

March 5, 2019

## Steilacoom Town Council Minutes

**CALL TO ORDER:**  
March 5, 2019

**Mayor Lucas** called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

**ROLL CALL:**

In attendance were Mayor Lucas, Councilmembers Neal, Henderson, Crumley, Franklin and Smith. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, and Public Works Director Burlingame.

**Mayor Lucas** led the attendees in the Pledge of Allegiance.

**CONSENT CALENDAR:**

**Councilmember Smith** moved and **Councilmember Henderson** seconded to approve the following items on the consent calendar:

1. Minutes of February 19, 2019
2. Approval of Payroll Checks #110759 - #110766 in the amount of \$149,987.43
3. Approval of Claims Checks #110767 - #110832 in the amount of \$139,581.32 and Manual Check #110756 in the amount of \$880.86 and approval of Claims Checks #110880 - #110914 in the amount of \$604,613.55 and Manual Check #110873 in the amount of \$3,618.00
4. Region 5 Hazard Mitigation Plan – Update Notification (AB 2910)
5. Personnel Regulations – Section 1.50.140 – Tuition Reimbursement (AB 2911)

Yes: All

**AUDIENCE INPUT:**  
Non-Agenda Items

**Catherine Kaser**, 2748 Sunset Ct., Steilacoom. She commented on an article discussing accessory dwelling units and the Growth Management Act in our communities. She suggested that we open our minds to growth.

**NEW ITEMS:**

**Steilacoom Blvd. SW Improvements Project Construction Bid Award, Active Construction Inc. (AB 2912)**

**Public Works Director Burlingame** delivered the staff report and responded to questions from the Council.

**Councilmember Neal** moved and **Councilmember Henderson** seconded to approve the bid tendered by Active Construction Inc. in an amount not to exceed \$2,942,942.00 and authorize the Mayor to sign the necessary contract documents on behalf of the Town of Steilacoom.

Yes: All

**REPORTS:**  
Mayor

**Mayor Lucas** reported the following:

- The Mayor attended the I-5 & JBLM technical committee meeting that discussed the current DuPont exit activity which involves a round-about.
- Discussed possible street improvements on Commercial Street using TIB funds.
- Shared developments with nuisance properties in Town.
- The Mayor and Councilmember Henderson attended an Opioid event to discuss the crisis in Pierce County. Very informational.
- Congratulations to the Steilacoom High School Cheer Team which placed first in state.

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### Mayor continued

- Shared with Councilmembers an invitation regarding the Pierce Conservation District celebration.
- Last night the Mayor attended the Lakewood Youth Council.
- Discussed developments with the Puget Sound Regional Council.

### Administrator

**Town Administrator Loveless** reported the following:

- We have been recognized as an AWC Well City recipient again this year. The award gives the Town a 2% discount on health premiums.
- Any event that occurs in Town fills out a special event application form which includes running events. Each department then reviews what preparations need to take place if any.
- Councilmembers will probably see the Waste Connections contract during the March 19<sup>th</sup> council meeting.

### Attorney

**Attorney Hoffman** reported no new litigation.

### Public Works

**Public Works Director Burlingame** reported the following:

- Reviewed the next steps that will occur for the Steilacoom Boulevard project now that a contractor has been selected. This project will take all summer to complete.
- Regarding the Washington and Pacific Street utility project, he had a neighborhood meeting last Thursday to inform residents on what to expect.
- The round-about project is moving right along. We expect a conceptual engineering design in May or June.
- The sidewalk ramp retrofit near the Library will be starting soon.

### Council

**Councilmember Neal** reported the following:

- He is excited about a possible youth council here in Town.
- Shared that both Councilmember Neal and Henderson recently attended an Urban Studies Forum at UW Tacoma.
- Speaking of Five G technology, Sacramento California has adopted this technology and is now using it as a business and economical tool to attract business.
- The Puget Sound Regional Council draft environmental impact study relates to a long range planning document called Vision 2050. Encouraged us all to read this document with future planning decisions ahead.
- Gave us a State Legislature update and what bills are important to pay attention too.

**Councilmember Franklin** reported the following:

- There are all kinds of public speculation about the impact of possibly blocking off Lafayette and Union Street with this round-about. He feels that that information is not reaching residents.
- Received a public notification for comments, from the Department of Ecology, about our shoreline master plan being changed.

**Council continued**

**Councilmember Henderson** reported the following:

- Shared information about the Steilacoom Flower. The Town has an opportunity to obtain more starts from a nursery. She is looking for volunteers to help transport the flowers.
- Reported a very successful work party on Sunday with seventeen people helping to cut and remove ivy from trees.
- Thanked Town Administrator Loveless for mentioning illegal dumping on Town property in the Around Town.
- Commented that the new Town benches that have been installed in Madrona Park area have a lovely view. A delightful addition.
- She recently attended the Urban Studies Learning from Other Cities program with Councilmember Neal which was very thought provoking. She shared some ideas that were discussed.
- On February 21<sup>st</sup> she attended the second annual Pierce County Opioid Summit. It is a complex problem that takes a great deal of cooperation between many agencies and law enforcement.
- On the 15<sup>th</sup> of March there is a DUI Victims Recognition panel being held. This program will honor DUI victims and law enforcement officers from each jurisdiction.

**Councilmember Crumley** reported the following:

- If you witness a homeless person or someone in need in Town, there is a non-emergency hotline you can call for help.

**Councilmember Smith** reported the following:

- Despite the two hour parking limit on our west side streets, he reported that a car has been sitting for six months without being moved. He suggested that the two hour limit may not be needed now that the prison guards are no longer an issue.
- Asked about the boxes that are installed on the poles throughout Town. Answer: they are the Puget Sound Energy gas meter reading devises.
- He celebrated his 17<sup>th</sup> year being on the Council.

**ADJOURNMENT:**

The March 5, 2019 regular meeting of the Steilacoom Town Council adjourned at 7:55 p.m.

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Town Administrator

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Mayor