

October 17, 2017

Steilacoom Town Council Minutes

CALL TO ORDER:
October 17, 2017

Mayor Lucas called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

ROLL CALL:

In attendance were Mayor Lucas, Councilmembers Stovall, Henderson, Crumley, Franklin and Smith. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Public Works Director Burlingame, and Administrative Assistant Bollman.

Mayor Lucas led the attendees in the Pledge of Allegiance.

CONSENT CALENDAR:

Councilmember Smith moved proposed changes to what his stepson in-law, Kevin Callanan, said during the October 3, 2017 Council meeting. He suggested that the minutes be changed to reflect Mr. Callanan having problems with staff regarding his 1st Street property. Failed for lack of a second.

Councilmember Henderson moved and **Councilmember Stovall** seconded to amend the minutes to read as follows - **Kevin Callanan**, 1114 First Street, Steilacoom. He was at the Council meeting requesting an opportunity to appeal the right away with a decision made by Town staff as part of a recent boundary line adjustment regarding his property on First Street. He also wished to discuss, with Councilmembers, concerns with the First Street improvement project.

Yes: All

Councilmember Henderson moved and **Councilmember Stovall** seconded to approve the following items on the consent calendar as amended:

1. Minutes of October 3, 2017
2. Payroll Checks #106254 - #106260 in the amount of \$226,854.94
3. Claims Checks #106265 - #106333 in the amount of \$155,829.55
4. Mayor Pro Tempore (AB 2825)

Yes: All

AUDIENCE INPUT:
Non-Agenda Items

Kevin Callanan, 1114 First Street, Steilacoom. He was hoping to speak more in depth with Councilmembers regarding his right-away concerns. He shared what he had researched in the Steilacoom Municipal Code. He was still frustrated as to who he could discuss this matter with.

PRESENTATION:

Pierce Transit update: Councilmember Nancy Henderson, Pierce Transit Board Vice Chair and Alexandra Mather, Pierce Transit Government and Community Relations Officer.

PUBLIC HEARINGS:
Mid-biennium Budget
Adjustments (AB 2820)
(Ordinance #1573)

Town Administrator Loveless delivered the staff report and responded to questions from the Council.

Mayor Lucas opened the public hearing and invited comments from the audience. No one spoke.

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Public Hearing continued:

Yes: All

Councilmember Henderson moved and **Councilmember Stovall** seconded to close the public hearing.

Councilmember Franklin moved and **Councilmember Henderson** seconded to adopt Ordinance #1573 amending the 2017-2018 Biennium Budget.

Yes: All

2018 Property Tax Levies (AB 2817) (Ordinances #1571 & #1572)

Town Administrator Loveless delivered the staff report and responded to questions from the Council.

Mayor Lucas opened the public hearing and invited comments from the audience. No one spoke.

Yes: All

Councilmember Stovall moved and **Councilmember Henderson** seconded to close the public hearing.

Yes: All

Councilmember Henderson moved and **Councilmember Franklin** seconded to adopt Ordinance #1571 establishing the EMS levy rate at approximately \$0.43825/\$1,000 of assessed value for an estimated levy amount including refunds of \$370,969.83.

Yes: All

Councilmember Henderson moved and **Councilmember Crumley** seconded to adopt Ordinance #1572 establishing the regular levy rate including refunds at approximately \$2.27368/\$1,000 of assessed valuation for an estimated levy amount including refunds of \$1,924,610.47.

NEW ITEMS:

Mayor Lucas introduced the following agenda bills –
Sewer Utility Rates (AB 2822) (Ordinance #1574)
Water Utility Rates (AB 2823) (Ordinance #1576)
Storm Water Utility Rates (AB 2824) (Ordinance #1575)

2018 Unrepresented Employees' Pay Plan (AB 2821) (Resolution #1158)

Town Administrator Loveless delivered the staff report and responded to questions from the Council.

Yes: Henderson
Stovall
Crumley
Franklin
No: Smith

Councilmember Henderson moved and **Councilmember Stovall** seconded to adopt Resolution #1158 authorizing the 2018 Unrepresented Employees' Pay Plan.

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New Items continued:

1st Street Project-Cultural Resources Survey (AB 2826)

**Yes: Henderson
Stovall
Crumley
Franklin**

No: Smith

Town Administrator Loveless delivered the staff report and responded to questions from the Council.

