

STEILACOOM TOWN COUNCIL

MINUTES

Zoom

Tuesday, July 19, 2022

6:00 p.m.

A. Call to Order and Roll Call

1. **Mayor Muri** called the regular meeting of the Steilacoom Town Council to order at 6:00 p.m. on Zoom.
2. In attendance were Mayor Muri, Councilmembers Neal, Henderson, Crumley, Franklin and Grasher. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Public Safety Director Yabe, Public Works Director Burlingame, and Administrative Assistant Gibelyou.

B. Pledge of Allegiance

1. **Mayor Muri** led the attendees in the Pledge of Allegiance.

C. Approval of Agenda

1. **Councilmember Franklin** moved and **Councilmember Henderson** seconded to approve the Council Agenda of July 19, 2022.
 - i. **All:** Yes

D. Presentation

1. ***Bonneville Power Administration (BPA) Contract Overview – Paul Munz – Account Executive, Power Services***
 - i. Paul Munz gave a presentation overviewing what BPA does, who they serve, and rates over time.

E. Consent Agenda

1. ***Minutes of July 5, 2022***
2. ***Approval of Payroll Checks #118132 - #118139 in the amount of \$279,069.54***
3. ***Approval of Claims Checks #118201 - #118250 in the amount of \$368,656.76 and Manual Checks #118196 & #118199 in the amount of \$7,786.65***
4. ***Security System Upgrades – Action Confirmation (AB 3179)***
5. ***Professional Services Agreement – Action Confirmation (AB 3180)***
6. ***Resolution setting Street Vacation Hearing Date Resolution 1199 (AB 3181)***
 - i. **Councilmember Neal** moved and **Councilmember Grasher** seconded to approve the items on the consent agenda.
 1. **Yes:** All

F. Audience Input on Non-Agenda Items

1. Gregory Alderete – *405 Isaac Pincus Street, Steilacoom*: He extended his condolences to the family that lost their child recently. He also shared his concerns about the Town's use of glufosinate-ammonium to control noxious weeds due to other impacts it may have on the environment. He would like the Town to investigate alternative herbicides.

G. Introduction Items

1. **Gray & Osborne Scope of Work, Roe St. Reservoir Project (AB 3178) (*)**

- i. **Public Works Director Burlingame** delivered the staff report and answered questions from the Council.
- ii. **Councilmember Neal** moved and **Councilmember Franklin** seconded to approve the attached scope of work to Gray & Osborne Inc. for the purpose of completing a seismic and coating assessment of the Roe St. Water Reservoirs in preparation for repainting, and authorize the Mayor to sign the necessary contract documents.

1. **Yes:** All

H. Reports

1. **Staff**

- i. **Town Administrator Loveless** reported the following:
 1. On Friday July 15, a group of participants in the Town of Steilacoom's Summer Camp program went swimming on Anderson Island at the Old Swimming Hole. One of the participants drowned while in the water. Emergency procedures were administered on site and the child was airlifted to the hospital where he subsequently passed. We are not naming the child and ask that you respect the family's privacy while keeping them in your thoughts and prayers.
 2. Summer camp was cancelled this week and counseling services were arranged for staff, camp participants, and parents.
 3. Summer concerts and the Farmers' Market will be held tomorrow.
- ii. **Attorney Hoffman** reported the following:
 1. There is one piece of litigation that the Town is involved in at this time. We are early in the process and there are no updates at this time. He reminded everyone to not discuss this topic with others but direct them to him or Administrator Loveless.
 2. He made several comments and suggestions pertaining to Council Meetings, including the quality of the last in-person meeting, the time/order of public comments, the inclusion of individual addresses, and House Bill 1329. He is happy to address any questions the public has about open public meetings and House Bill 1329.
- iii. **Chief Yabe** reported the following:

Public Safety is heartbroken about the tragedy that occurred in our summer camp. While our officers were not able to respond to the scene, we are grateful for those who rendered assistance. We wish that peace and comfort may be granted upon this grieving family.
- iv. **Public Works Director Burlingame** reported the following:
 1. Paul Munz gave a great presentation on the power side of BPA. Another important part is the transmission side, or how the power gets delivered to Steilacoom through Tacoma transmission lines. Steilacoom is part of the Pierce County Cooperative Power Association (PCCPA), who provide a group of attorneys to negotiate with BPA on the Town's behalf, as well as other PCCPA members.
 2. The Rigney Road Project will go out to bid on July 28.
 3. On July 7, the Department of Agriculture did a pesticide inspection. They did not find any significant errors in record keeping, application, or processes.
 4. He is looking at submitting a Transportation Improvement Board application. It is a grant funding opportunity. The Town is thinking about putting in an application

for additional rectangular rapid flashing beacons, better known as flashing crosswalks.

5. They are working on getting the Rainier Street Preservation Project going. They are working out details with the Washington State Department of Transportation.

2. *Council*

i. **Councilmember Crumley** reported the following:

1. He has seen several police cars on Town roads and believes this to be a good and effective strategy.
2. He requested an update on traffic calming strategies on Union. Chief Yabe continues to have conversations with Joint Base Lewis-McChord (JBLM). JBLM did a traffic study on their portion of the road and will share information with the Town soon. Director Burlingame added that he hopes to get some traffic counter data on our end, too, before proceeding. He is working on collecting that, but the Town is currently having technical difficulties with the counters that we are working on resolving.

ii. **Councilmember Franklin** reported the following:

1. Council received a letter about the idea of installing a parking meter at Sunnyside Beach. He is intrigued by the suggestion and would like more information on how parking is currently monitored.

iii. **Councilmember Grasher** reported the following:

1. National Night Out (NNO) will be August 2 from 6-8 p.m. There are currently 12 locations but that may be downsized to 11.
2. She has been having discussions with the community on herbicides and would like to have a study session on this topic.
3. She reminded Council about her report, given back in May, on PCTV and their services. She sent another email about them after the last Council meeting.
4. Jan Lucas is looking for volunteers to help set up the Salmon Bake. She can be reached at jlucas207@hotmail.com.
5. She reminded citizens to vote on August 2. There is a drop box right by the Steilacoom Library.
6. She heard about the tragic drowning of the Steilacoom camper and reminded everyone that mental health crisis lines are available, including the national number 988 and the Pierce County Crisis Line 1-800-576-7764.

iv. **Councilmember Henderson** had no reports.

v. **Councilmember Neal** reported the following:

1. He will not be at the August 2 meeting.
2. He thanked Chief Yabe and Public Safety for helping to educate people on the speed limit on Lexington Street.
3. He thanked Administrator Loveless for trying to keep Council informed on what Staff is doing.

3. *Mayor*

i. **Mayor Muri** reported the following:

1. He thanked Councilmember Grasher and Loujanna Rohrer for organizing NNO.
2. The August 2 Town Council meeting starts at 5 p.m. with a short agenda.

3. He agrees with Attorney Hoffman's suggestion that the addresses requirement should be eliminated from public comments and proposed that the Town might look at eliminating the name requirement as well.

I. Adjournment of Regular Meeting

1. **Councilmember Franklin** moved and **Councilmember Crumley** seconded to adjourn the Town Council Meeting of July 19, 2022.
2. The July 19, 2022 regular meeting of the Steilacoom Town Council adjourned at 7:31 p.m.

J. Study Session

1. 2023-2024 Biennium Budget
 - i. A study session to discuss 2023-2024 Biennium Budget was convened at 7:35 p.m. and adjourned at approximately 8:07 p.m.

Town Administrator

Mayor