

March 6, 2018

Steilacoom Town Council Minutes

CALL TO ORDER:
March 6, 2018

Mayor Lucas called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

ROLL CALL:

In attendance were Mayor Lucas, Councilmembers Neal, Henderson, Crumley, Franklin and Smith. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Public Safety Director Rodriguez, Public Works Director Burlingame, Town Planner Fortner and Administrative Assistant Bollman.

Mayor Lucas led the attendees in the Pledge of Allegiance.

CONSENT CALENDAR:

Councilmember Franklin moved and **Councilmember Henderson** seconded to approve the following items on the consent calendar:

1. Minutes of February 20, 2018
2. Approval of Payroll Checks #107144 - #107150 in the amount of \$201,417.87
3. Approval of Claims Checks #107152 - #107188 in the amount of \$205,940.07 and Manual Checks #107111 - #107112 & #107151 in the amount of \$8,372.52

Yes: All

AUDIENCE INPUT:
Non-Agenda Items

No public comments.

PUBLIC HEARINGS:
Accessory Building
Regulations (AB 2828)
(Ordinance #1578)

Councilmember Neal recused himself because of not being part of the first public hearing for Agenda Bill 2828.

Town Administrator Loveless delivered the staff report and responded to questions from the Council.

Lucas opened the public hearing and invited comments from the audience. The following people spoke:

Catherine Kaser, 2720 Worthington Street, Steilacoom. She asked that set-backs remain the same. If the Ordinance is changed it impacts property owners unfairly, benefiting only a few people.

Ron Brown, 1215 Union Avenue, Steilacoom. He would like to see the Ordinance remain at 26 feet height restriction for people with smaller lots.

Donna Dickson, 314 Champion Street, Steilacoom. Garages over 26 feet have obstructed her view in the past. If these changes take place staff needs to be consistent with enforcing restrictions.

Richardo Guzman, 1811 Starling Street, Steilacoom. He would like to see more information on the Steilacoom Website. To see this proposal ahead of time would have enabled him to be more informed. He suggested that the Town would encourage more citizen involvement if they had more tools.

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AB 2828 continued:

Marilyn Martinetto, 2300 Worthington Street, Steilacoom. She supports the change limiting the height to 16 feet. She feels that building a two story garage is built with the intention of having a dwelling on top not for storage. There is not enough teeth in the Ordinance with fines to prevent living quarters being built above these garages.

Jonathan Harris, 2315 Lexington Street, Steilacoom. He has lived in Steilacoom for 40 years and has plans to build a garage on his property for his toys. He would like to see the Ordinance stay the same.

Ronnie McKinney, 2725 Cambridge Drive, Steilacoom. He is trying to best utilize his lot by building a two story garage, due to being limited to 1000 square feet, for added storage. He hopes the Ordinance stays the same.

Yes: All

Councilmember Franklin moved and **Councilmember Henderson** seconded to close the public hearing.

Yes: Henderson,
Franklin and Crumley
No: Smith

Councilmember Henderson moved and **Councilmember Franklin** seconded an amendment to the proposed Ordinance modifying the allowable square footage from the proposed 1000 square feet to 750. The 750 square feet may be either the first floor of a one story accessory building or divided between both floor levels of a two story building. Modifying the height to 12 feet; if the roof is pitched the height half-way up any slope may be 12 feet and the peak may be 16 feet maximum.

Yes: All

Councilmember Henderson moved and **Councilmember Franklin** seconded that the Town Council adopt Ordinance 1578, as amended, thereby modifying the regulations on accessory structures height, setbacks and size.

NEW ITEMS:
1st St. CIP Bid Award,
South Sound Contractors
(AB 2840)

Public Works Director Burlingame delivered the staff report and responded to questions from the Council.

