

February 5, 2019

**Steilacoom Town Council Minutes**

**CALL TO ORDER:**  
February 5, 2019

**Mayor Lucas** called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

**ROLL CALL:**

In attendance were Mayor Lucas, Councilmembers Neal, Henderson, and Smith. Councilmember Crumley and Franklin were excused. Staff members in attendance were Attorney Hoffman, Public Safety Director Rodriguez, and Public Works Director Burlingame. Town Administrator Loveless was excused.

**Mayor Lucas** led the attendees in the Pledge of Allegiance.

**CONSENT CALENDAR:**

**Councilmember Neal** moved and **Councilmember Smith** seconded to approve the following items on the consent calendar as amended:

1. Minutes of January 15, 2019
2. Approval of Payroll Checks #110625 - #110632 in the amount of \$155,455.69
3. Approval of Claims Checks #110679 - #110753 in the amount of \$804,253.52 and Manual Checks #110616 - #110622 & #110624 & #110633 - #110637 in the amount of \$6,108.44
4. Appointment of Lys Marie Opp-Beckham to PRB (AB 2904)

Yes: All

**AUDIENCE INPUT:**  
Non-Agenda Items

No public comments.

**NEW ITEMS:**  
Humane Society Agreement  
for Shelter & Related  
Services (AB 2905)

**Mayor Lucas and Public Works Director Burlingame** delivered the staff report and responded to questions from the Council.

**Councilmember Henderson** moved and **Councilmember Neal** seconded to approve the 2019-2020 Humane Society of Tacoma/Pierce County Agreement for Shelter and Related Services and authorize the Mayor to sign the agreement on behalf of the Town of Steilacoom.

Yes: All

**Gray & Osborne Supple-  
mental Scope of Work  
Steilacoom Project Blvd.  
Curb Ramp Retrofit  
(AB 2907)**

**Public Works Director Burlingame** delivered the staff report and responded to questions from the Council.

**Councilmember Henderson** moved and **Councilmember Neal** seconded to approve Amendment #1 to the Steilacoom Blvd. Curb Ramp Retrofit Project to Gray & Osborne Inc., increasing the total to an adjusted (not to exceed) amount of \$20,718.00 and authorize the Mayor to sign the necessary contract documents.

Yes: Henderson, Neal  
No: Smith

**REPORTS:**

**Mayor**

**Mayor Lucas** reported the following:

- Our Planning Commission is now reviewing small cell service in Town and what that involves. The committee will present information to Council at a later date.
- The Mayor has been contacted by all three State Representatives of the 28<sup>th</sup> District, to discuss the Town's request for \$412,000, to help with the construction of our round-about.
- Discussed the possibility of installing a round-about further up on Union Ave. Forty feet of right-away would be required and the code would need to be changed.
- Reviewed his most recent China visit.
- Tomorrow the Mayor will attend the second Mayor's meeting to discuss possible affordable housing solutions.
- Recently got a chance to ride in a Tesla-X. It was an interesting ride but determined he would never buy one.
- Discussed several comments and concerns from residents in Town regarding park enhancements.
- Gave us an I-5 and JBLM expansion update.

**Public Works**

**Public Works Director Burlingame** reported the following:

- Crews have been applying brine to roadways.
- The Steilacoom Blvd. project is officially out to bid until February 21<sup>st</sup>. Hopefully we will have a staff report for Council's consideration, with the bid award, on the March 5<sup>th</sup> meeting.
- Tomorrow we have our bid opening for the Pacific Street sewer project.

**Public Safety**

**Chief Rodriguez** reported the following:

- There has been no traffic issues related to weather thanks to the Public Works crew members and all their hard work.
- As far as the traffic through Town today, it was all caused from a police pursuit and accident on I-5.

**Council**

**Councilmember Neal** reported the following:

- He shared that he walks the 4<sup>th</sup> Street trail regularly. He never sees trash or any problems to report.
- All Councilmembers have received an invitation for the Pierce County Regional Council meeting on February 21<sup>st</sup>. He hopes there will be a good turnout from the Council.
- County Executive Dammeier will be hosting a meeting to discuss regional planning issues. How we can work cooperative as a region.
- Next Council meeting he will be sharing information regarding Zoo-Trek Board nominations.
- Gave us a State Legislative update.

**Council continued**

**Councilmember Henderson** reported the following:

- Thanked Lys Marie Opp-Beckham for volunteering, with her expertise, to be on the Preservation & Review Board.
- Commented that the roads really did look great during this last snowfall event. She appreciates that the crews clean the margins of the roads also for bike riders.
- Stated that affordable housing is becoming a crisis issue in the Pacific Northwest as more people move in to the area.
- People in neighborhoods are communicating differently now. They are often using the internet to report crimes or events. The caution is that people over report or information is inaccurate. The Town has an opportunity to report current and accurate information to our residents involving their personal safety. She continues to advocate for that service.
- It has been verified that trail and park enhancements raise home values in a community.
- On February 22<sup>nd</sup> she plans on attending the Pierce County Opioid Summit. Very informational.
- Councilmember Henderson and Neal attended a training called Incident Command System & Overview for Executives & Senior Officials. Shared items that were discussed.

**Councilmember Smith** reported the following:

- Commented that it looks like it costs the Town \$800 every time West Pierce responds to a medical aid call in Town.
- Shared that the forecast in the near future looks like cold temperatures.

**ADJOURNMENT:**

The February 5, 2019 regular meeting of the Steilacoom Town Council adjourned at 8:00 p.m. into an executive session for approximately 30 minutes to discuss potential litigation.

**EXECUTIVE SESSION:**

At approximately 8:30 p.m. the Mayor adjourned the executive session.

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Town Administrator

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Mayor