

# STEILACOOM TOWN COUNCIL

## MINUTES

### Steilacoom Town Hall & Zoom

Tuesday, July 5, 2022

6:00 p.m.

#### A. Call to Order and Roll Call

1. **Mayor Muri** called the regular meeting of the Steilacoom Town Council to order at 6:00 p.m. at Town Hall and on Zoom.
2. In attendance were Mayor Muri, Councilmembers Neal, Henderson, Crumley, Franklin and Grasher. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Public Safety Director Yabe, and Public Works Director Burlingame.

#### B. Pledge of Allegiance

1. **Mayor Muri** led the attendees in the Pledge of Allegiance.

#### C. Approval of Agenda

1. **Councilmember Franklin** moved and **Councilmember Grasher** seconded to approve the Council Agenda of July 5, 2022.
  - i. **All:** Yes

#### D. Proclamation

1. **Citizen of the Year 2022**
  - i. A proclamation naming Johnathan T. Harris as citizen of the year was made by Mayor Muri.

#### E. Consent Agenda

1. **Minutes of June 7, 2022**
2. **Approval of Payroll Checks #118083 - #118092 in the amount of \$179,075.82**
3. **Approval of Claims Checks #118033 - #118082 in the amount of \$330,758.62 and Manual Checks #118024 - #118026 & #118029 in the amount of \$17,975.00**
4. **Approval of Claims Checks #118140 - #118192 in the amount of \$151,117.97 and Manual Checks #118093 - #118095 in the amount of \$1,883.16**
  - i. **Councilmember Henderson** moved and **Councilmember Franklin** seconded to approve the items on the consent agenda.
    1. **Yes:** All

#### F. Audience Input on Non-Agenda Items

1. **Julie Andrzejewski – 703 Short Street, Steilacoom:** She shared her concerns about the use of herbicides and requested that the Town use a different solution.
2. **Harley Moberg – 102 Kim Court, Steilacoom:** He proposed an alternative design for the parking lot at Sunnyside Beach.
3. **Thomas May – 414 Isaac Pincus Street, Steilacoom:** He shared his concerns about the use of herbicides in Town.
4. **Nathan May – 414 Isaac Pincus Street, Steilacoom:** He shared his concerns about the use of herbicides in Town.
5. **Gregory Alderete – 405 Isaac Pincus Street, Steilacoom:** He shared his concerns about the use of herbicides in Town.

## G. Introduction Items

### 1. *Security System Upgrades (AB 3176)*

- i. **Town Administrator Loveless** delivered the staff report and answered questions from the Council.
- ii. **Councilmember Franklin** moved and **Councilmember Grasher** seconded to authorize the Mayor to sign the Addendum to Client Agreement Number 38946-1 dated December 10, 2020 with Secure Pacific, Inc to expand the security system at the Public Works facility.
  1. **Yes: All**

### 2. *Professional Services Agreement – Williams Kastner (AB 3177)*

- i. **Town Administrator Loveless** delivered the staff report and answered questions from the Council.
- ii. **Councilmember Grasher** moved and **Councilmember Henderson** seconded to authorize the Mayor or Town Administrator to sign the professional services agreement with the firm of Williams Kastner to provide legal defense for the Mark D. Stephens and Lynn Stephens versus the Town of Steilacoom lawsuit.
  1. **Yes: All**

## H. Reports

### 1. *Staff*

- i. **Town Administrator Loveless** reported the following:
  1. The Town celebrated the 4<sup>th</sup> of July yesterday. He gave special thanks to Larry Whelan, Tom Yabe, Mark Burlingame and staff for their roles in the festival. It went very smoothly.
  2. The Farmers' Market continues on Wednesdays from 3-7 p.m. and Summer Concerts start at 6:30 p.m. on Wednesdays.
- ii. **Attorney Hoffman** had no reports.
- iii. **Chief Yabe** reported the following:
  1. Brandon Massey finishing his final week of training this week.
  2. Interviews are scheduled for later this month to find our next candidates for Public Safety officer.
  3. A SteilacoomAlert message was sent out in advance of July 4 regarding road closures. We received positive feedback from residents during the street fair regarding the advance messaging.
  4. He gave an update on July 4 significant events.
  5. Despite relatively less serious incidents in Town, public safety challenges continue to mount around us.
  6. South Sound 911 has implemented a new system to track fireworks for some cities, instead of dispatching police officers to those calls. Steilacoom is not one of those cities; our officers are still dispatched to every call for fireworks. The new service reduced the burden on dispatchers by about 900 calls, which frees up the dispatchers to respond to more urgent issues.
  7. He invited Council to tour of the new South Sound 911 building.
- iv. **Public Works Director Burlingame** reported the following:
  1. He provided updates on the Roundabout, Marietta Street Lift Station, Sunnyside Pump Station, Rigney Road, and Rainier Street projects.

