

April 17, 2018

Steilacoom Town Council Minutes

**CALL TO ORDER:**  
April 17, 2018

**Mayor Lucas** called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

**ROLL CALL:**

In attendance were Mayor Lucas, Councilmembers Neal, Henderson, Crumley, Franklin and Smith. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Public Safety Director Rodriguez, West Pierce Assistant Fire Chief Tinsley, Public Works Director Burlingame, Town Planner Fortner and Administrative Assistant Bollman.

**Mayor Lucas** led the attendees in the Pledge of Allegiance.

**CONSENT CALENDAR:**

**Councilmember Franklin** moved and **Councilmember Henderson** seconded to approve the following items on the consent calendar:

1. Minutes of April 3, 2018
2. Approval of Payroll Checks #107366 - #107373 in the amount of \$239,095.67
3. Approval of Claims Checks #107378 - #107424 in the amount of \$118,610.00 and Manual Check #107364 in the amount of \$58.00
4. Indemnity/Hold Harmless Agreement w/Peninsula P & L (AB 2848)

Yes: All

**AUDIENCE INPUT:**  
Non-Agenda Items

No public comments.

**ACTION ITEMS:**  
Sewer Utility Rate  
Modification (AB 2846)  
(Ordinance #1582)

**Town Administrator Loveless** delivered the staff report and responded to questions from the Council.

**Councilmember Neal** moved and **Councilmember Henderson** seconded to adopt Ordinance #1582 modifying Western State Hospital's sewer rate classification upon the later date of execution of the associated Interlocal/settlement agreement or May 15, 2018.

Yes: All

**NEW ITEMS:**  
Pioneer Park Fence  
Reconstruction, Bid Award

**Public Works Director Burlingame** delivered the staff report and responded to questions from the Council.

(AB 2847)

Agenda Bill 2847 was deferred to next Council meeting.

**Steilacoom Blvd./Marietta  
Ct. Conduit Installation,  
Bid Award (AB 2849)**

**Public Works Director Burlingame** delivered the staff report and responded to questions from the Council.

**Councilmember Smith** moved and **Councilmember Crumley** seconded to approve the bid tendered by Puget Sound Utility Services Inc. for the installation of HDPE conduit from Steilacoom Blvd. to Marietta Place in an amount not to exceed \$16,210.25.

Yes: All

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## Steilacoom Town Council Minutes

### REPORTS:

#### Mayor

**Mayor Lucas** reported the following:

- Pierce County Police Chiefs Association is having their annual memorial ceremony event on May 2<sup>nd</sup> at 6 pm at the McGavick Conference Center. Recognizes officers that have been lost.
- Power outage seemed to be a big success.
- Spring Clean-up this weekend. There is always an opportunity to volunteer.
- Reported a successful trip to China which included 20 students and 4 educators. Happy to report that everyone made it back.
- Reviewed progress on the active housing plats in Town.
- During the next budget cycle the Mayor will be recommending fully funding the Transportation Benefit District.
- On a regional basis expect legislation to consider pay by the mile in the future.
- Regarding round-about status, the money from Pierce County will not be approved until November.
- Reminded everyone that the election period is less than 30 days away. If you are planning on running you sign up in May with a primary in August.
- Gave us a Tunnel of Tree update. Reported that several trees are need of attention.
- The Study Session tonight is on our Nuisance Ordinance.

#### Administrator

**Town Administrator Loveless** reported the following:

- Spring Clean-up is this weekend on April 21-22 from 9-5.
- The League of Women's Voters is sponsoring a discussion on, What Redistricting Means, this Thursday, April 19<sup>th</sup>, at Town Hall.
- Three building plats in Town are planning on building homes this summer. Therefore, the work load for our building inspector is increasing. Staff is looking at how to handle the excess demand.
- Those Councilmembers that signed up for the AWC Conference the hotels have been booked.
- The Pierce County Conservation District will be hosting a free demonstration on building a rain garden on May 2<sup>nd</sup> at the Community Center.

