

January 2, 2018

Steilacoom Town Council Minutes

CALL TO ORDER:

January 2, 2018

Mayor Lucas called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

ROLL CALL:

In attendance were Mayor Lucas, Councilmembers Neal, Henderson, Crumley, Franklin and Smith. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Public Safety Director Rodriguez, Public Works Director Burlingame, and Administrative Assistant Bollman.

Mayor Lucas led the attendees in the Pledge of Allegiance.

Town Administrator Loveless conducted oaths of office – **Mayor Lucas, Councilmember Smith, Franklin and Neal**

CONSENT CALENDAR:

Councilmember Franklin moved and **Councilmember Smith** seconded to approve the following items on the consent calendar:

1. Minutes of December 5, 2017
2. Approval of Payroll Checks #106719 - #106726 in the amount of \$140,452.32
3. Approval of Claims Checks #106642 - #106718 in the amount of \$125,047.80 and Manual Checks #106638 & #106640 - #106641 in the amount of \$14,985.14. Approval of Claims Checks #106802 - #106803 in the amount of \$240,442.77 and Manual Checks #106727 & #106759 through #106801 in the amount of \$219,363.88
4. Jail Services Agreement – Pierce County (AB 2831)
5. School District Impact Fees (AB 2833) (Ordinance #1579)

Yes: All

AUDIENCE INPUT:

Non-Agenda Items

No public comments.

PUBLIC HEARINGS:

Accessory Building Regulations (AB 2828) (Ordinance #1578)

Councilmember Henderson moved and **Councilmember Smith** seconded to continue AB 2828 until the March 6th Council meeting.

Member of the audience spoke:

Yes: All

Catherine Kaser, 2720 Worthington Street, Steilacoom. She asked why the Ordinance needed to be changed at all. It seems to have worked, for the majority of the residents, for some time now.

NEW ITEMS:

Personnel Regulations – Sick Leave (AB 2832)

Town Administrator Loveless delivered the staff report and responded to questions from the Council.

Yes: All

Councilmember Franklin moved and **Councilmember Henderson** seconded to modify the Personnel Regulations by adopting the identified changes.

REPORTS:

Mayor

Mayor Lucas reported the following:

- Wished everyone a Happy New Year.
- Welcomed Mr. Roger Neal as a new Councilmember. Thanked Steve Stovall for his service on the Council.
- The Town is in the second year of its budget. Early summer, staff will be presenting goals and objectives for the next budget cycle.
- The Mayor has been elected the interim Chair of the Mayors Association of Cities and Towns' again.
- Discussed the natural waterway coming out of Farrell's Marsh. A resident called with concerns about large amounts of water that was encroaching on homes. Staff is discussing possible solutions but it is on private property.
- Shared information regarding the train derailment. Amazing support from our own public safety department.
- Stated that the Play & Sing Along was a great event this year.
- Thanked residents for their help with the car prowlers in Town.
- Burch and Union Street residents experienced low water pressure due to a broken water line last week.
- The Steilacoom Historical Museum Association members, Joanne and Jack Brake, for their volunteer services.
- Encouraged us all to shop locally to support Steilacoom businesses.
- Discussed political items that will be on the next ballot.
- He is looking forward to the year ahead. The Town is in great shape financially.

Administrator

Town Administrator Loveless reported the following:

- Le May Garbage has notified the Town that their rates are rising.
- Pierce Conservation District sent out their annual Knotweed report. Another successful year in the Town's elimination of this weed.
- This weekend is the annual Boy Scout tree recycling event.

Attorney

Attorney Hoffman reported no new litigation.

Public Safety

Chief Rodriguez reported the following:

- Discussed the mixture of calls officers have dealt with recently.
- Officer Feleppa preformed a traffic stop which involved a stolen vehicle, a gun, phones and stolen mail inside the car. A great stop.
- Santa-Around-Town was a great event this year.
- The Department is fully staffed right now. The one officer in the academy will be finished in March.
- He approved a training request from FEMA today for Detective Bailey to attend.

Public Works

Public Works Director Burlingame reported the following:

- December has had a lot of weather events. Six thousand gallons brine has been placed on the roadways already. Thankfully, large quantities of brine are being stored in tank on the lower public works yard.
- Discussed what occurred causing a water main break on Burch Street.
- Regarding the First Street project, bid openings are going out by mid-January. Should be a great contractor bidding climate.
- The planning for the Steilacoom Boulevard project is being worked on in coordination with all the necessary federal agencies. The Town is looking for grant opportunities to pave this road in addition to the non-motorized improvements.
- The contractor for the Burch Street plat has submitted their final plat approval application.
- The Sunnyside pump station has experienced a large amount of grease volumes lately. Staff is trying to determine the culprit.

Council

Councilmember Smith reported the following:

- The water that crosses Rainier Street freezes during cold temperatures. Is there any way to divert the water. Answer: we don't have a good solution for that water runoff. Staff is considering options.
- Commented that the Saltar's Point road reflectors are migrating at First and Champion Street.
- Asked if Council could get a look at the First Street plans. Answer: Yes.

Councilmember Crumley reported the following:

- A week ago the Town experienced a small break in power. Answer: it was beyond our substation. Not sure where it was.
- Asked if the State audit continues. Answer: yes. An exit conference will be scheduled in February.
- Complimented staff for all the holiday events around Town.

Councilmember Henderson reported the following:

- Welcomed Roger Neal to the Council.
- Complimented staff with the three Christmas events. Very special touch to the holiday season.
- Asked if Council could be updated on recent civil penalties that have been issued throughout Town.

Councilmember Franklin reported the following:

- During the holiday season he was reminded of what a wonderful Town we live in and what a competent and able staff we have.
- Stated that he hoped that the handicap parking at the Post Office is a temporary solution.
- Commented that the cardboard recycling bin is very hard to reach.

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Council continued:

Councilmember Neal reported the following:

- He stated that he is honored and humbled that the citizens have placed their trust in him to be on this Council.

ADJOURNMENT:

The January 2, 2017 regular meeting of the Steilacoom Town Council adjourned at 8:03 p.m.

Town Administrator

Mayor