

September 19, 2017

## Steilacoom Town Council Minutes

**CALL TO ORDER:**  
September 19, 2017

**Mayor Lucas** called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

**ROLL CALL:**

In attendance were Mayor Lucas, Councilmembers Stovall, Crumley, Franklin and Smith. Councilmember Henderson was excused. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Public Safety Director Rodriguez, West Pierce Assistant Fire Chief Tinsley, Public Works Director Burlingame, and Administrative Assistant Bollman.

**Mayor Lucas** led the attendees in the Pledge of Allegiance.

**CONSENT CALENDAR:**

**Councilmember Stovall** moved and **Councilmember Franklin** seconded to approve the following items on the consent calendar:

Yes: All

1. Minutes of September 5, 2017
2. Payroll Checks #105962 - #105969 in the amount of \$226,251.73
3. Claims Checks #106060 - #106113 in the amount of \$60,605.71

**AUDIENCE INPUT:**  
Non-Agenda Items

**Mary Finley**, 1011 Sequalish Street, Steilacoom. She shared information on her program of Suits for Service Members. The program has clothed over 5,000 service members transitioning over to civilian life. Tomorrow and Saturday she'll host a women's only suit drive at the Steilacoom Town Hall.

**PRESENTATION:**

West Pierce Fire and Rescue – Paul Tinsley

**ACTION ITEMS:**  
Electric Utility Rate  
Adjustments (AB 2814)  
(Ordinance #1569)

**Mayor Lucas** and **Town Administrator Loveless** delivered the staff report and responded to questions from the Council.

Yes: All

**Councilmember Stovall** moved and **Councilmember Smith** seconded to adopt Ordinance #1569 modifying the electric utility's customers' rates effective October 1, 2017.

**NEW ITEMS:**  
Town Hall Interior  
Refurbishing Project,  
Bid Award (AB 2813)

**Public Works Director Burlingame** delivered the staff report and responded to questions from the Council.

Yes: All

**Councilmember Smith** moved and **Councilmember Crumley** seconded to approve the bid as tendered by N-Hance Wood Renewal in an amount not to exceed \$20,495.20

**Sunnyside Pump Station  
Repaint Project, Bid Award  
(AB 2812)**

**Public Works Director Burlingame** delivered the staff report and responded to questions from the Council.

Yes: All

**Councilmember Franklin** moved and **Councilmember Stovall** seconded to approve the bid from John Engelking Painting Inc. for the repainting of the Sunnyside (Sewer) Pump Station in the amount not to exceed \$16,265.20 (including applicable sales tax).

**New Items continued:  
Union Avenue & Rainier  
Street Intersection (AB  
2811) (Resolution #1157)**

**Town Administrator Loveless** delivered the staff report and responded to questions from the Council.

Agenda Bill 2811 was deferred.

**REPORTS:  
Mayor**

**Mayor Lucas** reported the following:

- The Mayor reported that he was on his way over to the Tri Cities for a Mayor's meeting tonight. Then to Walla Walla for the Transportation Improvement Board meeting the next day.
- The Steilacoom School District is having a Community Conversation Event on October 4<sup>th</sup> at 6:30 pm.
- The Mayor traveled to Congressman Heck's office to discuss the Burlington Northern Santa Fe railroad.
- Announced that long time Town employee, Frank Bonner, retired. We thank him for all his service to the Town.
- The League of Women's Voters of Pierce County is sponsoring a Candidate Forum here at Town Hall on September 26<sup>th</sup>.
- Shared information on a Washington Road Usage Charge Pilot Project which is scheduled to launch early 2018.

**Administrator**

**Town Administrator Loveless** reported the following:

- Reminded Council of the PCCPA barbeque is this Thursday at the Public Works building. Please confirm with Terry Huber.
- During the October Council meetings you will see two public hearings to discuss 2018 projected property tax levies and the mid- biennium budget adjustments.

**Attorney**

**Attorney Hoffman** reported no new litigation.

**Public Safety**

**Chief Rodriguez** reported the following:

- Reported that the department received our new vehicle this week.
- Shared that he made a conditional offer of employment to a candidate. If hired they would start the academy in October.
- PSO Feleppa has been out on military leave performing hurricane disaster relief.
- West Pierce complimented Sergeant Larry Whelan for his handling of a recent medical aid call.
- SRO Hamrick has returned to work with the Steilacoom School District for the year. He seems to be doing a great job with all involved.

**Public Works**

**Public Works Director Burlingame** reported the following:

- The Parks Crew, with the help of the Cedar Creek Work Crew, have been busy re-decking Charlie's Park.
- Flower baskets have been removed. Hot dry summer.
- Staff has been working with the two plat developers in Town to make sure that their sites were secure during the recent rain events.
- Staff is meeting with the Apple Squeeze coordinator, Mary Anne Bull, tomorrow morning to go over the logistics of this event.
- Geotechnical work to collect core samples of the soil is starting on Steilacoom Boulevard in preparation for that project.

**Council**

**Councilmember Stovall** reported the following:

- He stated that he attended the electric vehicle show in Town. He was most impressed with the bus technology.
- Announced that the Apple Squeeze is looking for volunteers on Sunday, October 1st.
- As far as vegetation encroaching on sidewalks, who is responsible? Answer: property owners primarily but the Town works with people. An article in the Around Town might want to address the issue.

**Councilmember Franklin** had no comment.

**Councilmember Crumley** had no comment.

**Councilmember Smith** reported the following:

- Regarding temporary structures, when you live in your RV while working on your house. Where does that fall in the ordinance? Answer: good question, we will investigate.
- Stated that the electrical disconnection fee for a contractor is different than a home owner. He would like to see them be the same.
- There seems to be discrepancies with our school zone flashing yellow lights which leads to confusion.

**ADJOURNMENT:**

The September 19, 2017 regular meeting of the Steilacoom Town Council adjourned at 7:58 p.m.

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**Town Administrator**

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**Mayor**