

October 3, 2017

Steilacoom Town Council Minutes

CALL TO ORDER:
October 3, 2017

Mayor Lucas called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

ROLL CALL:

In attendance were Mayor Lucas, Councilmembers Stovall, Henderson, Crumley and Smith. Councilmember Franklin was excused. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Public Safety Director Rodriguez, and West Pierce Assistant Fire Chief Tinsley.

Mayor Lucas led the attendees in the Pledge of Allegiance.

CONSENT CALENDAR:

Councilmember Stovall moved and **Councilmember Henderson** seconded to approve the following items on the consent calendar and the amended comments:

1. Minutes of September 19, 2017
2. Payroll Checks #106051 - #106059 in the amount of \$134,870.30
3. Claims Checks #106192 - #106252 in the amount of \$207,062.80 and Manual Checks #106114 - #116115 & #106117 in the amount of \$12,030.99
4. Equipment Use and Hold Harmless Agreement – City of Fircrest (AB 2815)

Yes: All

AUDIENCE INPUT:
Non-Agenda Items

Kevin Callanan, 1114 First Street, Steilacoom. He was at the Council meeting to appeal a boundary line adjustment decision regarding his property on First Street. He also wished to discuss, with Councilmembers, concerns with the First Street Improvement project.

PUBLIC HEARINGS:
Mid-Biennium Budget
Adjustments (AB 2820)
(Ordinance #1573)

Town Administrator Loveless delivered the staff report and responded to questions from the Council.

Mayor Lucas opened the public hearing and invited comments from the audience. No one spoke.

Yes: All

Councilmember Henderson moved and **Councilmember Smith** seconded to close the public hearing.

**2018 Property Tax Levies
(AB 2817)(Ordinances
#1571 & #1572)**

Town Administrator Loveless delivered the staff report and responded to questions from the Council.

Mayor Lucas opened the public hearing and invited comments from the audience. No one spoke.

Yes: All

Councilmember Smith moved and **Councilmember Stovall** seconded to close the public hearing.

October 3, 2017

Steilacoom Town Council Minutes

NEW ITEMS:

Electric Utility Fees (AB 2816) (Ordinance #1570)

Town Administrator Loveless delivered the staff report and responded to questions from the Council.

Yes: All

Councilmember Smith moved and **Councilmember Crumley** seconded to adopt Ordinance #1570 amending section 13.32.010 (k)(1) of the Steilacoom Municipal Code by changing the customer requested disconnection/reconnection fee from \$100 to \$50.

1st St. Capital Improvement Project Engineering Design Supplement #1, Gray & Osborne Inc. (AB 2819)

Town Administrator Loveless delivered the staff report and responded to questions from the Council.

Yes: All

Councilmember Smith moved and **Councilmember Crumley** seconded to approve Amendment #1 to Gray & Osborne Job #17446 (the 1st St. Capital Improvement Project) design scope of services, increasing the original scope of work from a not to exceed amount of \$149,900.00 to an amended amount not to exceed \$169,900.00 and authorize the Mayor to sign the necessary contract documents.

REPORTS: Mayor

Mayor Lucas reported the following:

- The Mayor forecasted that Pierce County Sewer Treatment, Lakewood Water, and Bonneville Power will all be increasing their rates in the coming years. These increases will be passed onto residents.
- Thanked the League of Women's Voters and the candidates that participated in the recent forum.
- Congratulated the Steilacoom Historical Museum Association this last weekend with their successful Apple Squeeze event. Thanked the 42nd Military Brigade and 508th Battalion for helping in setting up and tearing down for that event.
- Discussed possible grants that would involve constructing a sidewalk on the south side of Rainier Street and down the rest of Main Street.
- Discussed several projects staff are busy dealing with and what Council's responsibilities are.
- The Mayor recently met with Representative Doug Richardson who is working on small films showcasing different communities. He also discussed round-about issues with him.
- During the Apple Squeeze the Mayor spoke with Danny Marshall regarding the status of the Tribal Museum building.
- The Mayor is a board member for Partners for Parks. Shared that they are hosting a walk around the new trail at Fort Steilacoom Park on October 15th.
- Clover Park Kiwanis is hosting an event this Saturday.
- Steilacoom Kiwanis Breakfast is being held on October 14th at the Topside Bar and Grill.
- The lift station is currently being painted. It looks much better.

Administrator

Town Administrator Loveless reported the following:

- Gave us an update on the two plats that are being developed in Town. Erosion controls have been installed.
- Staff continues to work with Tucci & Sons on completing the Roe Street project.
- The Geo Technicians have been soil sampling Steilacoom Blvd.
- Staff is busy working on end of year projects. Items that Council will see during the next Council meeting are, unrepresented employee pay plan, proposals for the water, sewer and storm utilities and janitorial contract renewal.
- Mediation for the Public Safety Officers' contract was cancelled and will need to be rescheduled.
- Contract negotiations for the Public Works Teamsters will start this next summer.
- The medical plan for the unrepresented employees is going away. Options are being looked at.

Attorney

Attorney Hoffman reported the following:

- No new litigation.
- Next week Attorney Hoffman will be attending the Municipal Attorneys Conference in Cle Elum.
- Regarding Mr. Callanan request tonight, staff needs to read and review his materials and concerns to determine the proper procedure. He cautioned Council that because this item may be presented as a Quasi-judicial issue later, that no communication should take place.

Public Safety

West Pierce Assistant Fire Chief Tinsley had no comment.

Chief Rodriguez reported the following:

- Signage has now been posted in our parking lot indicating that it is a safe place to meet for E-commerce.

Council

Councilmember Stovall reported the following:

- He observed one of the officers handing out an autograph to a child at the Apple Squeeze event. Good public relations.
- Congratulated the Chief for his recent public recognition in The News Tribune.

Councilmember Henderson reported the following:

- Shared with Council a recent article in The Seattle Times regarding possible walk-on ferry service between Tacoma and Seattle. She was encouraging comments and ideas of the feasibility.
- She plans on giving Council an update on Pierce Transit at the next Council meeting.

October 3, 2017

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Council continued:

Councilmember Crumley had no comment.

Councilmember Smith reported the following:

- Asked for more details about the school meeting being held tomorrow at 6:30 pm. Answer: the School District is asking for public input on strategic planning and upcoming bonds and levies.
- What time is the walk around the new trail at Fort Steilacoom Park? Answer: 11:00 am. on October 15th.
- Commented that parking around Town during the Apple Squeeze was hazardous along some streets.

ADJOURNMENT:

The October 3, 2017 regular meeting of the Steilacoom Town Council adjourned at 7:42 p.m.

Town Administrator

Mayor