

October 16, 2018

Steilacoom Town Council Minutes

CALL TO ORDER:
October 16, 2018

Mayor Lucas called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

ROLL CALL:

In attendance were Mayor Lucas, Councilmembers Neal, Henderson, Crumley, and Smith. Councilmember Franklin was excused. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Public Safety Director Rodriguez, Public Works Director Burlingame, and Administrative Assistant Bollman.

Mayor Lucas led the attendees in the Pledge of Allegiance.

CONSENT CALENDAR:

Councilmember Smith moved and **Councilmember Crumley** seconded to approve the following items on the consent calendar:

1. Minutes of October 2, 2018
2. Approval of Payroll Checks #109953 - #109960 in the amount of \$225,508.77
3. Approval of Claims Checks #109967 - #110047 in the amount of \$178,769.83 and Manual Checks #109952 & #109961 in the amount of \$6,959.83

Yes: All

AUDIENCE INPUT:
Non-Agenda Items

No public comments.

PRESENTATION:

Western State Hospital Strategic Plan – Dave Holt, CEO

PUBLIC HEARINGS:
2017-2018 Biennium Budget
Amendments (AB 2876)
(Ordinance #1589)

Town Administrator Loveless delivered the staff report and responded to questions from the Council.

Mayor Lucas opened the public hearing and invited comments from the audience. No one spoke.

Councilmember Smith moved and **Councilmember Crumley** seconded to close the public hearing.

Yes: All

Councilmember Smith moved and **Councilmember Henderson** seconded to adopt Ordinance #1589 amending the 2017-2018 Biennium Budget.

Yes: All

**2019-2020 Biennium
Budget (AB 2878)
(Ordinance #1590)**

Town Administrator Loveless delivered the staff report and responded to questions from the Council.

Mayor Lucas opened the public hearing and invited comments from the audience. No one spoke.

Councilmember Henderson moved and **Councilmember Smith** seconded to close the public hearing.

Yes: All

Public Hearings cont.

Yes: All

Councilmember Neal moved and **Councilmember Henderson** seconded to adopt Ordinance #1590 authorizing the 2019-2020 Biennium Budget for the Town of Steilacoom.

2019 Property Tax Levies (AB 2877) (Ordinances #1591 & #1592)

Town Administrator Loveless delivered the staff report and responded to questions from the Council.

Mayor Lucas opened the public hearing and invited comments from the audience. The following person spoke:

Kathrine Kaser, 2720 Worthington Street, Steilacoom. She shared that average wages for families in the U.S. are not increasing.

Yes: All

Councilmember Neal moved and **Councilmember Henderson** seconded to close the public hearing.

Yes: All

Councilmember Henderson moved and **Councilmember Neal** seconded to adopt Ordinance #1591 requesting the highest levy amount for the 2019 General Property Tax Levy.

Yes: All

Councilmember Henderson moved and **Councilmember Neal** seconded to adopt Ordinance #1592 requesting the highest levy amount for the 2019 Emergency Medical Services Property Tax Levy.

NEW ITEMS:

Electric Utility Rate Modifications (AB 2880) (Ordinance #1594)

Mayor Lucas introduced AB 2880.

Water Utility Rate Modifications (AB 2881) (Ordinance #1595)

Mayor Lucas introduced AB 2881.

Sewer Utility Rate Modifications (AB 2882) (Ordinance #1596)

Mayor Lucas introduced AB 2882.

Sewer Utility Rate Modifications (AB 2883) (Ordinance #1597)

Mayor Lucas introduced AB 2883.

New Items cont.

2019 Unrepresented Employees' Pay Plan (AB 2884) (Resolution #1168)

Yes: All

Town Administrator Loveless delivered the staff report and responded to questions from the Council.

Councilmember Smith moved and **Councilmember Crumley** seconded to adopt Resolution #1168 adopting the 2019 pay plan for unrepresented employees.