Yes: All

Councilmember Smith moved and **Councilmember Crumley** seconded to approve the bid for the 1st St. Capital Improvement Project to South Sound Contractors in an amount not to exceed \$1,669,936.28 and authorize the Mayor to sign the necessary contract documents for completion of the project on behalf of the Town of Steilacoom.

Chambers St. Outfall CIP
Bid Award, NW Relining
(AB 2841)

Public Works Director Burlingame delivered the staff report and responded to questions from the Council.

Yes: All

Councilmember Franklin moved and **Councilmember Henderson** seconded to approve the bid for the Chambers St. Waterway Outfall Rehabilitation Project to NW Relining LLC in an amount not to exceed \$212,106.38 authorize the Mayor to sign the necessary contract documents on behalf of the Town of Steilacoom

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REPORTS:

Mayor

Mayor Lucas reported the following:

- Compliments to Mr. Loveless for a clean audit from the State.
- We are starting to see activity in the Tunnel-of-Trees. A surveying crew and an arborist are busy working.
- Gave us a State Legislative update.
- A business group, that the Mayor is involved with, is taking 30 people to China in April. Students from China will then visit here in May.
- The League of Women Voters will be hosting a forum here at Town Hall on March 8th.
- There will be an open house at Pioneer Middle School on April 11th for an update on the I-5 and JBLM improvement project.
- The State of Washington tug boat and barge that are used by the Town of Steilacoom for the 4th of July fireworks is not available this year. Other alternatives are being examined.

Administrator

Town Administrator Loveless reported the following:

- The Town was awarded the AWC Well City Award and this year. The benefit is a 2% reduction in health insurance costs.

Attorney

Attorney Hoffman reported no new litigation.

Public Safety

Chief Rodriguez reported the following:

- Reported that the "Coffee with the Chief" forum went well. 20-25 people attended the event at the Top Side Coffee Cabin with lots of questions. Good feedback.

Public Works

Public Works Director Burlingame reported the following:

- Thanked Council for supporting the two projects tonight.
- Staff is gearing up for the Steilacoom Boulevard project open house on March 21st here at Town Hall. There will be 60% design plans and an arborist present.
- Looking for grant opportunities to add asphalt overlay to the Steilacoom Boulevard project.
- Staff is busy filling out grant applications for federal money in the future. We are examining what projects may qualify. Reminded us all of the Town wide power outage on April 2nd from 7:00 am thru 5:00 pm.
- Thanked crew members for the snow & ice control.

Council

Councilmember Neal had no comment.

Councilmember Franklin reported the following:

- He asked where staff was in regards to the pedestrian crosswalks that were discussed earlier. Answer: look for this issue coming back to Council in April.

Councilmember Henderson reported the following:

- Attended the “Chatting with the Chief” event. She was impressed with the attendance. Good relevant questions were asked.
- Recently received an email from a resident about a large concrete platform that had washed up just north of Sunnyside Beach. It was determined that it was not in Town jurisdiction.
- Asked if the Town nuisance ordinance will be looked at in the near future. Answer: yes, it has not been forgotten.
- Congratulations on the Well City award and a successful audit.

Councilmember Crumley reported the following:

- Good job on the audit.
- Recently attended the two Public Works bid openings. Very informative.
- He asked about the status of the round-about. Answer: we are working with Pierce County writing a draft memorandum of understanding and looking for grant opportunities.
- Asked if there had been any change with discussions with Western State and the sewer issues. Answer: we are in discovery stage with mediation being held on March 14th.

Councilmember Smith reported the following:

- Asked when Council will see a proposal regarding the flashing lights at school zones. Answer: we are trying to get proposals from our contractors to get standardized set-up for all the zones and a program that we can remotely access.

ADJOURNMENT:

The March 6, 2018 regular meeting of the Steilacoom Town Council adjourned at 8:24 p.m.

STUDY SESSION:

A study session to discuss Public Safety 2018 work plan was convened by Mayor Pro Tempore Smith at 8: 30 p.m. The study session adjourned at 9:15 p.m.