

January 15, 2019

Steilacoom Town Council Minutes

CALL TO ORDER:
January 15, 2019

Mayor Lucas called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

ROLL CALL:

In attendance were Mayor Lucas, Councilmembers Neal, Crumley, Franklin and Smith. Councilmember Henderson was excused. Town Administrator Loveless was excused. Staff members in attendance were, Attorney Hoffman, Public Safety Director Rodriguez, Public Works Director Burlingame, and Administrative Assistant Bollman.

Mayor Lucas led the attendees in the Pledge of Allegiance.

CONSENT CALENDAR:

Councilmember Franklin moved and **Councilmember Smith** seconded to approve the following items on the consent calendar:

1. Minutes of December 4, 2018
2. Approval of Payroll Checks #110332 - #110338 in the amount of \$222,288.03 and Payroll Checks #110413 - #110421 in the amount of \$136,416.74 and Payroll Checks #110540 - #110547 in the amount of \$233,329.35
3. Approval of Claims Checks #110345 - #110412 in the amount of \$96,674.68 and Manual Checks #110331, #110340, #110343 & #110344 in the amount of \$10,286.23 and Claims Checks #110534 - #110539 in the amount of \$224,489.80 and Manual Checks #110424 & #110481 - #110533 in the amount of \$224,939.64 and Claims Checks #110556 - #110595 in the amount of \$86,368.84 and Manual Check #110548 in the amount of \$500.00

Yes: All

AUDIENCE INPUT:
Non-Agenda Items

No public comments.

NEW ITEMS:
Gray & Osborne Scope of Work; Water System Analysis (AB 2901)

Public Works Director Burlingame delivered the staff report and responded to questions from the Council.

Mayor Lucas invited comments from the audience. The following people spoke.

Jeff Brown, 2817 Chambers Bay Ct., Steilacoom. He thanked the Mayor for his activeness with the community. He wondered about the City of DuPont and their water source. He thought that may be an option for the Town of Steilacoom.

Marilyn Martinetto, 2300 Worthington St., Steilacoom. Being from California, she has always been concerned about water. The property where the mill is located has an artesian water source that the Town may be able to utilize.

Councilmember Smith moved and **Councilmember Neal** seconded to approve the attached scope of work for a water system analysis to be completed by Gray & Osborne Inc. at a cost not to exceed \$9,170.00 and authorize the Mayor to sign the necessary contract documents.

Yes: All

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NEW ITEMS continued:

Gray & Osborne Scope of Work; Union Ave./Rainier St. Roundabout(AB 2902)

Public Works Director Burlingame delivered the staff report and responded to questions from the Council.

Mayor Lucas invited comments from the audience. The following people spoke.

Marianne Bull, 702 Lafayette Street, Steilacoom. She voiced several concerns with this project but her biggest issue is about closing Lafayette where it crosses the ferry lanes. She hopes that the Town will offer community input for this project before everything is set in stone.

Tom Kurtz, 410 First Street, Steilacoom. He questioned why there are not Federal or State funds being utilized. Why are the Town citizens paying for this roundabout?

Yes: Crumley, Smith and Neal

No: Franklin

Councilmember Crumley moved and **Councilmember Smith** seconded to approve the attached scope of work to Gray & Osborne Inc. in an amount not to exceed \$202,000 for the design of the Union Ave./Rainier St. Roundabout Project, and authorize the Mayor to sign the necessary contract documents on behalf of the Town of Steilacoom.

Bid Award, Steilacoom Blvd. Curb Ramp Retrofit Project; Asphalt Patch Systems (AB 2903)

Public Works Director Burlingame delivered the staff report and responded to questions from the Council.

Yes: All

Councilmember Neal moved and **Councilmember Franklin** seconded to approve the bid tendered by Asphalt Patch Systems in an amount not to exceed \$20,905 for completion of the Steilacoom Blvd. Curb Ramp Retrofit Project and authorize the Mayor to sign the contract documents on behalf of the Town of Steilacoom

REPORTS:

Mayor

Mayor Lucas reported the following:

- Fortunately we had very little wind storm damage in Town. However, it did produce a large amount of debris that had to be dealt with.
- Reported that the boat owner's insurance company paid for the salvage and towing of the boat that sank at the docks.
- Happy to report that USAA Insurance Company is paying for all the First Street damages related to the damaged fire hydrant.
- Informed Councilmembers that there will be an executive session during the next Council meeting to discuss the potential litigation. There will probably be executive sessions during the months of March and April also.
- Shared graphic documents showing the trees that will be removed with the Steilacoom Blvd. project.
- The Mayor shared information regarding the Governor's State budget and the State Transportation budget.

Mayor continued:

- Shared information about his next China trip. He plans to coordinate schools and the student exchange program.
- The Kiwanis Wine Festival is scheduled for January 25th.
- Mary Findley was inducted into the JBLM Civilian Hall of Fame on January 4th.
- There may be mental health legislation that includes the possibility of a new hospital in Lakewood. More information to come.
- Look for a new contract with Le May Garbage in March.
- Shared that the Suits for Service Members has given out over 7,000 suits thanks to Mary Findley and her team members.
- A preliminary estimate to build sidewalks along Chambers Creek Road would be 7 million dollars.
- Shared information regarding small cell facilities and what to expect in the future.

Attorney

Attorney Hoffman reported the following:

- No new litigation.
- Arbitration with Lakewood Water District is tentatively scheduled for May 15, 16 & 17 in Seattle.

Public Safety

Chief Rodriguez reported the following:

- Federal, State & local officers have been coordinating together as a Marshall Service Task Force. It's been a very good relationship.
- Metro Swat dissolved as of January 1st. The City of Lakewood pulled out of the group, therefore the team was disbanded. Pierce County is now our provider for high risk operations.
- Reported that property crime has increased but cameras in Town have helped. However, residents need to lock their vehicles & homes.
- Two new police SUV vehicles have been purchased. They are currently being outfitted.
- Explained the hiring procedure to become a Steilacoom officer.

Public Works

Public Works Director Burlingame reported the following:

- Happy to report that the Christmas season was a huge success.
- Shared that benches and picnic tables are being replaced at Cormorant Passage Park, along with several other Eagle Scout projects around Town.
- The First Street project is finally done.
- The department is now gearing up for the Steilacoom Blvd. project. All the paperwork has been submitted. Two million in grant money has been secured out of a three million dollar project. We expect this project to take 140 working days to complete.

Council

Councilmember Neal reported the following:

- Shared that Mr. Burlingame is an Eagle Scout himself.
- He agrees with Councilmember Franklin, that Union Avenue needs viewed as an entire system. The roundabout is part of it but the whole street needs to be evaluated.
- Recommended the book “Next American City” which offers some great takeaways.
- Wished everyone a Happy New Year.

Councilmember Franklin had no comment.

Councilmember Crumley reported the following:

- Shared that in the current AWC City Vision magazine, that our own Mayor Lucas was featured as a model Mayor.
- Has been receiving emails announcing local civic events. Very helpful.

Councilmember Smith reported the following:

- Reported that the contractor actually finished First Street a week before the end of the year.
- The contractor sprayed on the grass and then received a lot of rain. We will see if it actually grows or not.
- Noticed that one of the drains in the street was installed at a high point. But stated that it has since been fixed.
- Shared that he had the unfortunate task of calling for a welfare check for his neighbor recently.
- Congratulated Councilmember Nancy Henderson for being the Chairman of Pierce Transit.

ADJOURNMENT:

The January 15, 2019 regular meeting of the Steilacoom Town Council adjourned at 8:19 p.m.

Town Administrator

Mayor