



Annual Report

Question Number	Permit Section	Questions
1	S5.A.2	<p>Attach updated annual Stormwater Management Program Plan (SWMP Plan). (S5.A.2)</p> <p>Saved Document Name: Steilacoom 2015 SWMP_1_03312015105822.doc</p>
2	S9.D.5	<p>Attach a copy of any annexations, incorporations or boundary changes resulting in an increase or decrease in the Permittee's geographic area of permit coverage during the reporting period per S9.D.5.</p> <p>Not Applicable</p>
3	S5.A.3	<p>Implemented an ongoing program to gather, track, and maintain information per S5.A.3, including costs or estimated costs of implementing the SWMP.</p> <p>Yes</p>
4	S5.A.5.b	<p>Coordinated among departments within the jurisdiction to eliminate barriers to permit compliance. (S5.A.5.b)</p> <p>Yes</p>
4b	S5.A.5.b	<p>Attach a written description of internal coordination mechanisms. (Required to be submitted no later than March 31, 2015, S5.A.5.b)</p> <p>Saved Document Name: DOE.Barriers.Compliance.Memo.03_4b_03312015111612.pdf</p>
5	S5.C.1.a.i and ii	<p>Attach description of public education and outreach efforts conducted per S5.C.1.a.i and ii.</p> <p>Saved Document Name: NewsletterArticles.PubOutreach_5_03312015020148.pdf</p>
6	S5.C.1.b	<p>Created stewardship opportunities (or partnered with others) to encourage resident participation in activities such as those described in S5.C.1.b.</p> <p>Yes</p>
7	S5.C.1.b	<p>Used results of measuring the understanding and adoption of targeted behaviors among at least one audience in at least one subject area to direct education and outreach resources and evaluate changes in adoption of targeted behaviors. (Required no later than February 2, 2016, S5.C.1.b)</p> <p>Not Applicable</p>

- 7b S5.C.1.b Attach description of how this requirement was met.
- 8 S5.C.2.a Describe the opportunities created for the public to participate in the decision making processes involving the development, implementation and updates of the Permittee's SWMP. (S5.C.2.a)
- Council meetings during consideration/adoption**
- 9 S5.C.2.b Posted the updated SWMP Plan and latest annual report on your website no later than May 31. (S5.C.2.b)
- Yes**
- 9b S5.C.2.b List the website address.
- www.townofsteilacoom.org**
- 10 S5.C.3.a.i-vi Maintained a map of the MS4 including the requirements listed in S5.C.3.a.i-vi.
- Yes**
- 11 S5.C.3.b.v Implemented a compliance strategy, including informal compliance actions as well as enforcement provisions of the regulatory mechanism described in S5.C.3.b. (S5.C.3.b.v)
- Yes**
- 12 S5.C.3.b.vi Updated, if necessary, the regulatory mechanism to effectively prohibit illicit discharges into the MS4 per S5.C.3.b.vi. (Required no later than February 2, 2018)
- Not Applicable**
- 12b Cite the Prohibited Discharges code reference
- 13 S5.C.3.c.i Implemented procedures for conducting illicit discharge investigations in accordance with S5.C.3.c.i.
- Yes**
- 13b S5.C.3.c.i Cite methodology
- visual inspections**
- 14 S5.C.3.c.i Percentage of MS4 coverage area screened in reporting year per S5.C.3.c.i. (Required to screen 40% of MS4 no later than December 31, 2017 (except no later than June 30, 2018 for the City of Aberdeen) and 12% on average each year thereafter. (S5.C.3)
- 20**
- 15 S5.C.3.c.ii List the hotline telephone number for public reporting of spills and other illicit discharges. (S5.C.3.c.ii)
- (253) 620-4123**
- 15b S5.C.3.c.ii Number of hotline calls received.

1

16 S5.C.3.c.iii Implemented an ongoing illicit discharge training program for all municipal field staff per S5.C.3.c.iii.

Yes

17 S5.C.3.c.iv Informed public employees, businesses, and the general public of hazards associated with illicit discharges and improper disposal of waste. (S5.C.3.c.iv)

Yes

17b S5.C.3.c.iv Describe the information sharing actions. (S5.C.3.c.iv)

Newsletter articles in utility bills

18 S5.C.3.d Implemented an ongoing program to characterize, trace, and eliminate illicit discharges into the MS4 per S5.C.3.d.

Yes

19 S5.C.3.d.iv Number of illicit discharges, including illicit connections, eliminated during the reporting year. (S5.C.3.d.iv)

0

20 S5.C.3.d.iv Attach a summary of actions taken to characterize, trace and eliminate each illicit discharge found by or reported to the permittee. For each illicit discharge, include a description of actions according to required timeline per S5.C.3.d.iv

Saved Document Name: DOESummary of actions taken to _20_03312015021856.docx

21 S5.C.3.e Municipal illicit discharge detection staff are trained to conduct illicit discharge detection and elimination activities as described in S5.C.3.e.

Yes

22 S5.C.4.a Implemented an ordinance or other enforceable mechanism to address runoff from new development, redevelopment and construction sites per the requirements of S5.C.4.a.

