

February 7, 2017

## Steilacoom Town Council Minutes

**CALL TO ORDER:**  
February 7, 2017

**Mayor Lucas** called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

**ROLL CALL:**

In attendance were Mayor Lucas, Councilmembers Stovall, Henderson, and Smith. Councilmember Franklin and Crumley were excused. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Public Safety Director Rodriguez, Public Works Director Burlingame, Town Planner Fortner and Administrative Assistant Bollman.

**Mayor Lucas** led the attendees in the Pledge of Allegiance.

**CONSENT CALENDAR:**

**Councilmember Stovall** moved and **Councilmember Smith** seconded to approve as amended the following items on the consent calendar:

1. Minutes of January 17, 2017
2. Payroll Checks #104288 - #104296 in the amount of \$134,738.98 and Payroll Checks #104340 - #104346 in the amount of \$210,350.86
3. Claims Checks #104347 - #104411 in the amount of \$345,541.15 and Manual Checks #104287, #104298, #104332 - #104335 in the amount of \$19,921.49
4. Janitorial Contract Renewal (AB 2785)

Yes: All

**AUDIENCE INPUT:**  
Non-Agenda Items

**Christopher Castano**, 1911 Rainier Street, Steilacoom. After a recent accident around the Rainier Street curve, he suggested that the Town investigate other measures to control speed around the corner.

**Town Planner Fortner** delivered the staff report and responded to questions from the Council.

**ACTION ITEMS:**  
Preliminary Plat of Birch Street (AB 2780) (Resolution #1149)

**Councilmember Henderson** moved and **Councilmember Stovall** seconded to approve Resolution #1149, thereby approving the preliminary plat of Birch Street subject to 14 conditions.

Yes: All

Revision to Frequently Flooded Areas Regulations (AB 2787) (Ordinance #1562)

**Town Planner Fortner** delivered the staff report and responded to questions from the Council.

Yes: All

**Councilmember Smith** moved and **Councilmember Henderson** seconded to approve Ordinance #1562, thereby amending the Critical Areas Ordinance to update the frequently flooded areas regulations.

**NEW ITEMS:**

**School Impact Fees  
(AB 2784) Ordinance #1561)**

**Town Administrator Loveless** introduced AB 2784.

**Engineering Scope of  
Services, Gray & Osborne Inc.  
First Street, CIP (AB 2786)**

**Public Works Director Burlingame** delivered the staff report and responded to questions from the Council.

**Councilmember Henderson** moved and **Councilmember Stovall** seconded to approve the attached scope of services to Gray & Osborne Inc. for design of the 1<sup>st</sup> St. Capital Improvements Project in an amount not to exceed \$149,900.00 and authorize the Mayor to sign the necessary contract documents on behalf of the Town of Steilacoom.

**Yes: All**

**REPORTS:**

**Mayor**

**Mayor Lucas** reported the following:

- Stated that Councilmember Henderson is currently the President of Steilacoom Kiwanis Club. He congratulated her for successfully organizing this year's Winefest fundraiser.
- Gave Council an update regarding the Rainier Street round-a-bout and possibly securing funding through the State Legislature.
- Reminded Council that the Mayor's position and Councilmembers' Smith, Franklin and Stovall are all up for election this coming year.
- Expects a great deal of rain to start on Thursday this week.
- AWC is hosting City Action Days February 15-17. Please let Mr. Loveless know if you are interested in attending.
- On February 16<sup>th</sup> Pierce County Regional Council is hosting a general assembly at Bates Technical College.

**Administrator**

**Town Administrator Loveless** reported the following:

- The Public Works crew members were up early and often in preparing for the ice and snow. Our roads were the best in the area.

**Attorney**

**Attorney Hoffman** reported no new litigation.

**Public Safety**

**Chief Rodriguez** reported the following:

- Reported that a vehicle failed to negotiate around the curve at Rainier and Puyallup Street. Damage did occur to a house. Fortunately no one was injured. A DUI investigation and arrest were made.
- Last week the Department made several warrant arrests.
- We did have a burglary which involved a stolen vehicle and gun. U.P. police spotted the vehicle at Fred Meyers and an arrest was made all in the same day.

**Public Safety cont.**

- Training that took place this week involved building searches, officer involved DV situations and EMS training.
- Happy to report that Officer Dawson is back on duty starting yesterday.
- Last week Chief Rodriguez observed Officer Pingul participating at the basic law enforcement academy.
- Officers doubled up during the recent weather events.

**Public Works**

**Public Works Director Burlingame** reported the following:

- Hats off to his crew. Plowing took place through the night once the snow started. It's been a tough winter.
- In the next 36-48 hours we expect a significant rain fall event to take place. Storm drains throughout the Town are the main concern.
- The housing market is obviously stronger. A lot more inquiries are taking place for buildable lots in Town.

**Council**

**Councilmember Stovall** reported the following:

- Thanked the streets crew for all their hard work.
- Announced that he is not planning on running again next term.

**Councilmember Henderson** reported the following:

- Congratulated the Public Works Department for their proactive work on our roads during the snow and ice.
- The one fundraiser of the year for Kiwanis is the Winefest. Thanks to the support of the community we raised over \$53,000 this year. She thanked the club members for all their hard work.
- She expressed appreciation for the Cedar Creek Work Crew who has been recently spreading bark chips in Farrell's Marsh. They are doing a great job.

**Councilmember Smith** reported the following:

- Shared that he is having knee surgery next Monday.

**ADJOURNMENT:**

The February 7, 2017 regular meeting of the Steilacoom Town Council adjourned at 7:45 p.m.

**STUDY SESSION:**

A study session to discuss sign code – off premise advertising – Steilacoom Chamber of Commerce proposal and storm water regulations was convened at 7:48 p.m. The study session adjourned at 8:58 p.m.

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Town Administrator

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Mayor