

February 6, 2018

Steilacoom Town Council Minutes

CALL TO ORDER:
February 6, 2018

Mayor Lucas called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

ROLL CALL:

In attendance were Mayor Lucas, Councilmembers Neal, Henderson, Franklin and Smith. Councilmember Crumley was excused. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Public Safety Director Rodriguez, West Pierce Assistant Fire Chief Tinsley, Public Works Director Burlingame, Town Planner Fortner and Administrative Assistant Bollman.

Mayor Lucas led the attendees in the Pledge of Allegiance.

CONSENT CALENDAR:

Councilmember Smith moved and **Councilmember Franklin** seconded to approve the following items on the consent calendar:

1. Minutes of January 16 , 2018
2. Approval of Payroll Checks #106894 - #106902 in the amount of \$146,588.37 and Payroll Checks #106939 - #106945 in the amount of \$228,559.67.
3. Approval of Claims Checks #106947 - #107024 in the amount of \$700,711.07 and Manual Checks #106903 - #106906 & #106935 in the amount of \$13,747.48

Yes: All

AUDIENCE INPUT:
Non-Agenda Items

No public comments.

PUBLIC HEARINGS:
Final Plat Birch Hill Estates
(AB 2835) (Ordinance #1580)

Town Planner Fortner delivered the staff report and responded to questions from the Council.

Mayor Lucas opened the public hearing and invited comments from the audience. The following people spoke:

Jan Thorne, 817 Birch Street, Steilacoom. She shared several experiences residents have endured during the construction of this plat over the last six months. She voiced several concerns she has regarding her own property. She also asked that the ordinance be changed for construction hours to be shortened.

Catherine Kaser, 2720 Worthington Street, Steilacoom. She asked that the Ordinance concerning construction hours remain the same.

Matt Lewis, 1210 Adams Street, Steilacoom. He thanked the neighbors for their patience regarding all the construction chaos that this plat has created so far.

Yes: All

Councilmember Smith moved and **Councilmember Neal** seconded to close the public hearing.

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**Public Hearings continued:
(AB2835)(Ordinance#1580)**

Councilmember Neal moved and **Councilmember Smith** seconded to Approve Ordinance 1580, thereby approving the plat of Birch Hills Estates.

Yes: All

NEW ITEMS:

**Pacific St./Washington
St. Sewer CIP, Gray &
Osborne Inc. Design
Scope of Services
(AB 2836)**

Public Works Director Burlingame delivered the staff report and responded to questions from the Council.

Councilmember Franklin moved and **Councilmember Henderson** seconded to approve the attached design scope of services to Gray & Osborne Inc. in an amount not to exceed \$58,450.00 for the design of the Pacific St./Washington St. Sewer Capital Improvement Project, and authorize the Mayor to sign the necessary contract documents on behalf of the Town of Steilacoom.

Yes: All

REPORTS:

Mayor

Mayor Lucas reported the following:

- Shared real estate statistics throughout Town. Regarding taxes he warned us of future sticker shock from the Assessor's Office.
- Would like Councilmembers to consider the possibility of electronic signage at the Town's entrances.
- Happy to report that the Peter Puget signs have been installed.
- Kiwanis members have expressed interest in partnering with parks projects.
- Regarding the Kiwanis Wine Festival, he thanked everyone that participated. Over 600 people attended this event.
- The Transportation Improvement Board representatives will be visiting Steilacoom to see about future projects that they may be able to help with.
- Shared that there has been positive movement with properties that the Town has had concerns over.
- Twenty students and educators will be visiting China in April. Then twenty students from China will visit Washington State.
- He attended his first board meeting, as a Vice Chair, of Sound Transit.
- Reminded everyone to vote before February 13th.
- There have been no further issues regarding excess water out of Farrell's Marsh.
- Governor John Spellman past away recently. He worked hard at bringing pandas to Washington.
- Shared that he was disappointed with the State Senate and who they recognized as first responders with the train accident. They left Steilacoom and Lakewood out of the proclamation ceremony.
- Discussed body cameras on Police Officers and some of the back office challenges.

Administrator

Town Administrator Loveless reported the following:

- Regarding increased property taxes, you can anticipate comments from residents.
- Staff attended a WCIA risk forum on working with minors.
- The State audit continues mostly off site.
- Shared that there were a few flats of Steilacoom's flower to be distributed.
- Asked if anyone on Council was interested in being a Pierce Transit Board nominee. Councilmember Henderson expressed that she was interested in continuing.
- Staff is dealing with emerging technology called small cells. We have a company that has shown interest in installing these boxes. Staff will be attending training in March to learn about this product.

Attorney

Attorney Hoffman reported no new litigation.

Public Safety

Chief Rodriguez reported the following:

- Officer Bentz is still in the police academy until March 15th.
- As a department we have been conducting various training classes with vehicle training on February 16th.
- We went through an Access audit with the State last week.
- Awards will be given out to the officers that were involved with the train derailment response during the February 20th Council meeting.
- This weekend the Chief will be participating in the Special Olympics Polar Plunge at Owens Beach.

West Pierce Assistant Fire Chief Tinsley had no comment.

Public Works

Public Works Director Burlingame reported the following:

- We are formally out to bid on the First Street Capital Improvement project. The bid opening is scheduled for February 27th at 10:30 am. The engineers estimate for this project is 1.7 million.
- The Chambers Street Outfall project is also out to bid. That bid opening is also scheduled for February 27th at 10:00 am.
- Department of Fish & Wildlife are participating in Stormwater outfall monitoring using mussels at Saltar's Point Beach.
- Shared with Council a draft schedule on what to expect with the Steilacoom Boulevard Non-Motorized Improvement project.
- An open house to discuss the Steilacoom Boulevard project with the public is scheduled for March 21th from 6:30-9:00 pm. at Town Hall.
- The contractor of the Tasanee Plat will attempt to pave tomorrow. The pavement patching on Rigney Road should occur at the same time or soon afterwards.
- Staff is looking for alternatives to the April 2nd BPA ten hour town wide power outage.
- Regarding the round-about, the Town is looking at partnering with Pierce County. Combined we are looking for grant opportunities.

Council

Councilmember Neal had no comment.

Councilmember Franklin had no comment.

Councilmember Henderson reported the following:

- She helped escort 18 foreign exchange students through the State Capitol on Monday which included the Governor’s office.
- She recently attended a Pierce Countywide Opioid Summit to discuss this epidemic. She shared what was discussed and recommendations.
- Stated that electronic signs are a good idea.
- Discussed Saltar’s Point conservation area and fishing.
- Pleased to see the Peter Puget signage up. Feels that staff did a very professional job with the installation.
- She plans on attending the Right-Away Management training on March 7th.

Councilmember Smith reported the following:

- Stated that the Space EX launch was very impressive.
- He plans on attending the PCRC meeting next week.

ADJOURNMENT:

The February 6, 2018 regular meeting of the Steilacoom Town Council adjourned at 8:28 p.m.

Town Administrator

Mayor