Yes

24 S5.C.4.a.i Number of exceptions granted to the minimum requirements in Appendix 1. (S5.C.4.a.i., and Section 6 of Appendix 1)

0

25 S5.C.4.a.i Number of variances granted to the minimum requirements in Appendix 1. (S5.C.4.a.i., and Section 6 of Appendix 1)

0

26 S5.C.4.b.i Reviewed Stormwater Site Plans for all proposed development activities that meet the thresholds adopted pursuant to S5.C.4.a.i. (S5.C.4.b.i)

Yes

26b	S5.C.4.b.i	Number of site plans reviewed during the reporting period.	1
27	S5.C.4.b.ii	Inspected, prior to clearing and construction, permitted development sites that have a high potential for sediment transport as determined through plan review based on definitions and requirements in Appendix 7 Determining Construction Site Sediment Damage Potential, or alternatively, inspected all construction sites meeting the minimum thresholds adopted pursuant to S5.C.4.a.i. (S5.C.4.b.ii)	Yes
27b	S5.C.4.b.ii	Number of construction sites inspected per S5.C.4.b.ii.	1
28	S5.C.4.b.iii	Inspected permitted development sites during construction to verify proper installation and maintenance of required erosion and sediment controls. (S5.C.4.b.iii)	Yes
28b	S5.C.4.b.iii	Number of construction sites inspected per S5.C.4.b.iii.	1
29	S5.C.4.b.ii, iii and	Number of enforcement actions taken during the reporting period (based on construction phase inspections at new development and redevelopment projects). (S5.C.4.b.ii, iii and v)	0
30	S5.C.4.b.iv	Inspected all permitted development sites that meet the thresholds in S5.C.4.a.i upon completion of construction and prior to final approval or occupancy to ensure proper installation of permanent stormwater facilities. (S5.C.4.b.iv)	Yes
31	S5.C.4.b.ii-iv	Achieved at least 80% of scheduled construction-related inspections. (S5.C.4.b.ii-iv)	Yes
32	S5.C.4.b.iv	Verified a maintenance plan is completed and responsibility for maintenance is assigned for projects. (S5.C.4.b.iv)	Yes
33	S5.C.4.c	Implemented provisions to verify adequate long-term operation and maintenance (O&M) of stormwater treatment and flow control BMPs/facilities that are permitted and constructed pursuant to S5.C.4. a and b. (S5.C.4.c)	Yes
35	S5.C.4.c.iii	Annually inspected stormwater treatment and flow control BMPs/facilities per S5.C.4.c.iii.	Yes
35b	S5.C.4.c.iii	If using reduced inspection frequency for the first time during this permit cycle, attach documentation per S5.C.4.c.iii	

Not Applicable

36 S5.C.4.c.iv Inspected new residential stormwater treatment and flow control BMPs/facilities and catch basins every 6 months per S5.C.4.c.iv to identify maintenance needs and enforce compliance with maintenance standards.

Yes

37 S5.C.4.c.v Achieved at least 80% of scheduled inspections to verify adequate long-term O&M. (S5.C.4.c.v)

Yes

38 S4.C.4.c.vi Verified that maintenance was performed per the schedule in S5.C.4.c.vi when an inspection identified an exceedance of the maintenance standard.

Not Applicable

38b S5.C.4.c.vi Attach documentation of any maintenance delays. (S5.C.4.c.vi)

Not Applicable

39 S5.C.4.d Provided copies of the Notice of Intent for Construction Activity and Notice of Intent for Industrial Activity to representatives of proposed new development and redevelopment. (S5.C.4.d)

Yes

40 S5.C.4.e All staff responsible for implementing the program to control stormwater runoff from new development, redevelopment, and construction sites, including permitting, plan review, construction site inspections, and enforcement are trained to conduct these activities. (S5.C.4.e)

Yes

42 S5.C.4.g Participated and cooperated with the watershed-scale stormwater planning process led by a Phase I county. (S5.C.4.g)

Yes

43 S5.C.5.a Implemented maintenance standards as protective, or more protective, of facility function as those specified in Chapter 4 of Volume V of the 2005 Stormwater Management Manual for Western Washington.

Yes

44 S5.C.5.a Applied a maintenance standard that is not specified in the Stormwater Management Manual for Western Washington.

