place with a resident regarding a holding pond and noxious weed spraying that has taken place in the Madrona Park area.
- The 508<sup>th</sup> Military Police Battalion Change of Command is on the 25<sup>th</sup> of June at 2:00 pm.
- Compliments to Town Administrator/Finance Director Paul Loveless for completing the Town financials and all the State requirements.
- Shared a handout regarding features of 5G deployment. Talked about what agencies are conducting health studies at this time.
- The fireworks committee is out generating donations throughout Town.
- Gave us an update on our China Sister City exchange program with high school students.

**Administrator**

**Town Administrator Loveless** reported the following:

- The Steilacoom Farmers' Market starts June 19<sup>th</sup>.
- June 26<sup>th</sup> the summer concert series starts.
- Shared that there will be no market or concert on July 3<sup>rd</sup> due to July 4<sup>th</sup> festivities. He reminded everyone that fireworks are illegal in Town.
- On the 4<sup>th</sup> of July, Steilacoom Boulevard will remain closed to all traffic, including parked cars. Tickets will be issued for violators.

**Attorney**

**Attorney Hoffman** reported no new litigation.

**Public Works**

**Public Works Director Burlingame** reported the following:

- The reason Steilacoom Boulevard will remain closed for 4<sup>th</sup> of July is because the contractor will be installing the pilings for the retaining wall during that time.
- The Steilacoom Boulevard contractor is currently working on storm drainage and prepping for curve, gutter, sidewalks and installation of electrical conduit. He explained how barriers will be moved starting June 17<sup>th</sup>, which will impact Madrona Park residents.
- Spraying the sides of the road for noxious weed control has been taking place throughout Town. The application of chemicals is done by certified technicians.
- The flags and flower baskets have been installed throughout Town.
- In memory of a pioneer family from McNeil Island, a new park bench, made from a Madrona tree, has been installed at Perkins Park compliments of the Department of Corrections.
- The Washington and Pacific Street project was paved last week. Some of the job was rejected by staff due to water runoff. It has since been ground down and repaved.

**Council**

**Councilmember Franklin** reported the following:

- Commented that the citizens might be interested in the FCC's information about 5G.
- The crosswalk button at the Steilacoom Library is not very visible. Asked if there was a missing sign that might help pedestrians.
- There has been comments about the railing being installed along the Cormorant Passage & First Street trail.

**Councilmember Henderson** reported the following:

- In regards to spraying for noxious weeds, she asked if we are using our own staff. Answer: Yes
- She shared that the Noxious Weed Control Board requires the Town to try and eliminate Shiny Geranium which is a noxious weed.
- It is also Knotweed eradication time of the year. We are making progress in eliminating this weed.
- Perkins Park was the site of Bark the Park this year. The National Honors Society from Steilacoom High School sponsors public service event every year.
- Unfortunately, the Farrell's Marsh trail at the end of Short Street has been blocked due to a portion of it being on private property. Other alternatives are being investigated.

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**Councilmembers cont.**

**Councilmember Crumley** reported the following:

- He asked who the point of contact is for the Farmers' Market. Answer: Allison Leever
- He asked if the Chamber of Commerce was in charge of the 4<sup>th</sup> of July Parade. Answer: Yes, along with the street fair.
- He asked where the traffic control sign on Union Avenue was moved to. Answer: Chambers Creek Road.

**Councilmember Smith** reported the following:

- He shared that First Street will have a power outage tomorrow.

**Public Safety**

**Public Safety Director Rodriguez** had no comment.

**ADJOURNMENT:**

The June 4, 2019 regular meeting of the Steilacoom Town Council adjourned at 7:00 p.m.

**EXECUTIVE SESSION:**

Mayor Lucas adjourned the Council into an Executive Session to discuss litigation for approximately 30 minutes indicating no further actions would be taken either in or after the Executive Session.

At approximately 7:30 p.m., Mayor Lucas reconvened the meeting and extended the Executive Session for an additional 30 minutes.

At approximately 7:55 p.m., Mayor Lucas reconvened and adjourned the regular Town Council meeting.

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Town Administrator

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Mayor