

September 5, 2017

Steilacoom Town Council Minutes

CALL TO ORDER:
September 5, 2017

Mayor Lucas called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

ROLL CALL:

In attendance were Mayor Lucas, Councilmembers Stovall, Henderson, Crumley, Franklin and Smith. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Public Safety Director Rodriguez, Public Works Director Burlingame, and Administrative Assistant Bollman.

Mayor Lucas led the attendees in the Pledge of Allegiance.

CONSENT CALENDAR:

Councilmember Franklin moved and **Councilmember Stovall** seconded to approve the following items on the consent calendar:

1. Minutes of August 1, 2017
2. Payroll Checks #105754 - #105762 in the amount of \$216,628.02 and Payroll Checks #105875 - #105883 in the amount of \$148,806.94
3. Claims Checks #105804 - #105868 in the amount of \$104,247.36 and Manual Checks #105749 & #105788 - #105789 in the amount of \$2,015.18 and Claims Checks #105970 - #106040 in the amount of \$250,698.90 and Manual Checks #105869, #105872, #105889, #105890 & #105961 in the amount of \$21,842.09.
4. Comcast Franchise Agreement Extension (AB 2810)(Resolution #1156)
5. Set Public Hearings – 2018 Regular and EMS Property Tax Levies (AB 2811)
6. Set Public Hearings – 2017-2018 Mid-Biennium Budget Adjustments (AB 2812)

Yes: All

AUDIENCE INPUT:
Non-Agenda Items

No public comments.

PRESENTATION:

Legislative Update - Representative Christine Kilduff

NEW ITEMS:
Electric Utility Rate Adjustments (AB 2813) (Ordinance #1569)

Town Administrator Loveless introduced and delivered the staff report and responded to questions from the Council.

REPORTS:
Mayor

Mayor Lucas reported the following:

- The Mayor spoke to a resident recently who inquired about installing a toll road along Union Avenue due to the increase in traffic.
- Frustration over the railroad trestle construction below Cormorant Passage was discussed.

Administrator

Town Administrator Loveless had no comment.

Attorney

Attorney Hoffman reported the following:

- Shared information regarding the rights of the Town vs the railroad.
- Reported no new litigation.

Public Works

Public Works Director Burlingame reported the following:

- Staff has been looking at potential grant opportunities. We are submitting an application for sidewalks along south Rainier Street between Union and Main Street.
- We are also applying for a Federal grant to improve Main Street down to Commercial Street.
- Another possibility, through the Transportation Improvement Board, would be a grind and overlay of Steilacoom Boulevard thru the Tunnel of Trees, in conjunction with the non-motorized project.
- Staff has been communicating with two active building plats, encouraging them to install storm water controls. The weather is about to change.
- In regards to the Town Hall wood restoration project, it looks like the end of October may be our window of opportunity.
- Happy to report that Roe Street is all done.
- The first meeting to discuss the Steilacoom Boulevard project is scheduled for this Friday.
- We will be hosting our annual barbeque with the Pierce County Cooperative Power Association at 6:00 pm. on September 21st at the Steilacoom Public Works shop.
- White dots have been placed at Pioneer Orchard Park and Saltar's Point Park as to where the Peter Puget signs may be installed. We are asking for confirmation as to if that is the correct locations.

Public Safety

Chief Rodriguez reported the following:

- Officer Pingul is done with his FTO and is now out on the streets.
- The Chief interviewed a promising candidate today to possibly fill our empty position.
- We are expecting the delivery of a new Public Safety vehicle within the next three weeks.
- Officers are being equipped with new computer tablets.
- The cameras are up and running at both Saltar's Beach and Sunnyside Beach Park. Happy to report that the camera at Sunnyside is being used often.

Council

Councilmember Stovall reported the following:

- He asked if the sidewalks along Steilacoom Blvd. across from the Steilacoom Library, are Town maintained. Suggested that staff take a look for liability reasons. Answer: They are in the Town right-away but installed by the developer. We will look into it.
- Shared that he attended a meeting that distributed suggestions on how to interact with police officers. He passed it on to our Chief.
- Noticed that one of the windows in Town Hall is broken.

Council continued:

Councilmember Franklin reported the following:

- Asked about further information regarding set-backs for ADUs, auxiliary units and permits that were discussed during a study session. Answer: the topic will be discussed during the next Steilacoom Planning Commission meeting. Once they have reviewed the issue it will come back to Council.

Councilmember Henderson reported the following:

- She is adamantly suggesting again, that the Town change it's Ordinances so that there be public building permits posted on site. That way the public knows when grading or a tree removal occurs that it is permitted through the Town and if not who to contact.
- Asked if there was any other information regarding the illegal removal of trees in a wetland off Fredrick and Washington Street. Answer: the owners of the land have been notified that they were in violation of the code. We had not heard back from them. A Stop Work Order has been posted on the property.
- Asked if there be a proposal brought to Council to vote on regarding installing a 4-way stop on Union and Rainier Street while we wait on the possibility of installing a round-about.
- Gave us an annual report of the Knotweed eradication throughout Town. Shared a plaque given to the Town of Steilacoom for being good stewards of their watershed by eradicating noxious weeds.

Councilmember Crumley reported the following:

- Thanked Councilmember Henderson for taking the lead to knot-weed eradication.

Councilmember Smith reported the following:

- Asked if the Town's water consumption has increased due to the drought. Answer: Yes, revenues are up but consumption through Lakewood water has also increased.
- Asked if the Town is currently in negotiations with Lakewood water. Answer: Yes, but they are on hold due to contract negotiations.
- He stated that he agrees with Councilmember Henderson regarding the posting of permits on site.
- Asked if the Town had any information on the house at Main and Lexington Street. Answer: No
- Did University Place resurface the pavement along Chambers Creek Road? Answer: Yes
- Is the First Street project ready to go? Answer: we will be putting that project out to bid in January.

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ADJOURNMENT:

The September 5, 2017 regular meeting of the Steilacoom Town Council adjourned at 8:45 p.m.

Town Administrator

Mayor