

November 1, 2016

**Steilacoom Town Council Minutes**

**CALL TO ORDER:**  
November 1, 2016

**Mayor Lucas** called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

**ROLL CALL:**

In attendance were Mayor Lucas, Councilmembers Stovall, Henderson, Crumley, and Franklin. Councilmember Smith was excused. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Public Safety Director Rodriguez, Public Works Director Burlingame, Town Planner Fortner and Administrative Assistant Bollman.

**Mayor Lucas** led the attendees in the Pledge of Allegiance.

**CONSENT CALENDAR:**

**Councilmember Franklin** moved and **Councilmember Henderson** seconded to approve the following items on the consent calendar:

1. Minutes of October 18, 2016
2. Payroll Checks #103708 - #103716 in the amount of \$129,635.60
3. Claims Checks #103752 - #103800 in the amount of \$187,147.72 and Manual Checks #103706 - #103707 & #103721 in the amount of \$6,479.45
4. Request to Set a Public Hearing, 6-Year Transportation Improvement Plan (AB 2773)

Yes: All

**AUDIENCE INPUT:**  
Non-Agenda Items

**Alexandra Fastle**, 1228 5<sup>th</sup> Street, Tacoma. She introduced herself as a new representative from Pierce Transit.

**QUASI-JUDICIAL HEARING:**

Appeal of Town Administrator's Decision – Violation of the Steilacoom Municipal Code – 703 First Street.

Appeal was denied by the Town Council.

**PUBLIC HEARINGS:**  
2015-2016 Biennium Budget  
Modifications (AB 2763)  
(Ordinance #1551)

**Town Administrator Loveless** delivered the staff report and responded to questions from the Council.

**Mayor Lucas** opened the public hearing and invited comments from the audience. No public comments.

Yes: All

**Councilmember Franklin** moved and **Councilmember Stovall** seconded to close the public hearing.

Yes: All

**Councilmember Stovall** moved and **Councilmember Henderson** seconded to adopt Ordinance #1551 amending the 2015-2016 Biennium Budget based upon the anticipated and/or actual level of activities for the identified funds.

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**Public Hearing cont.**  
**2017-2018 Biennium Budget**  
**(AB 2762) (Ordinance #1552)**

**Town Administrator Loveless** delivered the staff report and responded to questions from the Council.

**Mayor Lucas** opened the public hearing and invited comments from the audience. No public comments.

**Yes: All**

**Councilmember Stovall** moved and **Councilmember Franklin** seconded to close the public hearing.

**Yes: All**

**Councilmember Henderson** moved and **Councilmember Franklin** seconded to adopt Ordinance 1552 authorizing the 2017-2018 Biennium Budget for the Town of Steilacoom.

**2017 General & EMS Property**  
**Tax Levies (AB 2762)**  
**(Ordinance #1553 & #1554)**

**Town Administrator Loveless** delivered the staff report and responded to questions from the Council.

**Mayor Lucas** opened the public hearing and invited comments from the audience. No public comments.

**Yes: All**

**Councilmember Stovall** moved and **Councilmember Henderson** seconded to close the public hearing.

**Yes: All**

**Councilmember Henderson** moved and **Councilmember Franklin** seconded to adopt Ordinance 1553 establishing the EMS levy rate at approximately \$0.47649/\$1,000 of assessed value for an estimated levy amount including refunds of \$363,234.16.

**Yes: All**

**Councilmember Henderson** moved and **Councilmember Franklin** seconded to adopt Ordinance 1554 establishing the regular levy rate including refunds at approximately \$2.472348/\$1,000 of assessed valuation for an estimated levy amount including refunds of \$1,884,694.65.

**ACTION ITEMS:**  
**Storm Water Utility Rate**  
**Increase (AB 2766)**  
**(Ordinance #1555)**

**Town Administrator Loveless** delivered the staff report and responded to questions from the Council.

**Yes: All**

**Councilmember Henderson** moved and **Councilmember Franklin** seconded to adopt Ordinance #1555 increasing Storm Water utility rates 2% effective January 1, 2017.

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### Action Items cont.

