

STEILACOOM TOWN COUNCIL

MINUTES

Steilacoom Town Hall & Zoom

Tuesday, February 21, 2023

6:00 p.m.

A. Call to Order and Roll Call

1. **Mayor Muri** called the regular meeting of the Steilacoom Town Council to order at 6:00 p.m. at Town Hall and on Zoom.
2. In attendance were Mayor Muri, Councilmembers Neal, Henderson, Crumley, Franklin and Grasher. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Public Safety Director Yabe, Public Works Director Burlingame, and Administrative Assistant Gibelyou.

B. Pledge of Allegiance

1. **Mayor Muri** led the attendees in the Pledge of Allegiance.

C. Approval of Agenda

1. **Councilmember Crumley** moved and **Councilmember Grasher** seconded to approve the Council Agenda of February 21, 2023.
 - i. **All:** Yes

D. Presentation

1. New Public Safety Officer Introductions
 - i. Chief Yabe introduced both new and veteran Public Safety officers and their office administrator.

E. Consent Agenda

1. *Minutes of February 7, 2023*
2. *Approval of Claims Checks #119471 - #119531 in the amount of \$329,527.40 and Manual Check #119463 in the amount of \$52,657.38*
3. *Revising Charges for Pierce County Sewer Capacity Charges (AB 3245, Ordinance No. 1675)*
 - i. **Councilmember Franklin** moved and **Councilmember Neal** seconded to approve the items on the consent agenda.
 1. **Yes:** All

F. Audience Input on Non-Agenda Items

1. No public comments.

G. Introduction Items

1. *Old Military Road Design Engineering Scope of Work (AB 3246)*
 - i. **Public Works Director Burlingame** delivered the staff report and answered questions from the Council.
 - ii. **Councilmember Franklin** moved and **Councilmember Neal** seconded to approve the attached Local Agency Agreement and scope of work to Trantech Engineering LLC in a total amount not to exceed \$196,195.00, subject to WSDOT concurrence, and authorize the Mayor to sign the necessary contract documents on behalf of the Town of Steilacoom.
 1. **Yes:** All

H. Reports

1. *Staff*

- i. **Town Administrator Loveless** had no report.
- ii. **Attorney Hoffman** reported no new litigation.
- iii. **Chief Yabe** reported the following:
 1. He is grateful for the diligence of our local legislative team. They have been reaching out to him to talk about different pieces of legislation currently up for consideration. He also appreciates Council's feedback.
 2. There is another Public Safety neighborhood meeting coming up in the Silver Beach neighborhood towards the end of the month. More information will come from the Public Safety Advisory Committee.
- iv. **Public Works Director Burlingame** reported the following:
 1. He will be bringing the design plans for the Tribal Museum to the Preservation and Review Board tomorrow for approval at their meeting. Next they will apply for a building permit.
 2. They are working on the design of the rectangular rapid flashing beacons.
 3. The Dock Street Lift Station project design is underway.
 4. They are finishing off the Sunnyside Pump Station.
 5. They have drained one of the water reservoirs on Roe Street for inspection prior to designing that project.
 6. They have brine on hand if there is more snow.

2. *Council*

- i. **Councilmember Neal** reported the following:
 1. He congratulated Councilperson Grasher on receiving her Certificate of Municipal Leadership.
 2. He spent time in Olympia last week for City Action Days. He gave a legislative update, highlighting discussions on housing, drug use, transportation, projects, and budgeting.
- ii. **Councilmember Franklin** reported the following:
 1. Zooming in from Hawaii last meeting worked well. He thanked the people involved in making that happen. He appreciated having the agenda and agenda packet on the website.
- iii. **Councilmember Henderson** reported the following:
 1. She highlighted the commendableness of Councilperson Grasher's earned distinction.
 2. She thanked Councilperson Neal for diving into current legislation and keeping Council well-informed.
 3. She feels very blessed by the quality of our Public Safety Department.
- iv. **Councilmember Crumley** reported the following:
 1. He asked about the design phase of the Tribal Museum. The plan is to start construction this summer. They will primarily stabilize and weatherize the building, as well as make some exterior modifications.

- v. **Councilmember Grasher** reported the following:
 - 1. She thanked Public Safety for their presence that evening. She particularly appreciates working with Officer Whelan on Town events.
 - 2. She reminded everyone of the opportunities to participate in Public Safety Advisory Committee meetings and the upcoming National Night Out on Tuesday August 1.

3. *Mayor*

- i. **Mayor Muri** reported the following:
 - 1. On March 2 at 7 a.m. Kiwanis will have Representatives Leavitt and Bronoske as guest speakers.

I. Adjournment of Regular Meeting

- 1. **Councilmember Henderson** moved and **Councilmember Grasher** seconded to adjourn the Town Council Meeting of February 21, 2023 at 6:37 p.m.

J. Study Session

- 1. Public Safety Advisory Committee Workplan
 - i. A study session to discuss the Public Safety Advisory Committee Workplan was convened at 6:37 p.m. and adjourned at approximately 7:00 p.m.

K. Executive Session

- 1. Potential Litigation in accordance with RCW 42.30.110 [1][i][ii]
 - i. An Executive Session to discuss Potential Litigation in accordance with RCW 42.30.110 [1][i][ii] started at 7 p.m. and lasted approximately 45 minutes. No decisions were made in the Executive Session and no additional action was planned.
 - ii. **Councilmember Henderson** moved and **Councilmember Franklin** seconded to adjourn the Executive Session at 7:45 p.m.

Town Administrator

Mayor