

December 4, 2018

## Steilacoom Town Council Minutes

**CALL TO ORDER:**  
December 4, 2018

**Mayor Lucas** called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

**ROLL CALL:**

In attendance were Mayor Lucas, Councilmembers Neal, Henderson, Crumley, Franklin and Smith. Staff members in attendance were Attorney Hoffman, Public Safety Director Rodriguez, West Pierce Assistant Fire Chief Tinsley, Public Works Director Burlingame, Town Planner Fortner and Administrative Assistant Bollman. Town Administrator Loveless was excused.

**Mayor Lucas** led the attendees in the Pledge of Allegiance.

**CONSENT CALENDAR:**

**Councilmember Neal** moved and **Councilmember Henderson** seconded to approve the following items on the consent calendar:

1. Minutes of November 6, 2018
2. Approval of Payroll Checks #110102 - #110108 in the amount of \$226,210.53 and Payroll Checks #110190 - #110197 in the amount of \$146,652.68.
3. Approval of Claims Checks #110198 - #110257 in the amount of \$120,492.04 and Manual Checks #110184 - #110186 & #110189 in the amount of \$9,053.58 and Claims Checks #110286 - #110329 in the amount of \$326,150.95 and Manual Check #110330 in the amount of \$3,842.51.
4. Ethics Program (AB 2891) (Resolution #1169)
5. Interlocal Agreement with the Pierce Conservation District for Knotweed Control (AB 2892)
6. Revision to Plumbing and Mechanical Permit Fees (AB 2893) (Resolution #1170)
7. Steilacoom Historical School District Impact Fees (AB 2894) (Ordinance #1598)
8. Sewer Utility Rate Correction (AB 2895) (Ordinance #1600)
9. Janitorial Contract Renewal (AB 2896)

Yes: All

**AUDIENCE INPUT:**  
Non-Agenda Items

No public comments.

**PUBLIC HEARINGS:**  
Shoreline Master  
Program Periodic  
Review (AB 2887)  
(Ordinance #1599)

**Town Planner Fortner** delivered the staff report and responded to questions from the Council.

**Mayor Lucas** opened the public hearing and invited comments from the audience. No one spoke.

Yes: All

**Councilmember Franklin** moved and **Councilmember Crumley** seconded to close the public hearing.

Yes: All

**Councilmember Smith** moved and **Councilmember Henderson** seconded to adopt Ordinance 1599, thereby amending the Shoreline Master Program to comply with RCW 90.58.080(4).

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### NEW ITEMS:

**BPA Transmission Settlement Agreement (AB 2897)**

**Yes: All**

**Public Works Burlingame** delivered the staff report and responded to questions from the Council.

**Councilmember Franklin** moved and **Councilmember Neal** seconded to approve the TC-20 Settlement Agreement as proposed by the Bonneville Power Administration and authorize the Mayor to sign the agreement on behalf of the Town of Steilacoom.

**PSE Pole Attachment Agreement (AB 2898)**

**Yes: All**

**Public Works Burlingame** delivered the staff report and responded to questions from the Council.

**Councilmember Henderson** moved and **Councilmember Franklin** seconded to approve the joint utility pole use agreement between Puget Sound Energy and the Town of Steilacoom for the placement of AMI meter reading equipment and authorize the Mayor to sign the necessary contract documents on behalf of the Town.

**Engineering Scope of Work, Gray & Osborne Inc. Steilacoom Blvd. Curb Ramp Retrofit (AB 2899)**  
**Yes: All**

**Public Works Burlingame** delivered the staff report and responded to questions from the Council.

**Councilmember Smith** moved and **Councilmember Neal** seconded to approve the scope of services to Gray & Osborne Inc. for the design of two retrofit curb ramps on Steilacoom Blvd. in an amount not to exceed \$8,900.00.

**Collective Bargaining Amendment-Public Works Teamsters (AB 2900)**

**Yes: All**

**Public Works Burlingame** delivered the staff report and responded to questions from the Council.

**Councilmember Neal** moved and **Councilmember Henderson** seconded to authorize the Mayor sign the Collective Bargaining Agreement between the Teamsters Local Union No. 117 and the Town of Steilacoom effective January 1, 2019 through December 31, 2022 subject to the Union Membership approving the agreement.