**Water Utility Rate Increase (AB 2767) (Ordinance #1556)**

**Yes: All**

**Town Administrator Loveless** delivered the staff report and responded to questions from the Council.

**Councilmember Henderson** moved and **Councilmember Franklin** seconded to adopt Ordinance #1556 increasing Water utility rates 2% effective January 1, 2017.

**Electric Utility Rate Increase (AB 2770) (Ordinance #1557)**

**Yes: All**

**Town Administrator Loveless** delivered the staff report and responded to questions from the Council.

**Councilmember Henderson** moved and **Councilmember Franklin** seconded to adopt Ordinance #1557 modifying the electric utility's customers' rates effective January 1, 2017.

**Sewer Utility Rate Increase (AB 2771) (Ordinance #1558)**

**Yes: All**

**Town Administrator Loveless** delivered the staff report and responded to questions from the Council.

**Councilmember Franklin** moved and **Councilmember Crumley** seconded to adopt Ordinance #1558 modifying the sewer utility's customers' rates effective January 1, 2017.

**Unrepresented Employees' Pay Plan (AB 2772) (Resolution #1146)**

**Yes: All**

**Town Administrator Loveless** delivered the staff report and responded to questions from the Council.

**Councilmember Crumley** moved and **Councilmember Stovall** seconded to adopt Resolution #1146 authorizing the 2017 Unrepresented Employees' Pay Plan.

### REPORTS:

**Mayor**

**Mayor Lucas** reported the following:

- Shared news about the future opening of a new business called the Steilacoom Tap Room located in the old Key Bank building.
- Gave us a China and panda update.

**Attorney**

**Attorney Hoffman** reported no new litigation.

**Administrator**

**Town Administrator Loveless** reported the following:

- Holiday at Town Hall is scheduled for December 2<sup>nd</sup>.
- The Steilacoom Museum Association annual dinner is on December 3<sup>rd</sup>.
- The staff holiday party is on December 15<sup>th</sup>.

**Public Safety**

**Chief Rodriguez** reported the following:

- The Town has seen an increase of alcohol incidences. A couple of hit and runs and domestic violence's. The Department is looking at possible remedies.
- Several vehicle prowls involving thefts, occurred at the Steilacoom High School during an event. An arrest has been made. Stolen property has been returned to the owners.
- A dumping incident occurred which involved several 55 gallon drums of material that were left in Farrell's Marsh. West Pierce Fire & Rescue and the Pierce County Department of Ecology came out to sample and collect the material.
- Pleased to report that the Department has made a conditional offer to a new Public Safety Officer candidate. He has been with the Department for about two years as a reserve officer.
- About 70 kids attended a Halloween celebration at the Public Safety building last night.

**Public Works**

**Public Works Director Burlingame** reported the following:

- Thanked the Public Safety Department for their support in responding to the barrels that were dumped in Farrell's Marsh.
- It has been a very wet October. Crews have been busy keeping storm drains free of leaves. It has been a challenge.
- All we need in order to finish paving Roe Street is three dry days. No luck so far.
- Lexington Street project is basically complete. Just a few items are left on the contractors list.
- LED project – all the cobra heads in Town have been fitted with LED lights. We are waiting for the ornamental lights to be delivered. Shields have been ordered to address concerns from the public in a few areas around Town.

**Council**

**Councilmember Stovall** had no comment.

**Councilmember Franklin** reported the following:

- Christmas at the Orr Home is scheduled for December 18<sup>th</sup>.

**Councilmember Henderson** reported the following:

- December 11<sup>th</sup> is the holiday musical event at Town Hall.
- Suggested as a public outreach that the Chief may want to consider offering "coffee with the Chief" on occasion. This would enable information to be shared to the public and to let citizens know what a great job the Department is doing.

**Councilmember Crumley** reported the following:

- He stated that what makes the Town of Steilacoom special is all the community and holiday events around Town. It's a great time to be a resident.

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**ADJOURNMENT:**

The November 1, 2016 regular meeting of the Steilacoom Town Council adjourned at 10:05 p.m.

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**Town Administrator**

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**Mayor**