

STEILACOOM TOWN COUNCIL

MINUTES

Tuesday, May 3, 2022

6:00 p.m.

A. Call to Order and Roll Call

1. **Mayor Muri** called the regular meeting of the Steilacoom Town Council to order at 6:00 p.m. on Zoom.
2. In attendance were Mayor Muri, Councilmembers Neal, Henderson, Crumley, Franklin and Grasher. Staff members in attendance were Town Administrator Loveless, Attorney Hoffman, Public Safety Director Yabe, Public Works Director Burlingame, and Administrative Assistant Gibelyou.

B. Pledge of Allegiance

1. **Mayor Muri** led the attendees in the Pledge of Allegiance.

C. Approval of Agenda

1. **Councilmember Neal** moved and **Councilmember Grasher** seconded to approve the Council Agenda of May 3, 2022.
 - i. **All:** Yes

D. Consent Agenda

1. *Minutes of April 19, 2022*
2. *Approval of Payroll Checks #117754 - #117764 in the amount of \$162,108.72*
3. *Approval of Claims Checks #117766 - #117810 in the amount of \$160,725.21 and Manual Check #117765 in the amount of \$30.22*
4. *Set Public Hearing date Schmitt B&B CUP (AB 3169)*
 - i. **Councilmember Henderson** moved and **Councilmember Crumley** seconded to approve the items on the consent agenda.
 1. **Yes:** All

E. Audience Input on Non-Agenda Items

1. *Rebecca Hill — 1006 Union Avenue, Steilacoom:* She had a question for Public Works Director Burlingame about water valves spurting fountains of water on Lafayette Street. Director Burlingame explained that there was a controls failure at Sunnyside Pump Station that was responsible for that event. It has since been fixed.

F. Public Hearing

1. *Zoning Ordinance amendments (AB 3156) (Ord 1660)*
 - i. **Mayor Muri** opened the public Hearing.
 - ii. **Town Administrator Loveless** delivered the staff report and answered questions from the Council with additional comments from **Attorney Hoffman**.
 - iii. **Mayor Muri** invited public comments.
 1. No public comments.
 - iv. **Councilmember Neal** moved and **Councilmember Henderson** seconded to close the public hearing.
 1. **Yes:** All

- v. **Councilmember Henderson** moved and **Councilmember Franklin** seconded that the Town Council approve Ordinance 1660, thereby adopting the proposed zoning ordinance regulations.
 - 1. **Yes: All**

G. Introduction

1. *Planning Commission Meetings (AB 3168) (Ord 1662)*

- i. **Town Administrator Loveless** introduced the agenda bill.

2. *RCO Grant – Signature Authorization Resolution (AB 3170) (Res 1198)*

- i. **Town Administrator Loveless** delivered the staff report and answered questions from the Council.
- ii. **Councilmember Franklin** moved and **Councilmember Crumley** seconded that the Town Council adopt Resolution 1198 authorizing the Town Administrator to act on behalf of the Town for the RCO ALEA grant application.
 - 1. **Yes: All**

H. Reports

1. *Staff*

- i. **Town Administrator Loveless** reported the following:
 - 1. There are two upcoming events:
 - a. Confidential Document Shredding, May 14. Guidelines are published on townofsteilacoom.org.
 - b. Curbside Cleanup, May 19. Guidelines are on townofsteilacoom.org, in the Friday Update, and on Facebook.
- ii. **Attorney Hoffman** reported no new litigation.
- iii. **Chief Yabe** reported the following:
 - 1. Supervisors within the department will attend training on Wednesday regarding the deployment of our new officer wellness application.
 - 2. Late last week, they made an arrest of a suspect following an investigation into sexual assault against a child from several years back. The individual was booked into jail and has been charged with multiple major felony charges.
 - 3. Thank you to the citizens who have expressed their concerns regarding traffic violations being committed both to and from Joint Base Lewis McChord. Earlier today, he met with the base Provost Marshal and the Commander of the 42nd Military Police Brigade, where they had a fruitful discussion of how they can collaborate to deter traffic violations within town.
 - 4. A conditional offer of employment for a lateral entry police officer has been accepted by an applicant. We are hoping to have our new officer on board by the start of June.
 - 5. Our newest officers are still undergoing their EMT training and they are expected to complete their training in June.
 - 6. This Thursday, he will be attending the annual Pierce County Law Enforcement Memorial Service.
 - 7. In June, he hopes to test our new emergency notification system. More information will be disseminated in our Town publications as we get closer to the test date.
 - 8. He is scheduled to provide a ride along for a registered political candidate for our state house of representatives.