1st St. CIP, Change Order #2; South Sound Cont. (AB 2885)

Yes: All

Public Works Director Burlingame delivered the staff report and responded to questions from the Council.

Councilmember Smith moved and **Councilmember Crumley** seconded to approve Change Order #2 to South Sound Contractors for purpose of providing additional over-excavation of unsuitable material, placement of additional crushed rock, and the installation of geo-grid membrane in select areas of the 1st St. Capital Improvement Project in an amount not to exceed \$30,511.53, raising the total amount of the contract to an adjusted amount not to exceed \$1,766,039.71.

MOA between Pierce County and the Town of Steilacoom for Construction of a Roundabout (AB 2886)

Mayor Lucas introduced AB 2886.

REPORTS:

Mayor

Mayor Lucas reported the following:

- Congratulations to SHMA for a successful Apple Squeeze event this last weekend.
- Chinese exchange students are currently here visiting. They were touring our State Capitol Building today.
- The Mayor attended a meeting, with other Mayors in the community, to discuss possible ideas for affordable housing. He shared what was discussed.
- Mayor Lucas is planning another trip to China later this year.
- Regarding Sunset Garden Apartments, a fence has been installed since the trees were removed due to the Steilacoom Boulevard project.
- Shared with Council an email that had concerns about homes for sale in the Madrona Park area.
- Recently attended the 42nd Military Ball with others from SHMA. A good time was had by all.
- Talked about the potential for a round-about on Union Avenue.

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Administrator

Town Administrator Loveless reported the following:

- Shared that there will be a candidate forum on October 25th here at Town Hall.
- Mayor Pro Tempore Crumley will be the acting Mayor at the next meeting.

Attorney

Attorney Hoffman reported the following:

- Shared what was discussed at a recent WASOMA conference.
- No new litigation.

Public Safety

Chief Rodriguez reported the following:

- Shared with Council that there was a pedestrian vs train fatality last weekend.
- The department still has one Sergeant working light duty at the station.

Public Works

Public Works Director Burlingame reported the following:

- He gave us a First Street update – storm drains are being installed now. The contractor is trying to finish this project within the next 15-20 days.
- Regarding the Steilacoom Boulevard project, we are on schedule to obligate the Federal funds. We can then go out to bid in December to start the project in February. In the mean- time, hopefully, the grant funding request from the Pierce County Transportation Improvement Board will be granted.
- We currently have many service projects taking place throughout Town, involving Eagle Scouts.

Council

Councilmember Neal reported the following:

- Recently attended a Pierce County Council meeting with the Mayor. Resident John Hemphill was honored for his service in the Korean War 65 years ago. It was a very moving ceremony.

Councilmember Henderson reported the following:

- She shared what was discussed by Mary Dodsworth from Lakewood during a recent Trails Conference.
- Regarding Pierce Transit news – the electric buses are up and running starting tomorrow. As a result, bus service is free tomorrow.
- A topic that she would like to discuss further involves right-of-away obstruction and parking throughout Town. This issue was brought to the Council's attention last meeting by a resident.

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Council cont.

Councilmember Crumley reported the following:

- Shared that he received a call from a person that claimed they were injured on the swing at Pioneer Park. However, it appears that the swing had been taped to prevent usage.
- The Town partnered with Kiwanis members to replace the roof on the picnic pavilion at Sunnyside Beach Park.
- He observed our new officer, Kacey Bentz, being very busy over the weekend.
- Thanked Town Administrator Loveless for another detailed balanced budget.
- Asked if the Town was involved with Bryley Court culvert/road repair. Answer: not financially but we were able to help with a contractor that was able to re-line the culvert and repair the road.

Councilmember Smith reported the following:

- He asked if we are still replacing wooden light poles in Town. Answer: yes, we replace five a year.

ADJOURNMENT:

The October 16, 2018 regular meeting of the Steilacoom Town Council adjourned at 8:48 p.m.

Town Administrator

Mayor