

July 18, 2017

Steilacoom Town Council Minutes

CALL TO ORDER:
July 18, 2017

Mayor Lucas called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

ROLL CALL:

In attendance were Mayor Lucas, Councilmembers Stovall, Henderson, Crumley, Franklin and Smith. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Public Works Director Burlingame, Town Planner Fortner and Administrative Assistant Bollman.

Mayor Lucas led the attendees in the Pledge of Allegiance.

CONSENT CALENDAR:

Councilmember Smith moved and **Councilmember Franklin** seconded to approve the following items on the consent calendar:

1. Minutes of June 6, 2017
2. Payroll Checks #105268 - #105276 in the amount of \$146,270.51 and Payroll Checks #105389 - #105396 in the amount of \$214,465.03
3. Claims Checks #105280 - #105359 in the amount of \$243,943.39 and Manual Check #105277 in the amount of \$4,828.01 and approval of Claims Checks #105446 - #105515 in the amount of \$489,579.52 and Manual Check #105517 in the of \$7,310.00 and Approval of Claims Checks #105531 - #105598 in the amount of \$107,792.29 and Manual Check #105518 - #105529 in the amount of \$7,494.91.
4. Interlocal Agreement – City of Puyallup – Jail Services (AB 2804)
5. Revisions to SMC Chapter 13.42, Electric Net Metering (AB 2807) (Ordinance #1568)

Yes: All

AUDIENCE INPUT:
Non-Agenda Items

Jean Swanson, 1706 Commercial Street, Steilacoom. She shared that at 5:45 am kids were playing basketball in the tennis court area. She asked that the doors be locked at night. She expressed frustration over drones, tents and cars parking the wrong direction during the 4th of July.

Brian Dyer, 18305 North Grace Ave., Hollywood, California. He suggested that the Town pass an ordinance restricting drones in public parks and public spaces as they have done in L.A.

PUBLIC HEARINGS:
Revised Preliminary Plat
of Birch Street (AB 2805)
(Resolution #1153)

Town Planner Fortner delivered the staff report and responded to questions from the Council.

Mayor Lucas opened the public hearing and invited comments from the audience. The following people spoke.

Tres Kirkebo, Apex Engineering and **Matt Lewis**, President of Garrett Custom Homes. They shared additional information regarding this proposed plat.

Jan Thorne, 817 Birch Street, Steilacoom. She asked that no road widening along Birch Street start until her property lines can be determined and her driveway changes are discussed.

July 18, 2017

Steilacoom Town Council Minutes

**Public Hearings:
(2805) continued**

Robert Hofstad, 1021 Short Street, Steilacoom. He commended the Council, staff and Mr. Lewis for how this plat is being discussed and developed regarding quality of life issues when incorporating existing neighborhoods.

Yes: All

Councilmember Stovall moved and **Councilmember Smith** seconded to close the public hearing.

Yes: All

Councilmember Stovall moved and **Councilmember Smith** seconded to approve Resolution #1153, thereby approving the revised preliminary plat of Birch Street, subject to 14 conditions.

**Amendments to Critical
Areas Ordinance and
Shoreline Master
Program (AB 2806)
(Ord. #1567) (Res. #1154)**

Town Planner Fortner delivered the staff report and responded to questions from the Council.

Yes: All

Mayor Lucas opened the public hearing and invited comments from the audience. No one spoke.

Yes: All

Councilmember Smith moved and **Councilmember Henderson** seconded to close the public hearing.

Yes: All

Councilmember Smith moved and **Councilmember Stovall** seconded to adopt Ordinance #1567, thereby amending the Critical Areas Ordinance.

Councilmember Smith moved and **Councilmember Franklin** seconded to adopt Resolution #1154, thereby approving amendments to the Shoreline Master Program for submittal to the Department of Ecology.

**6-Year Transportation
Improvement Program
(AB 2808) (Res. #1155)**

Public Works Director Burlingame delivered the staff report and responded to questions from the Council.

Yes: All

Mayor Lucas opened the public hearing and invited comments from the audience. The following person spoke.

