

March 21, 2017

## Steilacoom Town Council Minutes

**CALL TO ORDER:**  
March 21, 2017

**Mayor Lucas** called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

**ROLL CALL:**

In attendance were Mayor Lucas, Councilmembers Stovall, Henderson, Crumley, Franklin and Smith. Staff members in attendance were Town Administrator Loveless, Public Safety Director Rodriguez, and Public Works Director Burlingame.

**Mayor Lucas** and the attending Boy Scouts led the attendees in the Pledge of Allegiance.

**CONSENT CALENDAR:**

**Councilmember Henderson** moved and **Councilmember Smith** seconded to approve the following items on the consent calendar:

1. Minutes of March 7, 2017
2. Payroll Checks #104621 - #104628 in the amount of \$140,504.59
3. Claims Checks #104695 - #104759 in the amount of \$48,900.03 and Manual Check #104616 in the amount of \$532.78
4. Amendments to Title 14, Ordinance #1563 (AB 2789)

**Yes: All**

**AUDIENCE INPUT:**  
Non-Agenda Items

Michael, 601 First Street, Steilacoom. He shared as a cub scout what his plans were for the upcoming summer months as far as activities.

**REPORTS:**  
Mayor

**Mayor Lucas** reported the following:

- Reminded Councilmembers of their PDC filing requirements. State law requires this documentation.
- The Mayor attended the joint meeting of Representatives Kilduff and Muri. The Steilacoom Town Hall was packed with participants. It was a great event. The Mayor thanked all that contributed.
- Shared that the Senate budget was published today. Reviewed what we can anticipate in the future.
- Encouraged everyone to view the new playground equipment that has been added to the Sunnyside Beach Park.
- Shared an article in the Steilacoom School District mailer focusing on our School Resource Officer Hamrick and the good things that he is doing.
- Reported that the kids in Steilacoom's School District are doing exceptionally well, thanks in part, to teacher and parent involvement.

**Administrator**

**Town Administrator Loveless** reported the following:

- The Town bills residents' for utilities each month. Delinquent payments continues to be a problem. Town staff is very generous with payment arrangements as long as communication takes place.
- On behalf of Attorney Larry Hoffman there is no litigation. We are meeting tomorrow to discuss Western State Hospital's litigation regarding sewer fees.

**Public Works**

**Public Works Director Burlingame** reported the following:

- Now that we have adopted our new storm water codes, staff is complying with Department of Ecology by writing an annual report documenting all the activities for the year 2016.
- We have finally started to remove the snow and ice equipment from the trucks. Now our emphasis is mowing throughout Town.
- Work on First Street continues. We have completed all the boring of soil samples. We have put everyone on notice to improve their infrastructure now, before the pavement is laid. After the improvements are done, there is a five year moratorium as far as cutting into the pavement. There will be a public meeting for residents in April.

**Public Safety**

**Chief Rodriguez** had no comment.

**Council**

**Councilmember Stovall** had no comment.

**Councilmember Franklin** reported the following:

- He commented that the trail between First and Second Street, that was recently re-done, is very nice compared to what it was.
- Asked when Councilmembers can expect more information regarding property set-backs and public permit posting. Answer: The issue will be reviewed by the Steilacoom Planning Commission first. Public hearings will be held and then Council review will take place. It does involve a potential zoning change.

**Councilmember Henderson** reported the following:

- We received a nice letter from the President of the Steilacoom Historical Museum Association regarding the preservation of the old Pioneer Middle School. She recommended that it be listed in the Town and State Register as a historic place. Councilmember Henderson asked how that could be done. Answer: The Steilacoom Preservation and Review Board are in the process of reviewing the request. Then a recommendation will be presented to Council after their review.
- Asked about when the Ordinance for temporary structures would be presented. Answer: April.
- She thanked the Public Safety Department for recently cleaning unsavory/disgusting items out of a Town park.

**Councilmember Crumley** reported the following:

- Reported that he and Councilmember Henderson recently attended Land Use training in DuPont. Very interesting.

**Councilmember Smith** reported the following:

With all the extra rain that has occurred, have we had any unusual water problems? Answer: Just the old mill site. No problems once the pumps were turned on.

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**ADJOURNMENT:**

The March 21, 2017 regular meeting of the Steilacoom Town Council adjourned at 7:06 p.m.

**STUDY SESSION:**

A study session to discuss 2017 Public Safety work plan was convened at 7:06 p.m. The study session adjourned at 7:48 p.m.

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**Town Administrator**

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**Mayor**