### REPORTS: **Mayor**

**Mayor Lucas** reported the following:

- For the Council's information he shared a list of active and recently sold real estate properties in Town.
- Reported that Chief Rodriguez shared his monthly crime report.
- Sadly, Mary Findley passed away this weekend. A big loss for the community.
- Thanked Councilmember Crumley for handling the Council meetings while he was gone.
- Gave us a China update from his recent visit.

**Mayor continued:**

- After six years, the Mayor announced after this term, that he will not be serving on the Pierce County Regional Council or the Puget Sound Regional Council. He stated that it is time for new leadership to take over.
- The Mayor recently met with two State Representatives to discuss more funding for our possible round-about.
- The Town took down a tree at Sunnyside Beach Park that was damaged and deemed dangerous.
- Shared with Council a police incident involving a stolen car and burglaries.
- Thanked West Pierce Fire and Rescue for their handling of recent calls in Steilacoom.
- Happy to report that the Transportation Improvement Board rewarded Steilacoom an additional \$400,000 for the Steilacoom Boulevard project.
- The Steilacoom Tree Lighting Ceremony is this Friday @ 6:30 here at Town Hall.
- Town staff is looking at Vactor truck replacement options.
- We have started the process in dealing with four nuisance properties here in Town.
- We are in negotiation with Western State Hospital and Pierce County Sewer regarding installing flow metering devices. The process is ongoing.
- The person's insurance, that was responsible for the accident on First Street, will be notified as to all the damage, water usage and overtime that occurred.

**Attorney**

**Attorney Hoffman** reported no new litigation.

**Public Safety**

**West Pierce Assistant Fire Chief Tinsley** has no comment.

**Mayor Lucas** for Chief Rodriguez reported to be safe and lock your cars.

**Public Works**

**Public Works Director Burlingame** reported the following:

- First Street project was paved today along with Wallace, Jackson and Montgomery Streets. The paving of the driveway entrances will start tomorrow.
- The accident that occurred on First Street caused the rest of the Town's water system to have brown water. It was safe but discolored.
- The Sing & Play Along event is December 9<sup>th</sup> at Town Hall.
- Elves & Bells around Town is December 14<sup>th</sup>. Santa will be at Saltar's Point Elementary School around 7:30 pm.
- The Town employee holiday luncheon is December 13<sup>th</sup>. Councilmembers are welcome to attend.
- There is no second Council meeting in December. The next Council meeting will be January 15<sup>th</sup>.
- Wished everyone happy holidays.

**Council**

**Councilmember Neal** reported the following:

- He noticed that there were several commercial trucks including a Vactor truck along Steilacoom Boulevard today. Reason: with the upcoming construction it is the individual company's responsibility to determine where their lines are located and determine if they need to be moved.
- Regarding the Mayor retiring from the Pierce County Regional Council, Councilmember Neal is happy to take over as the Town's representative but he would like an alternative person as a fall back.

**Councilmember Franklin** had no comment.

**Councilmember Henderson** reported the following:

- She appreciates what has been shared about Mary Findley and all that she contributed. Her passing is a huge loss for the community.
- Regarding tree management, she would like to see a plan for tree loss throughout Town, to prevent an overall loss of the canopy.
- Reminded us that the Sing & Play Along event is in five days. She appreciates the Town support for this holiday event.

**Councilmember Crumley** reported the following:

- He noticed that the speed limit sign on Union Avenue has been moved. He would like to see it back to discourage speeders.
- Christmas festivities are a lot of fun throughout Town. He encouraged everyone to attend to get you in the holiday spirit.

**Councilmember Smith** reported the following:

- Thankful that First Street is almost done.

**ADJOURNMENT:**

The December 4, 2018 regular meeting of the Steilacoom Town Council adjourned at 8:55 p.m.

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**Town Administrator**

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**Mayor**