9. We have been approved for grants to purchase new traffic enforcement equipment, to include a handheld LIDAR unit, a vehicle RADAR unit, and electronic ticket writing equipment.
- iv. **Public Works Director Burlingame** reported the following:
1. He requested some guidance from Council on the Sunnyside Seawall Project. Sunnyside is a manmade beach that has constantly faced coastal erosion. If measures are not taken, the beach will continue to erode. He presented several seawall options and requested that Council select which type he will select for permitting. Council selected sheet pile wall. He also discussed the possibility of a beach nourishment program (importing sand to replace eroded sand). This would be under a separate agenda bill and permit, if desired. Discussion on this topic will continue.
 2. Good news: two current transportation projects are receiving additional federal funds in the place of Town funds. The Rigney Road Nonmotorized and Rainier Street Grind and Overlay Projects qualify for these funds. These funds do not increase the overall money put towards the project, but reduce the financial burden on the Town.

2. *Council*

- i. **Councilmember Neal** reported the following:
 1. He is happy to have the June 21 Council Meeting as usual and then drive down to the Association of Washington Cities (AWC) Conference the following day in the morning.
- ii. **Councilmember Henderson** reported the following:
 1. She noted that there is an AWC function on the 21st and requested a look at the schedule, noting that networking is a big part of it. She is impressed that all of Council and the Mayor are attending the conference.
 2. She thanked everyone involved in the Kiwanis Run/Walk and Historic Stroll. It was a beautiful day and very successful. They were able to provide a check to We Love Steilacoom Food Bank for about \$2,700.
- iii. **Councilmember Grasher** reported the following:
 1. She visited Dupont Community Garden with members of the Parks, Community Services, and Environment Committee (PCSEC). Councilmember Henderson wrote an amazing report on it she is sure will be shared at a later date. She also thanked Councilmember Henderson for her work with Kiwanis on the Kiwanis Run/Walk and Historical stroll. Personally, she had a great time at the event.
 2. She thanked the Tribal Cultural Center Museum. She participated in their Spring Cleanup on April 30. She recommends the public check out their website for updates and hours.
 3. She attended the Living Access Support Alliance (LASA) breakfast with Town Administrator Loveless on April 28. They provide permanent supportive housing and rapid rehousing. They also provide access to showers and laundry.
 4. National Night Out is still planned for August 2 from 6-8 p.m. Steilacoom's event is now listed on the national website. She has reached out to a number of local agencies and continues to have planning discussions.
 5. It is Teacher Appreciation Week. She thanked all the educators.

6. We recently lost a public safety officer to the City of Lakewood. She was wondering if the Town should look at pay and compensation to retain officers and other personnel.
 7. She had an update about a possible hybrid option for Council. She received an email from Pierce County Television (PCTV). They cover Dupont, Fife, Port of Tacoma, Sumner, Puyallup, and University Place. She gave a brief overview of the costs and offered to forward the email to Council. The Town was a member of this service in the past, but is not currently.
- iv. **Councilmember Franklin** had no reports.
1. Two weeks ago, a constituent raised the issue of a bed and breakfast that was operating in violation of our municipal code. He is interested in hearing about how such code violations are handled.
 2. On Friday, Governor Inslee said public meetings may take place in person without a hybrid option. He wants to know what will happen next.
- v. **Councilmember Crumley** reported the following:
1. He noted that the Code Red emergency update system will be tested in June. This is new to the Town.
 2. He had a question whether or not the cutting down of a cedar tree in Cormorant Passage was a crime. The police are currently investigating the incident and cannot provide further details.
 3. He looked at the updates for last week. Public Safety had 63 traffic stops. He thinks that is very good.

3. *Mayor*

- i. **Mayor Muri** reported the following:
1. He will be attending an event with Speaker Nancy Pelosi and Congressperson Marilyn Strickland at the Chamber's Bay dam area. The dam project might get some funding from Build America Better.
 2. He will be attending the Annual District Update from Pierce County Council on District 6. It will be held on May 26 and Lakewood City Hall.
 3. On Thursday morning he will be meeting with the Built Environment, Electrification and Renewable Energy (BEERE) chair Jim Burke. They will be discussing the PCSEC and electrification.
 4. He thanked Councilmember Grasher for her update on National Night Out.
 5. He proposed having hybrid meetings at the Steilacoom Professional Development Center until Town Hall can be outfitted with hybrid equipment. Kiwanis has been using this space and it is working well. He thinks it is time to start meeting in-person.
 6. The Town is looking for volunteers for the Confidential Document Shredding Event on May 14. It is a very enjoyable event.

I. Adjournment of Regular Meeting

1. **Councilmember Neal** moved and **Councilmember Crumley** seconded to adjourn the Town Council Meeting of May 3, 2022.
2. The May 3, 2022 regular meeting of the Steilacoom Town Council adjourned at 7:40 p.m.

Town Administrator

Mayor