Diane Franklin, 2324 Sunnyside Heights Dr., Steilacoom. She noticed that the possible round-about at Union & Rainier is on this plan but in the far future. She suggested that a 4-way stop be tried, in the meantime, to alleviate traffic confusion and congestion.

Yes: All

Councilmember Smith moved and **Councilmember Henderson** seconded to close the public hearing.

Councilmember Smith moved and **Councilmember Stovall** seconded to adopt Resolution #1155, adopting the Six-Year Transportation Program for 2018-2023 amending priority #3 to correct Beach Avenue in lieu of Jackson Street.

REPORTS:

Mayor

Mayor Lucas reported the following:

- The City of DuPont is looking to make road changes to accommodate more large trucks.
- An I-5 tragedy occurred last week which highly impacted Steilacoom roads.
- Discussed possible scenarios to the Union & Rainier Street intersection.
- The Mayor attended Steve Gale's memorial service on Sunday. He was part of the Steilacoom Preservation & Review Board.
- There have been many complaints about the rabbit population.
- The Mayor complimented Gray & Osborne and staff for their presentation of the planned First Street project.
- He shared information about the recent Amtrak train derailment.
- Public Safety was heavily involved with an incident on Lafayette Street on the 4th of July.
- Town crews were up early cleaning up the Town after the 4th of July and preparing for the Farmers' Market the next day.
- Regarding the barge that is used for fireworks during the 4th, because the State budget was not passed, the use of the barge was in jeopardy. Staff spent a great deal of time securing its use.
- Gave Council a Puget Sound Regional Council update on transportation issues.
- Regarding restoring the Steilacoom Town Hall woodwork, staff is currently obtaining proposals and bids.

Administrator

Town Administrator Loveless reported the following:

- The 4th of July was a wonderful event this year.
- No tickets were issued for alcohol or drugs during the 4th but many warnings were issued.
- There were 11 fireworks complaints but most were outside of Town.
- Gave us budget update.
- In regards to the rabbit problem, predators will take care of the problem in the next couple of months.

Attorney

Attorney Hoffman reported no new litigation.

Public Works

Public Works Director Burlingame reported the following:

- Staff really pulled together in dealing with the train derailment and traffic and then handling the 4th of July celebration and Farmers' Market. It was a very busy week.
- Two out of three of our Street Department crew members are out for an extended time. Other staff members are filling in.
- Farmers' Market seems to be going well.

Council

Councilmember Stovall reported the following:

- Asked why Roe Street wasn't striped when the rest of the Town was painted. Answer: Because it is part of the road project contract.

Councilmember Franklin reported the following:

- Noticed that a tree is down between 1st and 2nd Street at Saltar's Elementary School area.
- Commented that there is misalignment of yellow curbs side and parking spaces along Lafayette Street. It is causing confusion as far as if they are legal parking space.
- Asked if the Town has a policy about noise levels in parks after dark. Answer: Yes, it is posted that parks are closed after dark.
- Asked if the issue of posting building permits at the site was resolved through Council action. Answer: we will investigate.

Councilmember Henderson reported the following:

- Complimented staff for their handling of the train derailment traffic and the 4th of July celebrations.

Councilmember Crumley reported the following:

- Stated that it was a great 4th of July. Good job!

Councilmember Smith reported the following:

- Noticed that a post was added to the ferry lane to try and discourage vehicles from entering.
- He asked if the Town was still replacing old wooden street light poles with metal ones. Answer: we have been replacing 5-10 poles per year.
- The road striping that was done this year was very sloppy. He felt it was the worst paint job that we have ever had.
- Saltar's Point area became very active with personal fireworks after the Town's fireworks display. They know that the police are busy directing traffic.
- He would like to see flashing school signs to replace the current ones we have in school zones.
- Felt that the fee the Town charges to pull an electric meter, of \$100.00, is high.

ADJOURNMENT:

The July 18, 2017 regular meeting of the Steilacoom Town Council adjourned at 8:43 p.m.

EXECUTIVE SESSION:

At 8:48 p.m., Mayor Lucas called the Council into Executive Session to last approximately 20 minutes to discuss real estate acquisition. At 9:10 p.m., Mayor Lucas adjourned the Executive Session.

July 18, 2017

Steilacoom Town Council Minutes

Town Administrator

Mayor