Not Applicable

44b S5.C.5.a Please note what kinds of facilities are covered by this alternative maintenance standard. (S5.C.5.a)

45 S5.C.5.a.ii Performed timely maintenance per S5.C.5.a.ii.

Yes

46	S5.C.5.b	Annually inspected all municipally owned or operated permanent stormwater treatment and flow control BMPs/facilities. (S5.C.5.b)
		Yes
46b	S5.C.5.b	Number of known municipally owned or operated stormwater treatment and flow control BMPs/facilities. (S5.C.5.b)
		5
46c	S5.C.5.b	Number of facilities inspected during the reporting period. (S5.C.5.b)
		5
46d	S5.C.5.b	Number of facilities for which maintenance was performed during the reporting period. (S5.C.5.b)
		5
47	S5.C.5.b	If using reduced inspection frequency for the first time during this permit cycle, attach documentation per S5.C.5.b.
		Not Applicable
48	S5.C.5.c	Conducted spot checks and inspections (if necessary) of potentially damaged stormwater facilities after major storms as per S5.C.5.c.
		Not Applicable
49	S5.C.5.d	Inspected all municipally owned or operated catch basins and inlets as per S5.C.5.d, or used an alternative approach. (Required once no later than August 1, 2017 and every two years thereafter, except once no later than June 30, 2018 and every two years thereafter for the City of Aberdeen)
		No
49b	S5.C.5.d	Number of known catch basins.
		725
49c	S5.C.5.d	Number of catch basins inspected during the reporting period.
		200
49d	S5.C.5.d	Number of catch basins cleaned during the reporting period.
		200
50	S5.C.5.d.i-ii	Attach documentation of alternative catch basin cleaning approach, if used. (S5.C.5.d.i or ii)
		Not Applicable
51	S5.C.5.f	Implemented practices, policies and procedures to reduce stormwater impacts associated with runoff from all lands owned or maintained by the Permittee, and road maintenance activities under the functional control of the Permittee. (S5.C.5.f)

Yes

52 S5.C.5.g Implemented an ongoing training program for Permittee employees whose primary construction, operations or maintenance job functions may impact stormwater quality. (S5.C.5.g.)

Yes

53 S5.C.5.h Implemented a Stormwater Pollution Prevention Plan for all heavy equipment maintenance or storage yards, and material storage facilities owned or operated by the Permittee in areas subject to this Permit that are not required to have coverage under an NPDES permit that covers stormwater discharges associated with the activity. (S5.C.5.h)

Not Applicable

54 S7.A Complied with the Total Maximum Daily Load (TMDL)-specific requirements identified in Appendix 2. (S7.A)

Not Applicable

55 S7.A For TMDLs listed in Appendix 2: Attach a summary of relevant SWMP and Appendix 2 activities to address the applicable TMDL parameter(s). (S7.A)

Not Applicable

56 S8.A Attach a description of any stormwater monitoring or stormwater-related studies as described in S8.A.

Not Applicable

57 S8.B.1 Participated in cost-sharing for the regional stormwater monitoring program (RSMP) for status and trends monitoring. (S8.B.1)

Yes

58 S8.C.1 Participated in cost-sharing for the regional stormwater monitoring program (RSMP) for effectiveness studies. (S8.C.1) (Required to begin no later than August 15, 2014)

Yes

59 S8.D.1 Contributed to the RSMP for source identification and diagnostic monitoring information repository in accordance with S8.D.1. (Required to begin no later than August 15, 2014)

Yes

60 G3 Notified Ecology in accordance with G3 of any discharge into or from the Permittees MS4 which could constitute a threat to human health, welfare or the environment. (G3)

Not Applicable

61 G3 Number of G3 notifications provided to Ecology.

0

62 G3.A Took appropriate action to correct or minimize the threat to human health, welfare, and/or the environment per G3.A.

Not Applicable

63 S4.F.1 Notified Ecology within 30 days of becoming aware that a discharge from the Permittee's MS4 caused or contributed to a known or likely violation of water quality standards in the receiving water. (S4.F.1)

Not Applicable

64 S4.F.3.a If requested, submitted an Adaptive Management Response report in accordance with S4.F.3.a.

Not Applicable

65 S4.F.3.d Attach a summary of the status of implementation of any actions taken pursuant to S4.F.3 and the status of any monitoring, assessment, or evaluation efforts conducted during the reporting period. (S4.F.3.d)

Not Applicable

66 G20 Notified Ecology of the failure to comply with the permit terms and conditions within 30 days of becoming aware of the non-compliance. (G20)

Not Applicable

67 G20 Number of non-compliance notifications (G20) provided in reporting year.

0

67b G20 List the permit conditions described in non-compliance notification(s).

Not Applicable

Attachments:

View Files Attached to Submission

	DocDescr	DocName	DocExt	DocID	SubID	AppName
View	Submitted Copy of Record for Town of Steilacoom	Copy of Record TownofSteilacoom Tuesday March 31 2015	.pdf	345657	1495360	wqwebportal
View	Submitted Cover Letter for Town of Steilacoom	Cover Letter TownofSteilacoom Tuesday March 31 2015	.pdf	345658	1495360	wqwebportal
View	WAR045018_4b_03312015111612	DOE.Barriers.Compliance.Memo.03_4b_03312015111612.p	.pdf	345470	1495360	wqwebportal
View	WAR045018_20_03312015021856	DOESummary of actions taken to_20_03312015021856.d	.docx	345646	1495360	wqwebportal
View	WAR045018_5_03312015020148	NewsletterArticles.PubOutreach_5_03312015020148.pd	.pdf	345616	1495360	wqwebportal
View	WAR045018_1_03312015105822	Steilacoom 2015 SWMP_1_03312015105822.doc	.doc	345463	1495360	wqwebportal

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