

February 19, 2019

**Steilacoom Town Council Minutes**

**CALL TO ORDER:**  
February 19, 2019

**Mayor Pro Tempore Neal** called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

**ROLL CALL:**

In attendance were Mayor Pro Tempore Neal, Councilmembers, Henderson, Crumley, Franklin and Smith. Mayor Lucas was excused. Staff members in attendance were Town Administrator Loveless, West Pierce Assistant Fire Chief Tinsley and Public Works Director Burlingame.

**Mayor Pro Tempore Neal** led the attendees in the Pledge of Allegiance.

**CONSENT CALENDAR:**

**Councilmember Franklin** moved and **Councilmember Smith** seconded to approve the following items on the consent calendar:

Yes: All

1. Minutes of February 5, 2019
2. Approval of Payroll Checks #110672 - #110678 in the amount of \$246,288.45

**AUDIENCE INPUT:**  
Non-Agenda Items

No public comments.

**ACTION ITEMS:**  
**1<sup>st</sup> St. Capital Improvement  
Project Contract Adjustment  
& Closeout (AB 2906)**

**Public Works Director Burlingame** delivered the staff report and responded to questions from the Council.

Yes: All

**Councilmember Henderson** moved and **Councilmember Franklin** seconded to approve an increase in the total bid amount payable to South Sound Contractors for the 1<sup>st</sup> St. Capital Improvement Project by \$135,877.70, increasing the total contract price to \$1,901,917.41 and authorize the final closeout of the project, accepting the project as complete.

**NEW ITEMS:**  
**Zoo-Trek Authority Board  
Nomination (AB 2908)**

**Town Administrator Loveless** delivered the staff report and responded to questions from the Council.

No Councilmember was nominated. Due to a lack of motion, the Agenda Bill died.

**Washington St. & Pacific  
St. Utility Improvements  
Project Bid Award,  
Rodarte Construction  
Inc. (AB 2909)**

**Public Works Director Burlingame** delivered the staff report and responded to questions from the Council.

Yes: All

**Councilmember Franklin** moved and **Councilmember Henderson** seconded to approve the bid tendered by Rodarte Construction Inc. in an amount not to exceed \$643,561.99 for completion of the Washington St. and Pacific St. Utility Improvement Project, and authorize the Mayor to sign the necessary contract documents.

**REPORTS:**

**Administrator**

**Town Administrator Loveless** reported the following:

- He stated that it was good to be back.

**Public Safety**

**West Pierce Assistant Fire Chief Tinsley** reported the following:

- Stated that on behalf of the Department, they are grateful that the First Street project is complete.
- The Department has started a regional fire academy this month. They have five new hires going through this training.
- West Pierce recently placed two new fire engines in service.
- Due to the snow and ice, they were very busy with medical aid calls, powerline issues and minor vehicle collisions.
- He thanked the Steilacoom Public Works street crew members for their prompt attention in clearing the streets.

**Public Works**

**Public Works Director Burlingame** reported the following:

- His whole department was busy with the recent snow event. They applied over 9,000 gallons of brine on the streets. The crew clocked over 104 hours of overtime to keep up with this storm. The crew did a fantastic job.

**Council**

**Councilmember Smith** reported the following:

- He noticed that it seems there were different grades of asphalt that were applied to 1<sup>st</sup> Street.
- He stated that as soon as he left Steilacoom the streets were not clear of snow. He appreciated the crews' hard work in this storm.

**Councilmember Crumley** reported the following:

- He too wanted to recognize what a fine job the public works crew and the police department did with this storm.

**Councilmember Henderson** reported the following:

- The roads were kept in great shape. Thank you.
- Recognized several volunteers that have been working very hard at removing debris off of trails, especially Farrell's Marsh.
- Councilmembers Henderson and Neal were able to meet with our District 28 Representatives despite the snow. Very receptive to the needs of the Town, particularly the round-about funding.
- Tomorrow there will be a University of Washington forum on learning from other cities.
- Pierce County Regional Council meeting being held tomorrow in Puyallup.
- She stated that she plans on attending the Opioid Summit on Friday.

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**Council continued:**

**Councilmember Franklin** reported the following:

- Asked if there were any crew injuries during this snow event.  
Answer: No.

**Mayor Pro Tempore Neal** reported the following:

- Gave us a State Legislature update regarding what House bills we can expect to see and their possible impact to the Town.

**ADJOURNMENT:**

The February 19, 2019 regular meeting of the Steilacoom Town Council adjourned at 7:25 p.m.

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**Town Administrator**

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**Mayor**