2. He also provided an update on the Tacoma Power substation interconnection agreement and the Sunnyside Seawall status.

## 2. *Council*

### i. **Councilmember Henderson** reported the following:

1. She offered her observations on the 4<sup>th</sup> of July.
2. She provided an update on the 4<sup>th</sup> of July cleanups on the 5<sup>th</sup> of July and thanked the volunteers.
3. She thanked citizens for their courage to approach Council and offer their input. She noted that while public comment is taken, it is not a part of procedure for Council to comment on public comments at the time they are made.
4. She has observed the traffic counters and would like to discuss the data they have obtained.
5. She requested a report on nuisance property violations.
6. She provided a Parks, Community Services, and Environment Advisory Committee update. The committee requested a discussion on the use of herbicides within the Town.

### ii. **Councilmember Crumley** reported the following:

1. The Town would not take any action to intentionally harm its citizens. He encouraged citizens to call Council with concerns when having difficulty finding desired information.
2. He complimented Chief Yabe on his excellent work and recommended that the Town offer appreciation to all our officers. Acknowledgement of good work can help with officer retention.

### iii. **Councilmember Franklin** reported the following:

1. He believes Mr. Moberg's idea for the Sunnyside Parking lot is a good one.
2. He also likes the idea of traffic calming strategies.
3. He asked if the Town publishes our herbicide schedule and if we could start publishing it on the Town's website.
4. He thanked Public Works Director Burlingame and Chief Yabe for their work on the 4<sup>th</sup> of July and Councilpersons Henderson and Grasher especially for their cleanup work on the 5<sup>th</sup>.

### iv. **Councilmember Grasher** reported the following:

1. She thanked the Steilacoom Chamber of Commerce, volunteers, and Public Safety for their work on the 4<sup>th</sup>.
2. There was a great turnout at Sunnyside Beach for cleanup. She thanked all the volunteers. The next cleanup will be on August 1.
3. National Night Out will be on August 2 from 6-8. An update will be provided at Kiwanis on July 14 at 7 a.m.
4. She enjoyed the Association of Washington Cities (AWC) conference.
5. She requested a discussion on parking passes for visitors.
6. On July 16<sup>th</sup> the mental health crisis number 988 will go live.
7. She agrees that the parking lot at Sunnyside Beach is something Council should evaluate.
8. She suggested providing some best practices around the application of herbicides, such as posting signs and notifications on the Town website. She suggested a study session about the application of herbicides and mentioned Dana Coggon, Pierce Conservation District, is willing to provide assistance with that.

- v. **Councilmember Neal** reported the following:
  - 1. He apologized to the citizens who attended via Zoom. He shares their frustration on the quality of the communication.
  - 2. The Public Safety Advisory Committee have received results from their two surveys. They are putting together a summary of their findings, which are generally favorable. They would like to present those to Council in the near future.

### 3. *Mayor*

- i. **Mayor Muri** reported the following:
  - 1. He attended a tour on Garrison Springs given by the property owner.
  - 2. He thanked Councilmember Grasher and LJ Rohrer for their work on National Night Out. The Council Meeting that day will be held at 5 p.m.
  - 3. The 4<sup>th</sup> of July was a positive event.
  - 4. He would like to consult the AWC on best practices for the application of herbicide.
  - 5. He also enjoyed the AWC conference.

#### I. Adjournment of Regular Meeting

- 1. **Councilmember Henderson** moved and **Councilmember Franklin** seconded to adjourn the Town Council Meeting of July 5, 2022.
- 2. The July 5, 2022 regular meeting of the Steilacoom Town Council adjourned at 7:27 p.m.

#### J. Study Session

- 1. 2023-2024 Biennium Budget – Overview
  - i. A study session to discuss 2023-2024 Biennium Budget – Overview was convened at 7:37 p.m. and adjourned at approximately 7:47 p.m.

#### K. Executive Session

- 1. Claims and Litigation in accordance with RCW 42.30.110 I and Personnel Issues in accordance with RCW 42.30.110 g and i.
  - i. An Executive Session to discuss Claims and Litigation in accordance with RCW 42.30.110 I and Personnel Issues in accordance with RCW 42.30.110 g and i started at 7:47 p.m. and lasted approximately 20 minutes. No decisions were made in the Executive Session.

#### L. Closed Session

- 1. Collective Bargaining Agreements/Negotiations
  - i. **Councilmember Henderson** moved and **Councilmember Franklin** seconded to open a Closed Session to discuss Collective Bargaining Agreements/Negotiations at 8:07 p.m that lasted approximately 30 minutes. No decisions were made in the Closed Session and no additional action was taken by the Council after the Closed Session.