#### Attorney

**Attorney Hoffman** reported the following:

- Happy to report no new litigation.
- We are getting close to resolving old litigation.

#### Public Safety

**West Pierce Assistant Fire Chief Tinsley** reported the following:

- Appreciate if at all possible to save the existing fence around Pioneer Park due to it being a past Eagle Scout project.
- Several fires have broken out in the Tillicum/Woodbrook area in abandoned buildings. No arrests yet.
- During a regional recruit academy 34 recruits are graduating.

- Reported that Deputy Chief Mitch Seger is retiring April 30<sup>th</sup>.

**Public Safety cont.**

**Chief Rodriquez** reported the following:

- The department is currently fully staffed. One is out on injury.
- Detective Bailey is in Alabama attending FEMA training.
- As far as equipment we have taken possession of our newest SUV.
- Officers are receiving new tablets for the field.
- Officer Hamrick successfully found a grant that provided funding for school zone safety which generated a free radar unit for his vehicle.
- Officer Bentz continues on with her FTO process. She is doing well.
- Sergeant Yabe's squad finished their Emergency Vehicle Operations course in Shelton last week.
- We are hosting the Pierce County Law Enforcement Memorial Ceremony. This is a big event for us. Helping us out is Steilacoom High School's Choir and Photography departments.
- Chief will be speaking at Parents night at Cherrydale next Friday, April 20<sup>th</sup>, regarding student safety.
- Our station is hosting an open house on May 23<sup>rd</sup>. Hope everyone can attend.
- During the Pierce County Chief's Association meeting this Thursday the Opioid epidemic will be discussed.

**Public Works**

**Public Works Director Burlingame** reported the following:

- The work has begun on First Street by making contact with residents and bringing in materials. The sewer utility is the first to be replaced than the water and electric utilities.
- In conjunction with Spring Clean-up, the students from the Environmental Stewards Club from Steilacoom High school, will be picking up litter along Steilacoom Boulevard.
- Last week staff met with the area engineer from the Transportation Improvement Board to discuss possible future grant opportunities.
- Staff is busy filling out applications for possible federal grant requests. The deadline is April 30<sup>th</sup>.

**Council**

**Councilmember Neal** reported the following:

- Invited the students and residents to stay and listen to what is discussed during the upcoming study session.

**Councilmember Franklin** reported the following:

- Asked if any decisions have been made regarding electronic signs in Town. Answer: that would be a revision to the municipal code but we will bring it forward for Council's review.

**Councilmember Henderson** reported the following:

- Commented that work has been done, in conjunction with the Birch Hill project, to combine two neighborhoods. Nicely done to promote walkability in Town.

- She would like to see the trail extend even further connecting Short Street into Farrell’s Marsh.

**Council cont.**

**Councilmember Crumley** reported the following:

- Asked if the Birch Hill Estates can be accessed by fire trucks or de-icing equipment. Answer: Yes, the hammer head is large enough.
- Regarding the proposal to replace the playground equipment at Cormorant Park, residents have been surveyed and it appears that play equipment for 5-12 year olds would be favorable. Answer: it appears that we do not have a large enough footprint. But options are being examined.

**Councilmember Smith** reported the following:

- Asked which direction the contractors are starting with the sewer improvements on First Street. Answer: from Champion to Gove Street.
- The six inch conduit on First Street that was put in two years ago. Will that be part of this project? Answer: Yes.
- Asked if there was a solution to the water runoff that occurs from Main to Balch Street. Answer: No, staff has looked at solutions but nothing yet.
- Asked if the School zone flashing lights are \$20,000 a piece or for a set. He would like to see the issue brought to Council for consideration. Answer: for a set.

**ADJOURNMENT:**

The April 17, 2018 regular meeting of the Steilacoom Town Council adjourned at 7:55 p.m.

**STUDY SESSION:**

A study session to discuss the Nuisance Ordinance was convened at 8:03p.m. The study session adjourned at 9:03 p.m.

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**Town Administrator**

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**Mayor**