

November 6, 2018

Steilacoom Town Council Minutes

CALL TO ORDER:
November 6, 2018

Mayor Pro Tempore Crumley called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

ROLL CALL:

In attendance were Mayor Pro Tempore Crumley, Councilmembers Neal, Henderson, Franklin and Smith. Mayor Lucas was excused. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, West Pierce Assistant Fire Chief Tinsley, Public Works Director Burlingame, Town Planner Fortner and Administrative Assistant Bollman.

Mayor Pro Tempore Crumley led the attendees in the Pledge of Allegiance.

CONSENT CALENDAR:

Councilmember Neal moved and **Councilmember Henderson** seconded to approve the following items on the consent calendar as amended:

1. Minutes of October 16, 2018
2. Approval of Payroll Checks #110049 - #110057 in the amount of \$145,090.19
3. Approval of Claims Checks #110109 - #110177 in the amount of \$416,493.31 and Manual Checks #110060 - #110062 & #110097 & #110098 in the amount of \$4,979.14
4. Set Date Shoreline Master Program Periodic Review (AB 2887)
5. Special Valuation for 308 Main Street (AB 2889)
6. Animal Control Services (AB 2888)
7. MOU Between the Town of Steilacoom and Teamster Local Union Number 117 (AB 2890)

Yes: All

AUDIENCE INPUT:
Non-Agenda Items

Betsy P. Elgar, 8914 Veterans Dr. SW #C, Lakewood. She is concerned that President Trump wants to shut down the US Army and increase our national debt.

ACTION ITEMS:
Electric Utility Rate
Modifications (AB 2880)
(Ordinance #1594)

Town Administrator Loveless delivered the staff report and responded to questions from the Council.

Councilmember Smith moved and **Councilmember Neal** seconded to adopt Ordinance #1594 modifying the Electric Utility customers' rates effective January 1, 2019.

Yes: All

Water Utility Rate
Modifications (AB 2881)
(Ordinance #1595)

Town Administrator Loveless delivered the staff report and responded to questions from the Council.

Councilmember Smith moved and **Councilmember Franklin** seconded to adopt Ordinance #1595 modifying the Water Utility customers' rates effective January 1, 2019.

Yes: All

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Action Items continued:

**Sewer Utility Rate
Modifications (AB 2882)
(Ordinance #1596)**

Yes: All

**Storm Utility Rate
Modifications (AB 2883)
(Ordinance #1597)**

Yes: All

**MOA Between Pierce
County and the Town of
Steilacoom; Rainier
St./Union Ave. Rounda-
bout Project (AB 2886)**

**Yes: Henderson
Smith & Neal
No: Franklin**

NEW ITEMS:

**Set date – Shoreline
Master Program Periodic
Review (AB 2887)**

REPORTS:

Mayor

Administrator

Town Administrator Loveless delivered the staff report and responded to questions from the Council.

Councilmember Henderson moved and **Councilmember Smith** seconded to adopt Ordinance #1596 modifying the Sewer Utility customers' rates effective January 1, 2019.

Town Administrator Loveless delivered the staff report and responded to questions from the Council.

Councilmember Neal moved and **Councilmember Smith** seconded to adopt Ordinance #1597 modifying the Sewer Water Utility customers' rates effective January 1, 2019.

Public Works Director Burlingame and **Town Administrator Loveless** delivered the staff report and responded to questions from the Council.

Councilmember Henderson moved and **Councilmember Smith** seconded to approve the Memorandum between Pierce County and the Town of Steilacoom regarding the Union Avenue and Rainier Street Intersection Roundabout Project.

Mayor Pro Tempore Crumley introduced AB 2887.

Mayor Pro Tempore Crumley reported the following:

- Admitted that no one likes utility rate increases but they are a fact of life. Fortunately, we are in an economic uptick at this time.
- Discussed an email from a resident that is perturbed with the short turn-around on the utility bills.

Town Administrator Loveless reported the following:

- Staff doesn't like utility increases either but we see the economic need for them to maintain utilities as a core service.
- The Mayor is currently in China.
- The second meeting in November is usually cancelled so he wished everyone a happy Thanksgiving.

Public Works

Public Works Director Burlingame reported the following:

- The contractor working on First Street is behind schedule. It is costing the contractor \$600 per day in penalties. Mr. Burlingame suggested not assessing damages but instead having the contractor treat the gravel base with concrete so it could then pave during these fall days. This would stabilize the roadway in order to finish this project before winter.

Attorney

Attorney Hoffman reported the following:

- Attorney Hoffman will be in Superior Court this Friday hopefully to dismiss the Western State Hospital litigation. Western State has the intension of installing a sewer meter once there is an agreement.
- The other issue that is coming up is the Lakewood Water District. Arbitration has been scheduled.
- No new litigation to report.

Public Safety

West Pierce Assistant Fire Chief Tinsley had no comment.

Council

Councilmember Smith reported the following:

- He noticed a large hole on Gove Street, but reported that it has now been temporarily patched.

Councilmember Henderson reported the following:

- She proudly shared with members, during a recent AWC regional meeting, that Steilacoom has a balanced budget and we take care of our infrastructure without going into debt. The challenges of the Town are how to maintain its character when you have the pressures of building and particular eyesores around Town.
- Councilmember Henderson recently called the non-emergency phone number to report what she found in Farrell's Marsh with two transients. She complimented our police staff with how Officer Smitley handled the call.
- Discussed the possibility of online banking for utility bill payments.
- On October 23rd she attended the Pierce County Emergency Management open house. She was impressed with what is planned in an event of an emergency.

Councilmember Neal reported the following:

- Shared that he also attended the Pierce County Emergency Management open house. Found it to be very informative with a lot of educational materials that we can share with citizens.
- Last week the League of Women Voters hosted a forum. He thanked Administrator Loveless for his dedication with helping to insure a successful event.

Councilmember Franklin had no comment.

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ADJOURNMENT:

The November 6, 2018 regular meeting of the Steilacoom Town Council adjourned at 7:52 p.m.

STUDY SESSION:

A study session to discuss ethics program was convened at 7:59 p.m. The study session adjourned at 8:20 p.m.

Town Administrator

Mayor