

April 19, 2016

**Steilacoom Town Council Minutes**

**CALL TO ORDER:**  
April 19, 2016

**Mayor Lucas** called the regular meeting of the Steilacoom Town Council to order at 6:30 p.m. in the Town Hall.

**ROLL CALL:**

In attendance were Mayor Lucas, Councilmembers Stovall, Henderson, Crumley, Franklin and Smith. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Public Works Director Burlingame, Town Planner Fortner and Administrative Assistant Bollman.

**Mayor Lucas** led the attendees in the Pledge of Allegiance.

**CONSENT CALENDAR:**

**Councilmember Franklin** moved and **Councilmember Henderson** seconded to approve the following items on the consent calendar:

1. Minutes of April 5, 2016
2. Claims Checks #102303 - #102374 in the amount of \$120,882.82 and Manual Checks #102296 - #102297 in the amount of \$16,630.32
3. Mayor Pro Tempore (AB 2727)
4. 4<sup>th</sup> of July Tourism contract with the Chamber of Commerce (AB 2729)

Yes: All

**AUDIENCE INPUT:**  
Non-Agenda Items

**Bob Rudolph**, 1703 Starling Street, Steilacoom. He complimented the Steilacoom police force for their professionalism and kindness.

**PUBLIC HEARINGS:**

**Vacation of a Portion of the  
Pierce Street ROW (AB 2030)  
(Resolution #1140)  
(Ordinance #1545)**

**Town Planner Fortner** delivered the staff report and responded to questions from the Council.

**Mayor Lucas** opened the public hearing and invited comments from the audience. The following person spoke.

**Dave Laxx**, 2869 Chambers Bay Drive, Steilacoom. He asked if there was anything that the Town could do with the train depot. Answer: discussions with the railroad are taking place.

Yes: All

**Councilmember Franklin** moved and **Councilmember Henderson** seconded to close the public hearing.

**Councilmember Stovall** moved and **Councilmember Franklin** seconded to adopt Resolution No. 1140 declaring that Pierce Street as it now exists is not presently being used as a street or alleyway and is not suitable for any of the purposes set forth in RCW 35.79.035 (b).

Yes: All

**Councilmember Stovall** moved and **Councilmember Crumley** seconded to adopt the findings, conclusions and conditions set forth above, thereby approving the Town of Steilacoom's Petition to Vacate a portion of Pierce Street.

Yes: All

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**Yes: All**

**Councilmember Stovall** moved and **Councilmember Franklin** seconded to adopt Ordinance No. 1545 vacating portions of Pierce Street.

**ACTION ITEMS:**

**Land Use Civil Enforcement  
(AB 2725) (Ordinance #1543)**

**Town Planner Fortner** delivered the staff report and responded to questions from the Council.

**Theda Braddock**, 610 Braecrest Circle, Steilacoom. She shared that the Planning Commission has concerns with this new version of the Ordinance. The original draft was passed unanimously by the Planning Commission. The members feel that the violations and fines need to be publicized on the Town's web site and fines need to be increased.

Agenda Bill 2725 was remanded back to staff for further review.

**NEW ITEMS:**

**Zoo-Trek Advisor Board  
(AB 2728)**

**Town Administrator Loveless** delivered the staff report and responded to questions from the Council.

**Councilmember Stovall** moved and **Councilmember Smith** seconded to cast the Town of Steilacoom's vote for Denise McCluskey of the City of University Place for Position Two to serve as a member of the Zoo/Trek Authority Board for a current three-year term, representing the 11 larger cities and towns within the Pierce County Regional Council boundary.

**Yes: All**

**Utility Accounts-Delinquency  
Notifications and Procedures  
(AB 2726) (Ordinance #1544)**

**Town Administrator Loveless** delivered the staff report and responded to questions from the Council.

**Marilyn Martinetto**, 2300 Worthington Street, Steilacoom. She stated that by changing the wording to "shall" in the code it then obligates the Town to send a notice. This doesn't solve the problem. The municipal code and the utility bill needs to be consistent.

**Yes: All**

**Councilmember Smith** moved and **Councilmember Henderson** seconded to adopt Ordinance #1544 amending the identified sections of the Steilacoom Municipal Code as modified.

**REPORTS:**

**Mayor**

**Mayor Lucas** reported the following:

- Reported three police issues in and around Town.
- The Mayor discussed what we can expect to see at JBLM. Many activities are planned for the near future.
- Shared what local mayors are concerned about with the Sound Transit 3 package.
- Touched on utility billing issues and the cost of doing business in which the Town is trying to reduce costs. Council can expect to make a decision with this issue in the near future.

**Administrator**

**Town Administrator Loveless** reported the following:

- This weekend is spring clean-up from 9-4 pm. Confidential document shredding is schedule in May.
- On May 3<sup>rd</sup> Council can expect a study session to discuss gift donations.
- Crosswalk discussions – Council can expect a study session in June.
- Discussions are still taking place regarding school zone signage.
- Utility billing policy decisions will be discussed in July.
- Regarding law enforcement calls for service being posted on our website, staff is discussing options that may work.

**Attorney**

**Attorney Hoffman** reported no new litigation.

**Public Works**

**Public Works Director Burlingame** reported the following:

- The Sentinel Way project is currently out to bid. The bid opening is scheduled for April 27<sup>th</sup>.
- Next week staff will be meeting with a representative from the Department of Commerce who is overseeing the grant being used for the Sentinel Way project.
- The design plans for Roe Street is about 80% complete.
- The Lexington Street design is about 30% complete. A public meeting is scheduled for April 21st with residents that will be impacted the most with this project.
- The Cherrydale playground is close to being complete. The bench was installed today and fencing later this week. We are anticipating the park to be officially open by the 1<sup>st</sup> week of May.
- May 6<sup>th</sup> is the annual Pierce County Cooperative Power Association dinner. This year it is being held at the Oakbrook Country Club. Reminded Councilmembers or anyone else that would like to attend to please RSVP.

**Council**

**Councilmember Stovall** had no comment.

**Councilmember Franklin** reported the following:

- Regarding saving the train station, a meeting was scheduled today with SHMA and the railroad. We looked inside the building with a local architect to determine if the building could be repaired. It was determined that it may be possible to save the building or even to move it for what they saw today. More information to come.

**Councilmember Henderson** reported the following:

- Pleased that there seems to be some interest and movement towards saving the train depot.
- Shared that there is a Sound Transit 3 meeting scheduled for April 21<sup>st</sup> from 5:30 – 7:30 pm. at Evergreen State College.
- Encouraged everyone to attend a Pierce County Law Enforcement Memorial on May 11<sup>th</sup> at 6:00 pm.
- Shared that through testing, it's been discovered that there has been elevated levels of mercury in Leach Creek. In regards to Chambers Creek the greatest danger, for young people swimming, seems to be pathogens and parasites in the water.

**Councilmember Crumley** had no comment.

**Councilmember Smith** reported the following:

- He reported that people are walking the train tracks from Cormorant Passage to Saltar's Point Beach. It seems a fence might be down. It's even been reported that people are possibly climbing the cliffs in this area.

**ADJOURNMENT:**

The April 26, 2016 regular meeting of the Steilacoom Town Council adjourned at 8:45 p.m.

**STUDY SESSION:**

A study session to discuss was convened at 8:54 p.m. The study session adjourned at 9:38 p.m.

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Town Administrator

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Mayor