Councilmember Franklin moved and **Councilmember Henderson** seconded to authorize the Mayor to sign the proposed agreement with Cultural Resource Consultants to perform a cultural resources survey in conjunction with the 1st Street project.

REPORTS:

Mayor

Mayor Lucas reported the following:

- Clarified conversations the Mayor has had with Mr. Callanan.
- Stated that the new paint on the lift station looks great.
- The Mayor met with CBRE representatives to discuss the history regarding the old mill site.
- Car prowls are on the rise here in Town. Coins seem to be what they are looking for in unlocked cars. He encouraged residents that if they see anything to call 911.
- The Mayor spent time with our new Public Safety Officer today. She starts the academy next week and seems to be excited to be here.
- The Mayor is on the Partners for Parks Board. The rebuilt trail at Fort Steilacoom Park opened this last weekend. Great regional addition.
- This next Thursday is earthquake and tsunami preparedness day. These exercises are mostly geared toward the schools.
- The Steilacoom Kiwanis Club had a very successful pancake breakfast this weekend.
- The Mayor and Councilmember Franklin, with their wives and others from SHMA, attended the 42nd Military Police Brigade Ball this last weekend.
- Mayor Lucas thanked Councilmember Henderson for her leadership as President of the Kiwanis Club. She was recently awarded with a Hickson Award for her outstanding service.

Administrator

Town Administrator Loveless reported the following:

- Our new police recruit, Kasey Bentz, started work yesterday. She will start the academy October 30th.
- The DEA is sponsoring a drug take back day on Saturday, October 28th from 10 am to 2 pm at our Public Safety building.
- Staff will be in contract mediation next week.
- In all the cases involving car prowls, the cars were unlocked.
- The Steilacoom Library is hosting a class on identifying fake news. It has been so popular that the class was moved to the Community Center on October 19th from 2-4pm.
- Also on October 19th, Steilacoom Kiwanis Club is hosting a blood drive at the Steilacoom Community Center from 1-6 pm.

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Administrator continued:

- We had an intruder in the Public Works lower yard over the weekend. We are reviewing our cameras.
- The State Auditor is due to arrive the end of this month.
- There will be an article in the Around Town featuring leaves, flooding and storm drains. Reminded everyone that if you do run across a flooded street, don't drive through it.

Attorney

Attorney Hoffman reported the following:

- Reported no new litigation.
- Recently attended the WASOMA Conference. He shared topics that were discussed.

Public Works

Public Works Director Burlingame reported the following:

- Gave Council an update on the two building developments in Town with the upcoming storms. Staff also reminded single building sites to prepare for the potential of upcoming large rain events. All storm water needs to be contained.
- Refurbishing of the interior of Town Hall starts on October 30th through November 3rd. The building will be open in time for the next Council meeting and Election Day on November 7th.
- Gray & Osborne continue to work on the design for the First Street improvement project, incorporating the added scope of work. We hope to have this project started on April 1st.
- The parks crew has been spending a great deal of time on Charlie's Park with the help of the Cedar Creek Correction Crew.

Council

Councilmember Stovall had no comment.

Councilmember Franklin had no comment.

Councilmember Henderson reported the following:

- She noticed in the budget, that on a quarterly basis, the Town pays South Sound 911 42,000.00 dollars. She has experienced a situation in which a call was made to South Sound with no one answering after eight rings. She raised the question as to whether the Town was getting its money's worth. Answer: there is a study taking place at this time to determine what service they are delivering. Many municipalities have complained.
- To add a level of protection to the citizens of Steilacoom, Councilmember Henderson suggested that the Town might consider installing cameras, similar to our park cameras, at Union Avenue, Steilacoom Blvd. and Far West Drive.
- Thanked all that participated in the recent Parks and Trails work party. Commented that Salter's Point Beach looks so much nicer with all its added landscaping.
- Forever Green Conference is being held this Thursday.
- Shared that Pierce Transit offers an Orca Card for folks 65 and older. Transit fares are reduced to half price.

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Councilmember Crumley had no comment.

Councilmember Smith reported the following:

- Councilmember Smith shared that both himself and his stepson in-law, Kevin Callanan, live on First Street. He reviewed the letter that was written to Mr. Callanan by Attorney Hoffman regarding his property. Councilmember Smith shared some of confusion and frustrations that have been expressed. He requested Council to consider a mediation to resolve this situation.

ADJOURNMENT:

The October 17, 2017 regular meeting of the Steilacoom Town Council adjourned at 8:42 p.m.

Town Administrator

Mayor